

Details Programme Wise (FY. 2023-2024)												Income as Per Annual Financial
S.No	Programme Title	Year	Financial Year	Date	No. of Participants (As per Billing done)	Duration	Revenue (Excluding GST)	Coordinator	Name of Granting Agency	Country	Remarks	FY. 2023-2024
1	Healthcare Operation Management: Techniques and Applications	2023	2023-24	June 16-18, 2023	12	3-day	2,49,975	Dr. Susmit Jain	B		MDP	2,49,975
2	Hospital Management	2023	2023-24	September 21-23, 2023	10	3-day	4,30,900	Dr. P.R. Sodani	B		MDP	4,30,900
3	Corporate Social Responsibility : Governance, ESG, Need and Social Impact Assessment	2023	2023-24	October 31-November 04, 2023	7	5-day	2,64,000	Dr. Himadri Sinha	B		MDP	2,64,000
4	Managing and Implementing Non - Communicable Diseases (NCDs) Programme	2023	2023-24	November 01-03, 2023	4	3-day	79,200	Dr. Vinod Kumar SV	B		MDP	79,200
5	International Training Program on Family Planning and Reproductive Health Commodity Security	2023	2023-24	September 18-29, 2023	33	10-day	41,08,500	Dr. P.R. Sodani	MoU UNFPA	Asia Pacific	CTP	41,08,500
6	Behavioral Insights and Human Centered Design	2023	2023-24	May 02-05, 2023	54	4-day	10,05,695	Dr. Mamta Chauhan	Program Document UNICEF	India	CTP	10,05,695
7	Capacity Building Program in Health System Research for Researchers and Early Professionals	2023	2023-24	May 24-25, 2023	4	2-day	22,96,080	Dr. P.R. Sodani	Special Agreement GIZ	India	CTP	22,96,080
8	Noncommunicable Diseases (NCDs) Management	2023	2023-24	July 17-21, 2023	27	5-day	8,91,000	Dr. P.R. Sodani	National Health Mission, Odisha SL	India	CTP	8,91,000
9	Achieving Better Results through Information Management for WHO/SEARO (Cohort 1)	2023	2023-24	October 10-12, 2023	12	3-day	3,60,000	Dr. P.R. Sodani	SL WHO SEARO	India	CTP	3,60,000
10	Achieving Better Results through Information Management for WHO/SEARO (Cohort 2)	2023	2023-24	November 07-09, 2023	7	3-day	2,10,000	Dr. P.R. Sodani	SL WHO SEARO	India	CTP	2,10,000
11	International Training Program on Cold Chain Equipment Repair and Maintenance	2023	2023-24	December 4-12, 2023	26	9-Day	36,69,093	Dr. Sanjay Gupta	SL UNICEF	India	CTP	36,69,093
12	Achieving Better Results through Information Management for WHO/SEARO (Cohort 3)	2023	2023-24	December 5-7, 2023	28	3-day	4,50,000	Dr. P.R. Sodani	SL WHO SEARO	India	CTP	4,50,000
13	Public Health Management for District and Block Level Officials (Cohort -1)	2024	2023-24	February 2-6, 2024	28	5-Day	9,24,000	Dr. P.R. Sodani	SL SIHFW, Odisha	India	CTP	9,24,000

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14	Public Health Management for District and Block Level Officials (Cohort -2)	2024	2023-24	February 16-20, 2024	26	5-Day	8,58,000	Dr. P.R. Sodani	SL SIHFW, Odisha	India	CTP	8,58,000
15	Capacity Building for the Link Workers Scheme and Targeted Intervention (TI) Project Functionaries in Rajasthan (Batch-4)	2024	2023-24	February 19-23, 2024	34	5-day	4,63,474	Dr. Ratna Verma	SL Rajasthan State Aids Control Society	India	CTP	4,63,474
16	Capacity Building for the Link Workers Scheme and Targeted Intervention (TI) Project Functionaries in Rajasthan (Batch-5)	2024	2023-24	February 26-28, 2024	26	5-day	2,24,412	Dr. Ratna Verma	SL Rajasthan State Aids Control Society	India	CTP	2,24,412
17	Capacity Building for the Link Workers Scheme and Targeted Intervention (TI) Project Functionaries in Rajasthan (Batch-6)	2024	2023-24	March 4-6, 2024	23	5-day	2,17,764	Dr. Ratna Verma	SL Rajasthan State Aids Control Society	India	CTP	2,17,764
18	Capacity Building for the Link Workers Scheme and Targeted Intervention (TI) Project Functionaries in Rajasthan (Batch-7)	2024	2023-24	March 18-22, 2024	31	5-day	4,32,297	Dr. Ratna Verma	SL Rajasthan State Aids Control Society	India	CTP	4,32,297
19	Capacity Building for the Link Workers Scheme and Targeted Intervention (TI) Project Functionaries in Rajasthan (Batch-8)	2024	2023-24	March 18-22, 2024	27	5-day	3,90,459	Dr. Ratna Verma	SL Rajasthan State Aids Control Society	India	CTP	3,90,459
20	CHO Leadership Training Programme	2020-2024	2023-24				19,07,052	Dr. P.R. Sodani	SL JHPIGP		CTP	19,07,052.00
Total Amount For NAAC							1,94,31,901					1,94,31,901

Remark : Few Additional Revenue Considered as Training in Annual Financial

S.No	Programme Title	Year	Financial Year	Date	No. of Participants (As per Billing done)	Duration	Revenue (Excluding GST)	Coordinator	Name of Granting Agency	Country	Remarks	FY. 2023-2024
1	SAATHI (Office Setup Cost)	2022-2024	2023-24					Dr. Ratna Verma			Office Setup Cost	8,64,058.00
2	Online Certification Programme on Health Care Operation Management Techniques and Applications	2023	2023-24	November 20-24, 2023	4	5-day		Dr. Susmit Jain			OCP	45,600.00
Total B												9,09,658
Grand Total A + B (As per Audited Statement)												2,03,41,559

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Income & Expenditure Account for the period ended 31st 2024

(Amount in '₹')

