

IIHMR UNIVERSITY

Annual E-Governance Report

FY 2024-25

Prepared by

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Annual E-Governance Report for IIHMR University (2024-25)

Executive Summary

Over the past year, IIHMR University has made significant strides in its commitment to advancing e-governance. We have concentrated our efforts on enhancing digital infrastructure, improving online service delivery, ensuring data security, and fostering a more connected and engaged university community. This report outlines the key achievements, challenges, and future plans in our e-governance journey.

Key Achievements

S.No.	Initiatives taken during FY 2024-25 to strengthen processes through automation
1	HR Department - Development of new HR appraisal software for the Faculty - High-Speed scanner purchase
2	Marketing Department - Integration of NPF with ERP and CollPoll - New question bank for IIHMRU MAT - Automation of PhD. Admission system
3	Academic Department - Honorarium bill system - Strengthen or increase the utilization of existing features in the academic department - Additional information collection of the student (Medical, Subling, aadhar card, PAN card etc.) - Outcome-Based Education (OBE) - Give training to faculty and academic staff to strengthen the LMS. - Strengthen the Lecture Capturing system (LCS). - Classroom digital boards - Face attendance machine installation
4	Examination Department - Complete the examination process (preparation to post) setup on CollPoll - Online application for exam revolution
5	Accounts Department ICICI for online fee collection and education loan facility for the students
6	Admin Department - Inventory digitalization - Admin department stock upload on inventory software - Bill process, Stock management and issue-return, Gate pass work digitalization. - Request Generation, Comparison sheet preparation, Purchaser order preparation, Bill & PO upload on tool. - Strengthen or increase the utilization of Venue booking


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7	Hostel and Guest House 1. Hostel Management new module upgradation on DigiiCampus 2. Face attendance machine installation 3. Strengthen or increase the utilization of the existing feature
8	Library • Turnitin Originality subscription for AI writing detection score and the AI writing report • Visitor management tool dashboard developed. • Digital display installation • KOHA migration from Local server to Cloud server • Purchase of DSpace software
9	Placement / Alumni Department 1. Placement Dashboard development 2. Alumni Portal renewal
10	Research Division 1. IT support in projects - NFHS-6 Rajasthan, Uttarakhand, Health Labour Market Analysis in Rajasthan, (HLMA), Global School-based student Health Survey (GSHS) and Global School Health Policies and Practices Survey (G-SHPPS), Study on assessing the impact of WASH facilities on community (Water.org), Impact Assessment of "Restoring livelihood through Rainwater Harvesting and recharging Structures and water productivity enhancement in Daang Region" Project, Sambalam-Inclusive Education for children with visual impairment in West Bengal 2. New CSWeb server configuration
11	IT Department • purchasing - Laptop, Desktops, Scanners, Printers+ Projector, Wi-Fi Devices, Toner supply contract, Samsung professional display , Accessories)(Service hiring/renewal- AMC- Office 365, Computer Printer, UPS, AWS, Corel Draw, Adobe Creative Cloud, ATP, Grammarly, KOHA, ERP, CollPoll, SSL, RemoteX, Words worth english language lab, Website, Turnitin, Face Attendance, Encodian tool, Microsoft campus agreement), Microsoft Power BI subscription, Encodian subscription, Zoom Subscription, Adobe Creative cloud new purchase and renewal, Coreldraw new purchase and renewal, IIHMR Foundation website and hosting service renewal, AMC renew English language lab, online UPS extension, Jotform renewal, Turnitin Subscription renewal, new subscription of adobe acrobat, SSL renewal, AWS hosting renewal, AMC renewal office 365, Online UPS AMC renewal, Server printer AMC renewal, Microsoft CASA renewal, Bulk email top-up, Antivirus renewal, Firewall upgradation, Alumni Portal renewal, UPS Battery, Samsung Tablets, domain renewal iihmr.in, STATA RENEWAL, Poly Trio, Microsoft Copilot, Freepik renewal • Preventive maintenance of all Staff systems • Physical verification of Asset items • Process start for e-waste management and discard work • Updating of the website as per the NAAC requirements • Upgradation of Audio devices in Boardroom



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1. Digital Infrastructure Enhancement

Campus Wi-Fi Upgrade: We expanded our campus-wide Wi-Fi network (Hostel 1,2,3,B & C), achieving 99% coverage and increasing bandwidth to support high-speed internet access for all students and staff.

2. Online Service Delivery

Student Portal Enhancements: Introduced new features to the student portal, including real-time grade tracking, online course registration, and virtual counselling services.

3. Data Security and Privacy

Cybersecurity Initiatives: cybersecurity awareness campaign for staff and students, reducing phishing incidents.

Challenges Faced

Technical Issues: Despite significant improvements, occasional technical glitches disrupted online services. Ongoing monitoring and support teams are working to minimize these interruptions.

Digital Divide: Ensuring all students have equal access to digital resources remains a challenge. We are addressing this by increasing the availability of loaner laptops and expanding financial aid for internet services.

Future Plans

Green IT Initiatives: Committed to reducing our carbon footprint by adopting green IT practices, including energy-efficient data centres and promoting digital documentation to reduce paper usage.

Plan details as follows:

S.No.	Department	Plan for new FY 2025-26
1	HR Department	Searching and Implementation of new HR software in the replacement of Beehive HRMS Suite
2	Marketing Department	• Renewal of NoPaperForms with new features • Implement the GSM call center
3	Academic Department	• Strengthen or increase the utilization of existing features in the academic department • Additional information collection of the student (Medical, Subling, aadhar card, PAN card etc.) • Student leave approval system • NAAC Compliance and Accreditation analytics report • Outcome-Based Education (OBE) • Faculty engagement dashboard
4	Examination Department	• Transcript and mark-sheet printing from ERP in our format • Online payment collection for exam activity
5	Accounts Department	• The refund process needs to be set up as per our practice • Complete digitalization of fee collection
6	Admin Department	Inventory digitalisation

		• Bill process, Stock management and issue-return, Gate pass work digitalization Strengthen or increase the utilization of • Venue booking • Tour / Taxi booking Campus Help Center (CHC) • Store requestion • Guest Management • Housekeeping • Maintenance • Lost and found • Medical • Cafetria Medical record management Courier management Contractor employee biometric attendance Transport management
7	Hostel and Guest House	• Strengthen or increase the utilization of the existing feature • Hostel biometric attendance • Mess management
8	Placement Department	Strengthen or increase the utilization
10	Wi-Fi Network upgradation in the Classrooms and main building	

Financial Overview

Budget Allocation:

Capital Expenditure: 66.40 Lacs

Computer Software Exp: 56.21 Lacs (**DigiiCampus Mobile App subscription-9.0 Lacs+ NoPaperForms-5.50 Lacs**)

Conclusion

IIHMR University has made significant strides in its e-governance initiatives, fostering a more efficient, secure, and connected academic environment. While challenges persist, our strategic plans and ongoing investment in digital technologies position us well for future advancements.

We extend our gratitude to the entire university community for their support and collaboration in our e-governance efforts.

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Date: April 30, 2025


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