

## **Minutes of the Eleventh Meeting of the Academic Council**

**Date: Feb. 28<sup>th</sup>, 2019 at 11.00 am**  
**Venue: Board Room, IIHMR University**

The 11<sup>th</sup> meeting of the Academic Council was held on Thursday, February 28<sup>th</sup>, 2019 at 11:00 AM in the Board Room. The following members of the council were present in the meeting.

1. Prof. Pankaj Gupta	President
2. Prof. Ajay Dandekar	External Member
3. Shri Jawahar Lal	External Member
4. Ms. Nitika Garg	External Member
5. Dr. Vivek Desai	External Member
6. Prof. Ashok Kaushik	Internal Member
7. Prof. P.R. Sodani	Internal Member
8. Dr Anoop Khanna	Internal Member
9. Dr. Sandeep Narula	Internal Member
10. Prof. Rahul Ghai	Internal Member
11. Shri Hem Bhargava	Member Secretary and acting
Registrar	

At the outset Dr. Pankaj Gupta, the Chairman of the Council greeted all the members of the Council and granted leave of absence to Shri Kaustabh Basu, Shri Joy Chakraborty, Prof. Venkat Raman, Prof. Sukhpal Singh and Shri Sanjeev Navangul.

Dr. Pankaj Gupta expressed his regrets for delay in sending Agenda Notes for the Meetings of Academic Council being held on 28<sup>th</sup> February. It was informed that Academic Council has been reconstituted and the number of members has been reduced from 29 to 16 as per the requirement of IIHMR University Act. The Academic Council consist of members from industry and academia (both internal and external).

He informed the council that he will be completing six months in Chair. During these six months steps have been taken for capacity building of faculty in terms of teaching

and research. For this purpose, number of experts from renowned academic institutes were invited. A vision workshop for the faculty is planned in mid-March.

To highlight the good work done by the university an admission and marketing outreach cell has been created which has held presentation and road shows at different location in India. The IIHMR University has increased its presence on social media like LinkedIn, WhatsApp and other social media. As a result, average salary at the time of placement has risen by 30% and there is increase in aspiring students' applications by three folds. The impact is visible on MBA Pharma, and MBA Rural Management courses also.

He informed the council that IIHMR is holding an International Conference on Global Health and Medical Tourism in collaboration with IIM Kozhikode from 7<sup>th</sup> – 12<sup>th</sup> March 2019 and extended invitation to all the council members. The President felt that a holistic view is required to upgrade modules and academic calendar and sought guidance and support of Academic Council to move forward.

Plans to open Center for Mindfulness, Wellness and Ethics were shared.

He emphasized the important role which academic council plays in academic institutions. The efforts which brought IIHMR University here will not take us there, hence, vigorous efforts will be required.

The President handed over the proceedings to Dr. Ashok Kaushik who informed the council point wise agenda of the meeting.

The minutes of the tenth meeting of the Academic Council were read out in conjunction with action taken report and approval of the council was sought.

Increase of Credits:

The first point of discussion was credits of the courses. Dr. Ashok Kaushik informed the members that presently our courses have 87.5 to 91.5 credits. The AICTE norm for MBA course is 102 credits (including 6 credits for internship/field training). If we add 8 credits for summer training and 3 credits for electives our courses are from 98.5 to 102.5 credits. It was also informed that as per AICTE 1 credit equals 10 hours of classroom study and as per UGC 1 credit equals 15 hours of classroom study. At IIHMR we consider 20 hours classroom study as 1 credit, hence, there is no deficiency in teaching hours, however, we can increase the credits if UGC norms are followed. Dr. P R Sodani brought out that if we award credits for internship to

foreign students it will attract them to IIHMR. Dr. Vivek Desai stressed the need to review credit system keeping in mind the credit system of other institutions.

The council was informed by Dr. P R Sodani that during inspection of UGC approval the inspecting team observed that teaching hours at IIHMR far exceeds the requirement. Dr. Pankaj Gupta was of opinion that reducing teaching hours will enable students to attend MOOCs and online course besides having time for other activities.

The President directed that a review of credit system of Johns Hopkins University, IIMs, Symbiosis and TISS may be done. Our credit system should be at par with universities of international repute.

#### Summer Training:

Point 2.6.f regarding summer training and internship was discussed. In the 10<sup>th</sup> meeting held on Sept 7, 2018 it was highlighted that this activity should be assessed both by industry mentors as well as University matters. It was informed to the council that second year students have proceeded on internship, their industry mentors have been identified and numerical assessment done by them will be taken into consideration while awarding final marks.

On the issue of internship/summer training Shri Jawahar stated that there should be institutional partnership for apprenticeship where students are trained and they are job ready on completion of training. Dr. Ashok Kaushik informed the council that in case of IIHMR students are placed first and go to the organization for internship subsequently. The organizations train the students for their specific requirements. Shri Jawahar said that training opportunity for students can be explored during summer training which was agreed by all. Ms. Nikita felt that summer training should be learning experience for students as it is first contact of the student with the industry and help them improving CV. Dr Vivek Desai was of the opinion that students should be given an option to complete summer training in startups. Regarding assessment Ms. Nikita opined that 40% assessment marks should be with the faculty and 60% can be with industry.

Academic Council approved the minutes of the 10<sup>th</sup> Meeting of Academic Council.