FIGURES FOR THE PREVIOUS YEAR	EXPENDITURE	FIGURES FOR THE YEAR	FIGURES FOR THE PREVIOUS YEAR	INCOME	FIGURES FOR THE YEAR
	Application of General Fund			General Fund	
8,60,116	Research Project In Progress	38,70,489		Revenue towards	
14,87,92,985	Salary & Allowances	21,40,11,965	40,95,77,201	- Educational Courses and Programmes	45,60,98,009
	Payment to Visiting Faculties and Consultants		1,22,05,775	- Scientific Research Projects	8,24,83,894
2,73,27,007	Honorarium	82,96,995			53,85,81,903
16,84,417	Travelling	35,75,777	38,70,489	Research Project In Progress	6,65,083
1,23,27,500	Scholarship & In-House Research	1,30,52,386			
84,69,862	Books and Journals	82,55,734		Interest	
1,23,50,202	Seminar, Conference & Workshops	1,78,32,915	37,52,342	- From Bank	54,46,384
2,65,54,263	Educational Courses Promotional Expenses	3,41,16,819	6,60,348	- From Others	5,78,589
77,79,291	Travelling & Conveyance	2,25,30,269	30,92,533	Miscellaneous Income	23,91,114
55,53,602	Computer Software	60,68,033	39,731	Surplus on W/off /sale of Fixed Assets (Net)	8,180
46,64,452	Printing & Stationary	69,82,388	4,76,527	Depreciation Written Back	-
11,34,426	Faculty and Staff Recruitment	21,31,622	-	Amount Written Back	2,12,171
1,76,74,421	Office & Campus Maintenance	2,21,11,706			
4,80,097	Repair and Renovations	1,38,40,334			
4,74,290	Electricity and Water	1,05,84,915			
22,50,288	Communication	23,15,857			
	Payment to Auditor				
2,80,000	- As Audit Fee	2,90,000			
60,000	- In other Capacity	70,000			
2,15,571	Board of Management Meeting Expenses	5,45,541			
20,91,032	Students Dress and Other Expenses	19,88,828			
31,52,147	Miscellaneous Expenses	43,08,241			
17,66,063	Finance Charges	10,19,210			
2,64,095	Amount Written Off (Net)	-			
1,14,03,387	Depreciation	1,75,19,016			
12,10,65,434	Excess of Income over Expenditure during the Year Carried Down	13,25,64,385			
43,36,74,947	Total	54,78,83,424	43,36,74,947	Total	54,78,83,424
12,00,00,000	Transferred to General Reserve	12,00,00,000	3,79,18,678	Balance (Cr.) as per last year	3,89,84,112
3,89,84,112	Balance (Cr.) carried to Balance Sheet	5,15,48,496	12,10,65,434	Balance (Cr.) brought down	13,25,64,385
15,89,84,112		17,15,48,496	15,89,84,112		17,15,48,496

President
(P. R. Sodani)

Registrar
(Hem Kumar Bhargava)

AUDITOR'S REPORT
In terms of our report of even date

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1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

CFAO
(Prasoon Jain)



For M. L. SHARMA & CO.,
Chartered Accountants.

(G. S. Sharma)
Proprietor
M. No. 070074



Established under The IIHMR University Act, 2014 (Act No. 3 of 2014)

GROUPING OF BALANCE SHEET AND INCOME & EXPENDITURE A/C FOR THE YEAR ENDED 31st March, 2024

Particulars	TOTAL	
INCOME SIDE		
REVENUE TOWARDS SCIENTIFIC RESEARCH		
Revenue from Research Projects		8,24,83,894
REVENUE TOWARDS EDUCATIONAL COURSES AND PROGRAMMES		
Revenue from Management Development Programme	2,03,41,559	
Recoveries from Hostel Accommodation (Students)	2,22,87,633	
Revenue from Course Fee	37,62,73,860	
Prospects Fees & Others	15,13,900	
U Mat Exam Fee	3,84,500	
Left Students (Income)	4,80,700	
Late Fee from Students	36,000	37,86,88,960
Revenue from from Executive Course	3,47,77,857	
Left Students (Income)	2,000	3,47,79,857
		45,60,98,009
RESEARCH PROJECT WORK IN PROGRESS		6,65,083
INTEREST		
From Bank		
Received from Bank Deposits	44,30,162	
Interest Recd. on Saving A/c	10,16,222	54,46,384
From Others		
Interest on Endowment Deposit	5,40,000	
Interest Recd. on Others	38,589	5,78,589
		60,24,973
MISCELLANEOUS INCOME		
Misc. Income		3,35,632
Income from Publication		600
Consultancy Research: Share From Faculty		2,82,475
Rent Received		3,54,000
Sponsorship & Delegate Fee		80,932
Recoveries from Guest House Accommodation	13,37,476	
Notional Lodging/Boarding Income	1,13,39,170	
Less : Notional Lodging/Boarding Income	1,13,39,170	13,37,476
		23,91,114
AMOUNT WRITE BACK (Net)		2,12,171
Surplus on W/off /sale of Fixed Assets (Net)		8,180
Total of Income Side		54,78,83,424


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#	Programme Title	Revenue (In Rs.)	Remark
1	Healthcare Operation Management: Techniques and Applications	2,49,975	


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JAIPUR, RAJASTHAN

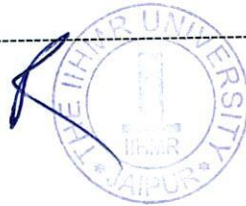
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Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP02 : HLTHCARE OPERATION MGMT 16-18/06/2023

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		0.00
		OP. BALANCE B/F :		0.00
19-Jun-2023	MDP/2023-24/2			178200.00
Proj : MDP02 : HLTHCARE OPE CC : COMMON Budget : COMMON				
MD, NHM, MEGHALAYA: BEING INVOICE RAISED FOR 9 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON HEALTHCARE OPERATIONS MANAGEMENT - TECHNIQUES AND APPLICATION SCHEDULED FROM 16TH TO 18TH JUNE,2023 AT IIHMR UNIVERSITYM JAIPUR AMOUNT OF RS. 19,800/- PER PARTICIPANTS TOTAL AMOUNT OF RS. 1,78,200/-ADD: GST @ 18% OF RS. 32,076/-, TOTAL AMOUNT OF RS. 2,10,276/- ADJUSTED IN THE A/C.				
30-Jun-2023	MDP/2023-24/4			71775.00
Proj : MDP02 : HLTHCARE OPE CC : COMMON Budget : COMMON				
MDP PARTICIPANTS: BEING INVOICE RAISED FOR 3 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON HEALTHCARE OPERATIONS MANAGEMENT - TECHNIQUES AND APPLICATION SCHEDULED FROM 16TH TO 18TH JUNE 2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT OF RS. 71,775/-ADD: GST @ 18% OF RS. 12,920/-, TOTAL AMOUNT OF RS. 84,695/- ADJUSTED IN THE A/C.				
TOTAL			0.00	249975.00
CLOSING BALANCE				249975.00 Cr



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EQQ & ABC ANALYSIS IN HOSPITALS
SUPPLY CHAIN & INVENTORY MANAGEMENT
HOSPITAL/HEALTH
PROJECT MANAGEMENT
USING PERT/CPM
MS PROJECT
CHECK SHEET
HISTOGRAM
SCATTER DIAGRAM
CONTROL CHARTS
FISHBONE DIAGRAM
PARETO CHART
PREDICTIVE
ANALYTICS IN
HEALTH CARE OPERATIONS

HEALTHCARE OPERATIONS MANAGEMENT

FLOW CHART (PROCESS MAP)

MINITAB SOFTWARE

INTRODUCTION TO SPECTRUM SOFTWARE
QUEUING AND CAPACITY PLANNING IN HOSPITALS
QUALITY MGMT. & LEAN SIX SIGMA (LSS)
JIT
DMAIC TOOLS
QUALITY TOOLS FOR SUCCESSFUL SIX SIGMA
HFMEA

CASE STUDIES USING MINITAB

USE OF SOFTWARE OF DECISION SCIENCES
MINITAB FOR ANALYSIS



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Management Development Program
on
**Healthcare Operations Management
Techniques and Applications**

June 16 - 18, 2023

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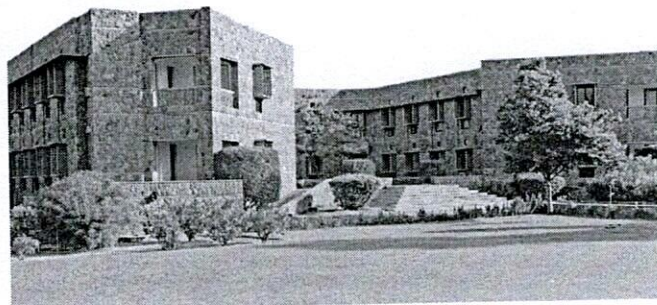
ABOUT IIHMR UNIVERSITY

The genesis of IIHMR University dates to October 5, 1984, when the Indian Institute of Health Management Research (IIHMR) was established. In 2014, IIHMR University was established and incorporated as a postgraduate research university by the Government of Rajasthan vide the IIHMR University, Jaipur Act, 2014 (Act No. 3, of 2014).

Our multi-disciplinary faculty, representing Public Health Management, Hospital Management, Health Management, Health Economics, Statistics, Demography, and Social and Behavioural Sciences, provides an enabling environment for learning and professional growth and development.

IIHMR University offers the following post-graduate programmes: MBA (Hospital and Health Management), MBA (Pharmaceutical Management), MBA (Development Management), Master of Public Health Offered by Johns Hopkins Bloomberg School of Public Health, Baltimore, MD, USA in cooperation with IIHMR University, Jaipur, India, Master of Public Health (Implementation Science) (fully funded WHO-TDR programme), Executive MPH, and Executive MHA. The University offers PhD programmes in major areas of Hospital Management, Health Management, Development Studies, Public Health, and Pharmaceutical Management.

IIHMR University has a strong collaboration with Johns Hopkins University, USA; Chester University, UK; University of Montreal, Canada; Curtin University, Australia; Kandahar University, Afghanistan; Management and Science University (MSU) Malaysia; and Rajasthan University of Health Sciences for student exchange, faculty exchange, and joint research programmes.

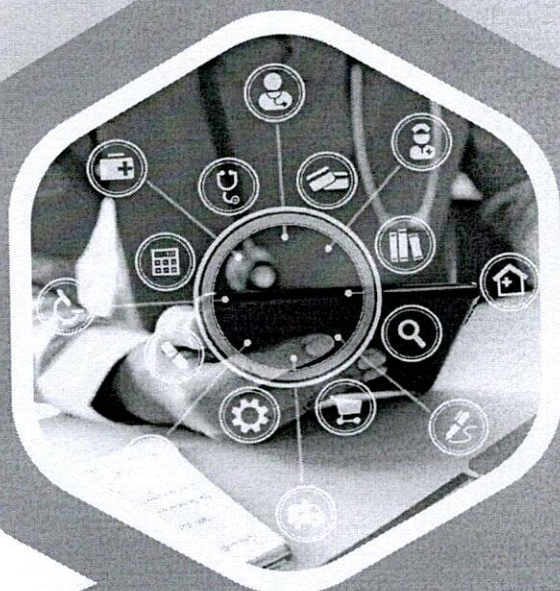


INTRODUCTION

Operations Management is the design, operation, and improvement of the processes and systems that create and deliver the organization's products and services. It provides a scientific base for management to take timely and effective decisions to their problems. The subject advocates on improving quality, reducing variation, and eliminating waste in an

organization. Some of the important healthcare operations management techniques include Project management using PERT/CPM, Location & Layout methods, Inventory management using EOQ & ABC analysis, Predictive analytics, Queueing & capacity planning, Lean Six Sigma (LSS), 5S & JIT to name a few. Manufacturing organizations have successfully employed the programs, techniques, and tools of operations improvement for many years. Recently, leading hospitals/healthcare organizations have begun to employ the same tools.

The programme is designed to enable the participants understand and use the concepts of operations management tools & techniques in hospitals/health organizations.

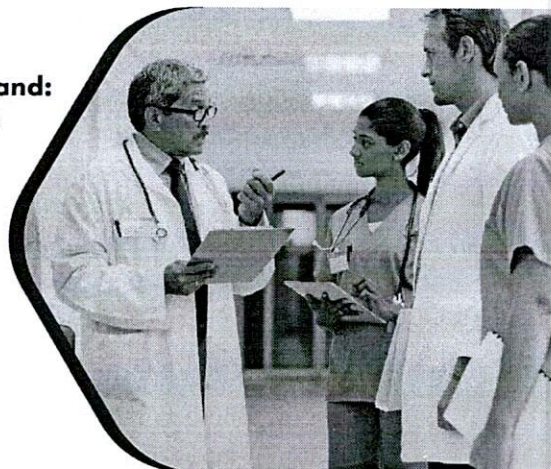


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PROGRAMME OBJECTIVES

This training has been designed to enable participants to understand:

- Operations management techniques which could be used in taking decisions about delivering health care of high quality.
- Evaluation of hospital projects with PERT/CPM techniques.
- Supply chain & Inventory Management in healthcare.
- Predictive analytics in hospitals operations.
- Queuing and capacity planning in hospitals.
- Lean Six Sigma (LSS) quality management – tools & techniques.
- Use of software for decision sciences & Minitab®



COURSE CONTENTS

- Introduction to Healthcare Operations Management- tools and techniques.
- Hospital/health project management using PERT/CPM, Use of Software for analysis. Introduction to MS Project.
- Supply chain & inventory management techniques- EOQ & ABC analysis in hospitals.
- Predictive analytics in health care operations. Introduction to Spectrum software.
- Queuing and capacity planning in hospitals.
- Quality Mgmt. & Lean Six Sigma (LSS) in healthcare, 5S, DMAIC tools, HFMEA, Quality Tools for Successful Six Sigma Projects - Check sheet, Histogram, Scatter diagram, Flow chart (Process Map), Control charts, Fishbone diagram, Pareto chart using Minitab® software. Case studies using Minitab.
- Use of Software of decision sciences, Minitab® for analysis.

LEARNING OUTCOMES:

Upon successful completion of the course, participants would be able to understand:

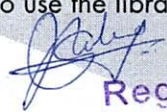
- ▶ Hospital/health project management using PERT/CPM.
- ▶ EOQ & ABC analysis in inventory management.
- ▶ Predictive analytics tools & techniques.
- ▶ Queuing and capacity planning in hospitals.
- ▶ Lean Six Sigma– tools & techniques, SPC charts using Minitab® software.
- ▶ Hands on practical training of operations management software.

POTENTIAL BENEFICIARIES

The programme has been designed for Hospital CEOs, Managing Directors, Administrative Officers, Medical Superintendents, Medical directors, Nursing directors, Hospital Managers, Hospital Quality Managers, HMIS Officers, Consultants, NHM Officials, Public Health Consultants, Doctors, Supply Chain Managers, Hospital Operations Executives, NABH Accreditation Officers, MHA/MPH faculties, MHA graduates etc. with substantial managerial responsibilities, interests, and motivation to learn and improve healthcare services.