#### Approval of the Minutes of Board of Studies:

The Minutes of the meeting of Board of Studies of Institute of Health Management Research, School of Pharmaceutical Management and School of Development

Studies were read out and explained by respective Deans and queries raised by the members were replied.

The Minutes of the meeting of Board of Studies of three schools were approved by the Council.

A few new courses were identified to be included as 1.5 or 3.0 credits in various schools as core/elective courses. To accommodate these courses certain courses were identified to be deleted. School wise details are as under:

### **Summary of courses to be renamed/new courses to be introduced**

#### **Institute of Health Management Research**

<b>New Modules to be Introduced</b>		
<b>Name</b>	<b>Credits</b>	<b>Status approved by BOS</b>
Medical Devices	1.5 credits	Yes, approved
Business Development	1.5 credits	Yes, approved
Self-Awareness and Mindfulness for Healthcare Managers	1.5 credits	Yes, approved

#### **School of Pharmaceutical Management**

<b>Renaming of Module</b>		
<b>Existing name</b>	<b>Proposed name</b>	<b>Status done/not done</b>
Social Media Marketing	Digital and Social Media Marketing	Done
Market Research	Marketing Analytics	Done
Data Management and Analysis	Business Data Analytics	Done
Introduction to Medical Pharmacology	Pharmacology and Therapeutic Management	Yet to do
<b>New Modules to be Introduced</b>		
<b>Name</b>	<b>Credits</b>	<b>Status approved by BOS</b>
Medical Devices	3 credits	Yes, approved

Public Health Policy	1.5 credits	Yes, approved
Self-Awareness and Mindfulness for Managers	1.5 credits	Yes, approved

### School of Development Studies

New Modules to be Introduced		
Name	Credits	Status approved by BOS
Social Enterprises and Startups	1.5 credits	Yes, approved
Self-Awareness and Mindfulness for Healthcare Managers	1.5 credits	Yes, approved

### Elective Course:

HR Dash Board Analytics     1. 5 Credit

Technical Proposal Development, Budgeting and Negotiation: Program Managers 1.5 Credits

Healthcare Marketing Analytics     1.5 Credits

Proposal to establish Centre for Mindfulness, Wellness and Ethics was put up to the council along with report on the initiatives taken and the results obtained in the centre.

The Council approved the establishment of the centre.

The Council was informed that university proposes to establish E-Cell (Entrepreneurship Cell) in collaboration with MNIT Jaipur for which MOU is under consideration.

Objectives of E-Cell are as under:

1. To create entrepreneurship culture in IIHMR.
2. To foster better linkages between the Parent Institution, Industries, and R&D institutions in the region and other related organizations
3. To groom the students to become capable of handling the pressures, risks, and responsibilities associated with entrepreneurship.
4. To guide the students in transforming creative ideas into business setups.

5. To provide resources and learning experiences to students who are planning to start their own ventures.

The Council appreciated the initiative and approval was accorded.

Following two items were presented to Academic Council as reporting items.

Implementation of ERP in the university:

The council was apprised about the progress made in field of automation through ERP. There were 23 base modules in Academics and Examinations and 5 addons but Research and Training modules were not selected in the first phase of implementation. As per the agreement, Serosoft provided training to the faculty, staff and all users and the IT team coordinated and facilitated these teaching and training sessions. The modules had nearly 250 features, but it was decided that we would include features in a phased manner for better understanding and comprehension. Presently the Examination and Academic department are using about 70% of the features provided by ERP academia. Successfully configured features in Academic and Examination department are Program-Batch-Course Management , Section Management, Time-table Management, Faculty and Student Management, Attendance Management, Homework, Assignment, Session Diary, Messaging for students and faculty , several type of reports of academic work, setup of several types of exams (Term, Midterm), student enrollment in exam, generation of admit cards, anonymized code for evaluation of exam copies and various types of reports of examination work. The faculty members are using most of the features and new faculty is oriented to use the ERP.

The academic council appreciated the efforts put in and progress made in this regard.

Academic Audit conducted in the University.

Professor KK Pandey of Jindal Global University, Sonipat was invited by the President to conduct academic audit and to sensitize the senior faculty and Deans towards different procedures of course plan development, industry academia association and various suggestions on Academics, Examination and Research. Professor Pandey had a extensive discussion with Dr. Ashok Kaushik, Dr. Sandeep Narula, Mr. Rahul Ghai, Dr. Tanjul Saxena and Dr. Mohan Bairwa on present practices of course plan, course delivery, internal assessment, evaluation and declaration of results. Dr. Pandey also had very valuable interaction with our president Dr. Pankaj Gupta and Shared the best practices of Jindal Global Business

School explaining, learning objectives, course outcome, continuous assessment course pedagogy, policies, group and individual assessment and passing criteria. He also shared rubrics for case studies, experiential exercises, additional readings and other features of organization behaviour. He spoke about self-assessment and other tools of evaluation during his stay on 24<sup>th</sup> and 25<sup>th</sup> January 2019 at the campus.

The suggestions made by Prof. KK Pandey have been noted for compliance by Academic Office and Examination Cell.

There were no other points from any other members, hence, meeting was closed with a word of thanks from the President to all the members.

The meeting ended with vote of thanks to the chair.