DURATION & VENUE

The training has been scheduled between **June 16-18, 2023**. The timing of the programme would be 10:00 AM – 5:00 PM. The Venue of the programme would be IIHMR University, Jaipur, India. IIHMR University is located near Jaipur International airport, Sanganer, Jaipur. The University campus provides a learning environment to the participants. The participants are welcome to use the library and recreational facilities at the campus.


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PEDAGOGY & KEY FEATURES

- The programme will be delivered using PPT, Whiteboard for explaining the concepts and cases/exercises would be solved using software. There will be use of Software for decision sciences and Minitab®.
- The participants will be provided course material, ppts, excel templates/worksheets, and related material.
- The participants would be encouraged to ask questions/queries/interaction and discussion during the class.

PROGRAMME FEE

The programme fee for Indian participants is **INR 24,750+18% GST** and for International Participants: **US\$ 462+18% GST**. The programme fee includes tuition, background reading material, lodging, and boarding.

Early Bird Discount: Nominations received with payments on or before 4-weeks (May 16, 2023) will be entitled to an early bird discount of 10%.

Group Discount: Any organization sponsoring four or more participants to the program will be entitled for a discount of 20% on the total fee payable provided that at least four participants attend the program.

Maximum Discount: Organization can avail themselves of both the discounts subject to maximum discount of 20%.

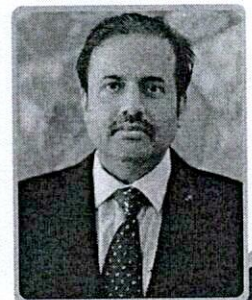
CERTIFICATION

A Certificate of participation on completion of the program will be issued by IIHMR University, Jaipur.

PROGRAMME COORDINATOR & FACULTY

Dr. Susmit Jain, Associate Professor, IIHMR University, Jaipur

would be the faculty and course coordinator. He has 22 + years' experience in teaching, training, and research in Healthcare Operations Management. At IIHMR University, Jaipur he has taught several courses in MBA Hospital/Health, Pharmaceutical and Development Management programmes, guided several research projects, and conducted several trainings on Healthcare Operations Management/Lean Six Sigma in Healthcare. His MDP participants included senior hospital/health professionals, quality managers, NHM officials, medical superintendents, doctors, hospital managers, administrative officers, NGO professionals, hospital/health consultants, MPH/MHA students, from India, including International Participants from Nepal, Afghanistan, Bangladesh, UNFPA participants from Southeast Asian Countries, Nigeria (Africa) etc. His teaching/training feedback have been excellent. You can reach out to Dr. Susmit Jain at his **mobile no. +91-9829238770**.



All the communication regarding the training should be made with the Training Department at the following address.

Mr. Ashok Mathur (Training Officer)
IIHMR University, Jaipur
1, Prabhu Dayal Marg, Sanganer Airport
Jaipur – 302029, Rajasthan

Mobile: +91 9116006536
Phone Number: 0141-3924700
Email: training@iihmr.edu.in
Dr. Susmit Jain
cc: susmitjain@iihmr.edu.in

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#	Programme Title	Revenue (In Rs.)	Remark
2	Hospital Management	4,30,900	


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SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP05 : MDP ON HOSPITAL MANAGEMENT****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
28-Sep-2023	MDP/2023-24/13			25000.00
Proj : MDP05 : MDP ON HOSPI		CC : COMMON	Budget : COMMON	
NATINAL FERTILIZERS LIMITED: BEING INVOICE RAISED FOR 1 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON HOSPITAL MANAGEMENT FROM 21ST TO 23RD SEPTEMBER,2023 AT KOCHI, KERALA TOTAL AMOUNT OF RS. 25,000/-ADD: GST @ 18% OF RS. 4,500/-, TOTAL AMOUNT OF RS. 29,500/- ADJUSTED IN THE A/C.				
29-Sep-2023	MDP/2023-24/14			158400.00
Proj : MDP05 : MDP ON HOSPI		CC : COMMON	Budget : COMMON	
TRAINING DIVISION NHM UP: BEING INVOICE RAISED FOR 4 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON HOSPITAL MANAGEMENT FROM 21ST TO 23RD SEPTEMBER,2023 AT KOCHI, KERALA TOTAL AMOUNT OF RS.1,58 400/-ADD: GST @ 18% OF RS. 28,512/-, TOTAL AMOUNT OF RS. 1,86,912/- ADJUSTED IN THE A/C.				
29-Sep-2023	MDP/2023-24/15			49500.00
Proj : MDP05 : MDP ON HOSPI		CC : COMMON	Budget : COMMON	
DR. SHRAVAN KUMAR SINGH: BEING INVOICE RAISED FOR 1 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON HOSPITAL MANAGEMENT FROM 21ST TO 23RD SEPTEMBER,2023 AT KOCHI, KERALA TOTAL AMOUNT OF RS.49,500/-ADD: GST @ 18% OF RS. 8,910/-, TOTAL AMOUNT OF RS. 58,410/- ADJUSTED IN THE A/C.				
29-Sep-2023	MDP/2023-24/16			49500.00
Proj : MDP05 : MDP ON HOSPI		CC : COMMON	Budget : COMMON	
MR. DEVESH KARAN: BEING INVOICE RAISED FOR 1 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON HOSPITAL MANAGEMENT FROM 21ST TO 23RD SEPTEMBER,2023 AT KOCHI, KERALA TOTAL AMOUNT OF RS.49,500/-ADD: GST @ 18% OF RS. 8,910/-, TOTAL AMOUNT OF RS. 58,410/- ADJUSTED IN THE A/C.				
30-Sep-2023	MDP/2023-24/29			148500.00
Proj : MDP05 : MDP ON HOSPI		CC : COMMON	Budget : COMMON	
STATE HEALTH SOCIETY, MP: BEING INVOICE RAISED FOR 3 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON HOSPITAL MANAGEMENT FROM 21ST TO 23RD SEPTEMBER,2023 AT KOCHI, KERALA TOTAL AMOUNT OF RS.1,48 500/-ADD: GST @ 18% OF RS. 26,730/-, TOTAL AMOUNT OF RS. 1,75,230/- ADJUSTED IN THE A/C.				



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Near Sanganer Airport, Jaipur-302029

IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Page : 2

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP05 : MDP ON HOSPITAL MANAGEMENT

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		TOTAL	0.00	430900.00
		CLOSING BALANCE		430900.00 Cr


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Management Development Programme
on

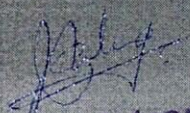
Hospital Management

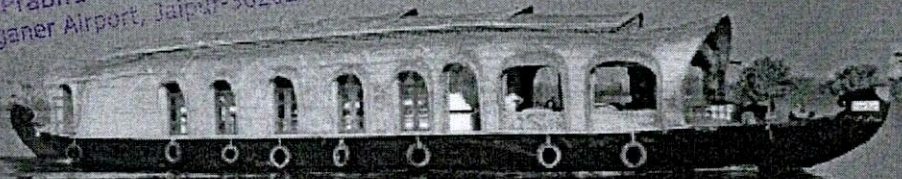


September 21 - 23, 2023



Kochi, Kerala, India


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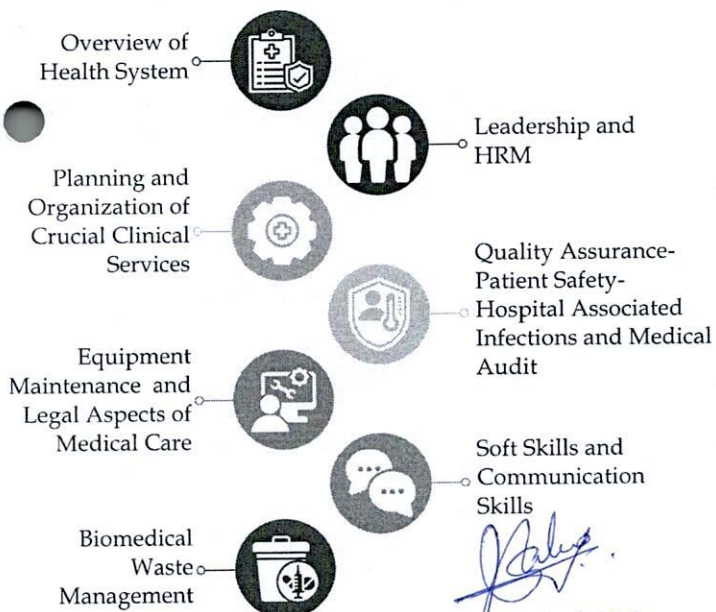
Background

Hospitals in general are the backbone of the health care delivery system of any country. An average hospital in India continues to face many challenges. Upkeep and maintenance of critical equipment, supply chain management, healthcare waste management, quality assurance, patient safety and accreditation are the buzz word in health sector. Moreover, a modern hospital is labor intensive organization that involves huge expenses (both capex and opex). As a rule of thumb, we need to have a minimum of 2.5 employees per bed in a modern multispecialty hospital. The country is also facing an acute shortage of qualified, experienced, and trained hospital administrators. In such a scenario it becomes essential to focus on capacity building and training of the existing staff, aspiring to work as managers or heading the hospitals together with senior nurses and midlevel doctors and others in hospital management.

Programme Objectives

- ◆ To enhance knowledge and understanding of health system.
- To develop leadership and human resource management skills to effectively manage hospital operations.
- ◆ To equip participants with the knowledge and skills for management, as well as understanding the legal aspects of medical care.
- ◆ To develop soft skills and communication skills essential for effective hospital management and team collaboration.

Content



Interactive learning, field visit, role play, case studies will supplement and strengthen the MDP.

Key Resource Persons

This programme is offered by a team of faculty including academicians, researchers and leaders in the hospital management.



Dr. P. R. Sodani
President
IIHMR University, Jaipur



Dr. A. K. Agarwal
Adjunct Professor
IIHMR University, Jaipur
Former Director
School of Health Sciences, Indira Gandhi National Open University (IGNOU), New Delhi



Dr. Sanjeev Singh
Professor of Pediatrics & Hospital Administration
Medical Director
Amrita Institute of Medical Sciences, Faridabad
Chief Medical Services
Amrita Institute of Medical Sciences, Kochi, Kerala

Registrar

The IIHMR University

Jaipur-302029

Audience

The programme is designed for Hospital Administrators, CEOs/Directors of Hospitals, Medical Officers, Nurses, Academicians, Hospital Managers/Administrators, Medical Superintendents, Deputy Medical Superintendent, CMOs, Medical Officers working with Private Hospitals, Central Govt/State Govt, PSUs, Corporations, Railways, ESIC etc.

Venue and Duration

The programme is scheduled during **September 21 to 23, 2023** to be held at Kochi, Kerala, India. The programme will commence on **Thursday, September 21, 2023 at 9:00 am** and conclude on **Saturday, September 23, 2023 afternoon**.

The participants are advised to schedule their check-in on **Wednesday, September 20, 2023, evening** and check-out on **Saturday, September 23, 2023, afternoon**.

IIHMR norms do not allow participants to have guests stay with them during the programme. However, guests with participants are allowed on additional charges directly payable to hotel.

Certification

A certificate of participation on completion of the programme will be issued by IIHMR University, Jaipur.

Pedagogy & Key Features

It is a three-day programme, delivered through lectures, discussions, case analysis, role play, group work, assignment, experiential learning, and recreational activities. It provides theoretical, actionable, and practical knowledge through a robust learning ecosystem comprising diverse training participants and faculty.

Programme Fee

The fee for Indian participants is **INR 49,500 plus GST (18% as applicable)** and for international participants is **USD 772 plus GST (18% as applicable)**. The fees include tuition, background reading material, programme kit, stay in single occupancy room, breakfast, lunch, dinner, tea/coffee during the programme.

How to Apply

All the communication regarding the MDP should be made with the MDP Office at the following address. The last date for receipt of nominations is **August 31, 2023**.

MDP Office

IIHMR University 1, Prabhu Dayal
Marg Sanganer Airport, Jaipur-302029
Rajasthan, India

Mobile: +91 9358790012
Phone: 0141-3924700 (Ext. 758)
Email: training@iihmr.edu.in


Registrar
The IIHMR University
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Near Sanganer Airport, Jaipur-302029



About IIHMR University

In 2014, IIHMR University was established and incorporated as a postgraduate research university by the Government of Rajasthan vide the IIHMR University, Jaipur Act, 2014 (Act No. 3, of 2014). The genesis of IIHMR University dates to October 5, 1984, when the Indian Institute of Health Management Research (IIHMR) was established.

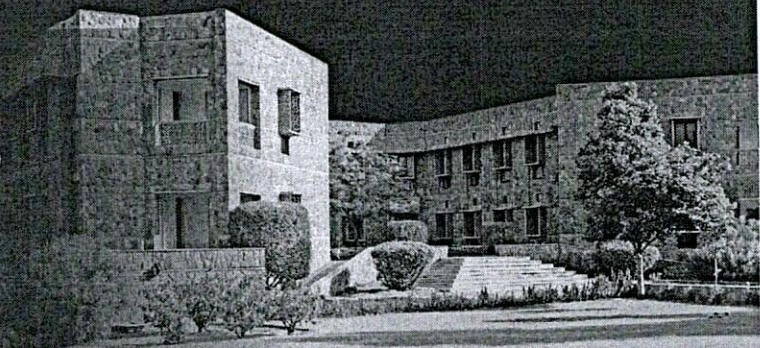
IIHMR University offers the following programmes :

- MBA (Hospital and Health Management)
- MBA (Pharmaceutical Management)
- MBA (Development Management)
- Master of Public Health

Offered by Johns Hopkins Bloomberg School of Public Health, Baltimore, USA, in cooperation with IIHMR University

- Master of Public Health (Implementation Science)
Fully funded WHO-TDR programme
- Ph. D.

- Master of Public Health (Executive)
- Master of Hospital Administration (Executive)

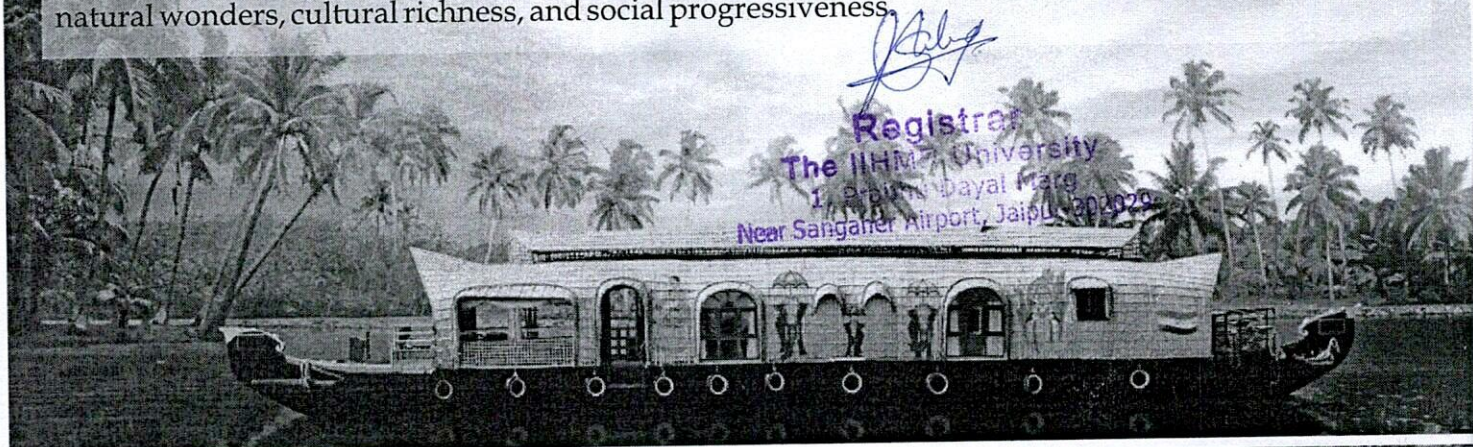


About Kerala

Kerala, located on India's southwestern coast, is a captivating state known for its natural beauty, vibrant culture, and high literacy rate. With serene backwaters, palm-fringed beaches, lush greenery, and diverse wildlife, Kerala is often referred to as "God's Own Country."

Kerala is also renowned for its traditional art forms, such as Kathakali and Mohiniyattam, and its delectable cuisine, including dishes like appam and fish curry. Kerala's emphasis on education and healthcare is reflected in its prestigious institutions and high life expectancy.

Tourism plays a significant role in Kerala's economy, with visitors flocking to explore the backwaters, hill stations like Munnar, and historical sites like Fort Kochi. Overall, Kerala offers a unique blend of natural wonders, cultural richness, and social progressiveness.



#	Programme Title	Revenue (In Rs.)	Remark
3	Corporate Social Responsibility: Governance, ESG, Need and Social Impact Assessment	2,64,000	


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Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

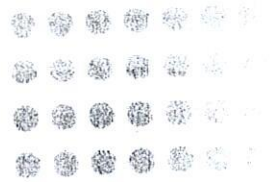
MDP09: MDP ON CSR: GOVERNANCE, ECG NEED AND SIA

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
04-Nov-2023	MDP/2023-24/33			82500.00
Proj : MDP09: MDP ON CSR: G		CC : COMMON	Budget : COMMON	
ESL STEEL LIMITED: BEING INVOICE RAISED FOR 2 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON CORPORATE SOCIAL RESPONSIBILITY: GOVERNANCE, ESG, NEED AND SOCIAL IMPACT ASSESSMENT FROM 31ST OCT TO 04TH NOV,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT OF RS. 82,500/-ADD: GST @ 18% OF RS. 14,850/-, TOTAL AMOUNT OF RS. 97,350/- ADJUSTED IN THE A/C.				
04-Nov-2023	MDP/2023-24/34			82500.00
Proj : MDP09: MDP ON CSR: G		CC : COMMON	Budget : COMMON	
ESL STEEL LIMITED: BEING INVOICE RAISED FOR 2 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON CORPORATE SOCIAL RESPONSIBILITY: GOVERNANCE, ESG, NEED AND SOCIAL IMPACT ASSESSMENT FROM 31ST OCT TO 04TH NOV,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT OF RS. 82,500/-ADD: GST @ 18% OF RS. 14,850/-, TOTAL AMOUNT OF RS. 97,350/- ADJUSTED IN THE A/C.				
04-Nov-2023	MDP/2023-24/35			99000.00
Proj : MDP09: MDP ON CSR: G		CC : COMMON	Budget : COMMON	
JHAJJAR POWER LTD: BEING INVOICE RAISED FOR 3 NOS OF PARTICIPANTS ON COMPLETION OF MDP ON CORPORATE SOCIAL RESPONSIBILITY: GOVERNANCE, ESG, NEED AND SOCIAL IMPACT ASSESSMENT FROM 31ST OCT TO 04TH NOV,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT OF RS. 99,000/-ADD: GST @ 18% OF RS. 17,820/-, TOTAL AMOUNT OF RS. 1,16,820/- ADJUSTED IN THE A/C.				
TOTAL			0.00	264000.00
CLOSING BALANCE				264000.00 Cr



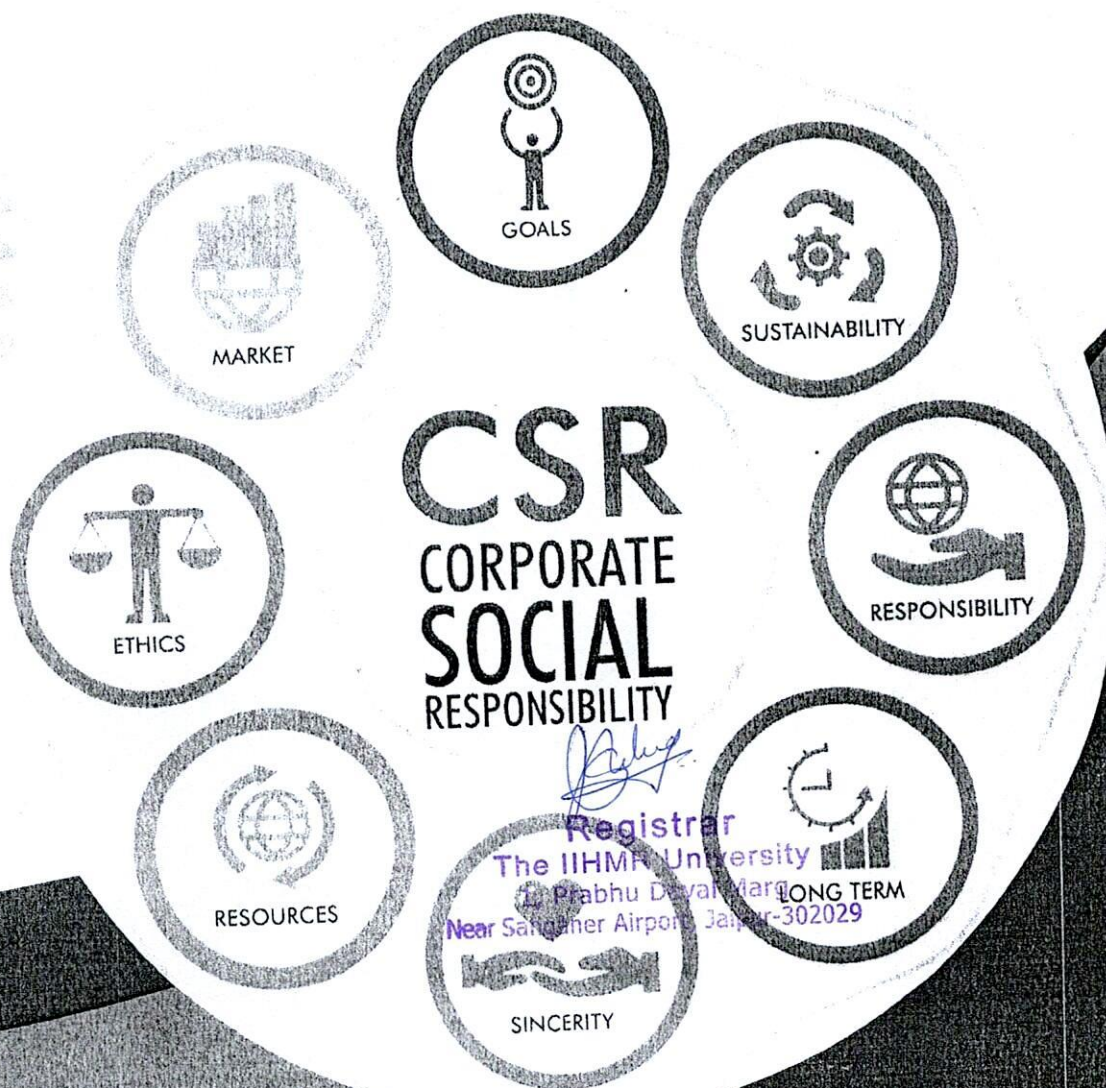

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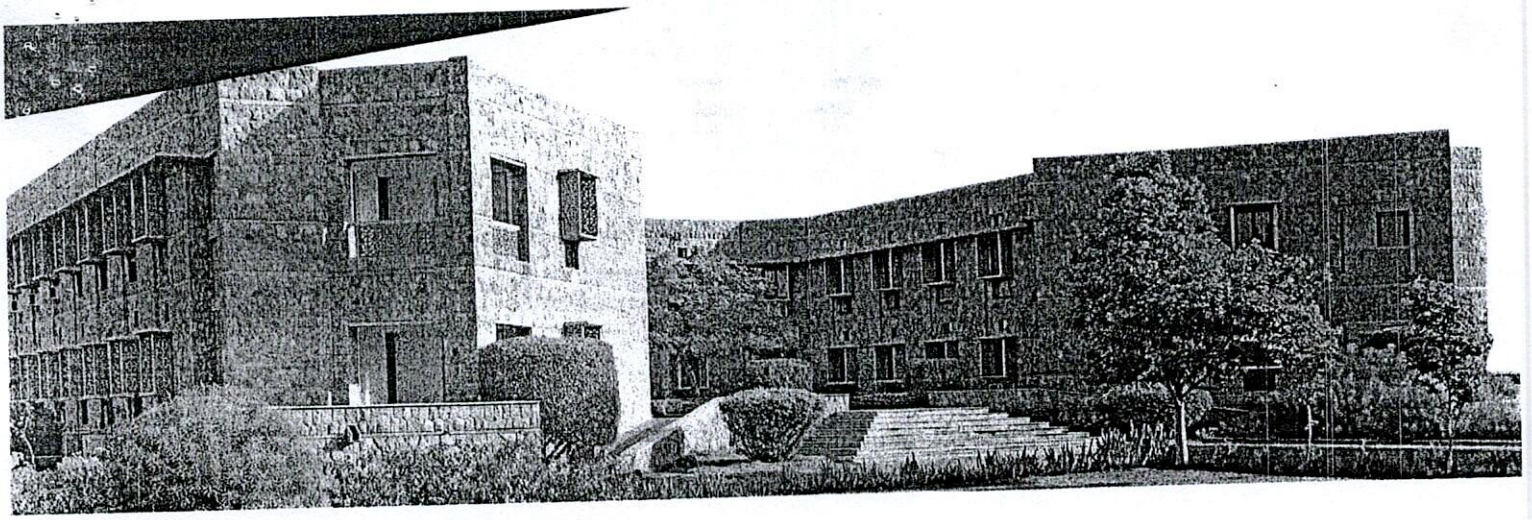
Management Development Programme
on

Corporate Social Responsibility : Governance, ESG, Need and Social Impact Assessment

October 31 to November 4, 2023



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Prabhu Devar Marg
Near Sanganher Airport, Jaipur-302029



About IIHMR University

The genesis of IIHMR University dates to October 5, 1984, when the Indian Institute of Health Management Research (IIHMR) was established. In 2014, IIHMR University was established and incorporated as a postgraduate research university by the Government of Rajasthan vide the IIHMR University, Jaipur Act, 2014 (Act No. 3, of 2014).

Our multi-disciplinary faculty, representing Public Health, Hospital Management, Health Management, Pharmaceutical Management, Development Management, Economics, Statistics, Demography and Social and Behavioural Sciences provides an enabling environment for learning and professional growth and development.

IIHMR University offers the following programmes :

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- MBA (Pharmaceutical Management)
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- Master of Public Health (Implementation Science)
Fully funded WHO-TDR programme
- Master of Public Health (Executive)
- Master of Hospital Administration (Executive)
- Ph. D.

Introduction

CSR is no longer a philanthropic commitment but an integral part of sustainable business priorities. Implementing CSR programs not only helps in improving several aspects of society but also promotes a positive brand image for companies. In the current context as per the expectation of SDGs, aligning environmental social governance (ESG) with CSR has become necessary.

The training on Corporate Social Responsibility: Governance, ESG, Need and Social Impact Assessment entails CSR mandate under Section 135 of Indian Company Act 2013, CSR governance, Principles and the methods of CSR executions, ESG compliances, CSR best practices, CSR need and impact assessment, social impact assessment, and how to make effective CSR strategies for sustainable business.

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Programme Objectives

- To develop a deeper understanding of nuances of CSR in India vis a vis Section 135 of Companies Act 2013, SDGs and sustainable business.
- To develop an understanding of ESG and construct the implementation framework at workplace.
- To familiarize with some of the best practices of CSR in India and abroad.
- To understand and analyse the nuances of CSR Need Assessment, Social Impact Assessment, and Impact assessment of CSR programmes.
- To develop CSR execution framework for the companies.

Content

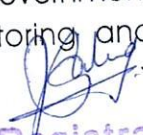
- Introduction to CSR in the context of section 135 of companies act 2013, SDGs and sustainable business.
- Governance principle of CSR and compliances.
- ESG and its compliances in India and global context.
- CSR trends and best practices.
- CSR execution framework - planning, monitoring, and evaluation process.
- CSR need and impact assessment.
- Social impact assessment.

Pedagogy

This is an offline residential programme with the blend of interactive lectures, discussions, and learning from CSR practitioners. Sessions will be supplemented by video presentations, group work, experiential learning processes, hands on exercises, quiz, and case studies.

Who Should Attend?

The programme has been designed for the CSR executives from Public and Private Sector Organizations, CSR practitioners, academicians teaching CSR courses, NGO Personnel, CSR administrative officers, Consultants, Government Departments engaged in CSR monitoring and evaluations etc.


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Resource Persons



Himadri Sinha, Ph. D.
Professor & Dean
School of Development Studies
IIHMR University
& Programme Coordinator



Kajal Sitlani, Ph. D.
Assistant Professor,
School of Development Studies,
Ph. D. Coordinator IIHMR University &
Associate Programme Coordinator

• CSR Practitioners and Executives from PSUs and Private Companies

Programme Fee

The programme fee for **Indian participants INR 41,250 plus GST (18%)** and for **international participants USD 770 plus GST (18% as applicable)**.

The programme fee includes tuition, background reading material, programme kit, lodging, and boarding.

Early Bird Discount: Nominations received with payments on or before 4-weeks (**September 30, 2023**) will be entitled to an early bird discount of 10%.

Group Discount: Any organization sponsoring four or more participants to the programme will be entitled for a discount of 20% on the total fee payable provided that at least four participants attend the programme.

Maximum Discount: Organization can avail themselves of both the discounts subject to maximum discount of 20%.

Certification

Certificate of participation on completion of the programme will be issued by IIHMR University, Jaipur.

Duration & Venue

The programme has been scheduled between October 31 to November 4, 2023. The programme will be held at IIHMR University, Jaipur campus. IIHMR University is located near Sanganer International Airport, Jaipur. The University campus provides a lush green learning environment to the participants. The participants are welcome to use the library and recreational facilities at the campus.

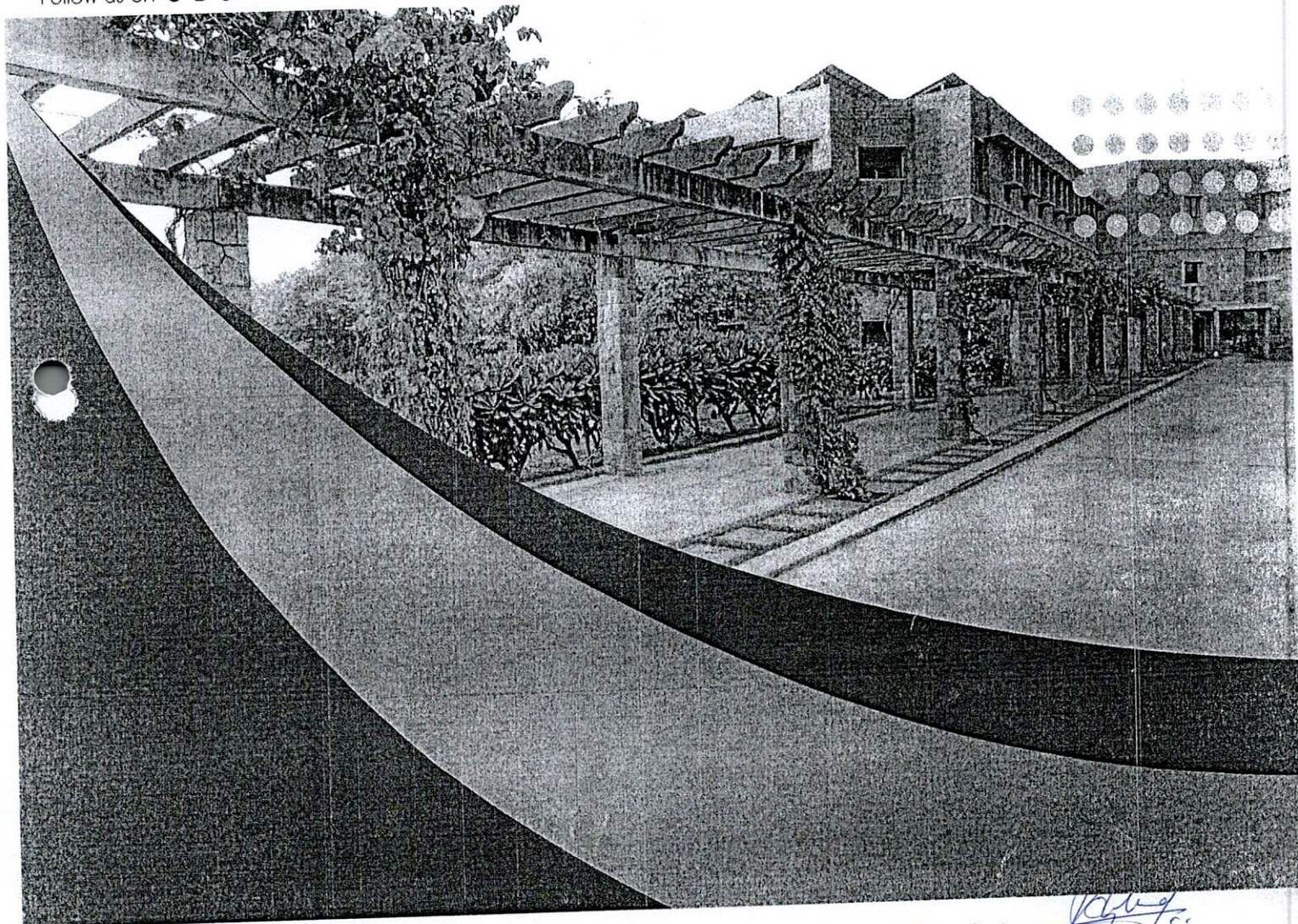
How To Apply

All the communication regarding the programme should be made with the MDP Office at the following address. Please fill the registration form or scan QR code to register.



MDP Office
IIHMR University
1, Prabhu Dayal Marg, Sanganer Airport,
Jaipur-302029, Rajasthan, India
Follow us on     

+91-9358790012
+91-141-3924700, Ext. 758
training@iihmr.edu.in
www.iihmr.edu.in



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1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

#	Programme Title	Revenue (In Rs.)	Remark
4	Managing and Implementing Non – Communicable Diseases (NCDs) Programme	79,200	



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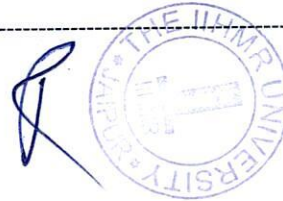
Page : 1

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP10: MDP ON MANAGING AND IMP. NCDS PROGRAMME

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		0.00
		OP. BALANCE B/F :		0.00
30-Nov-2023	MDP/2023-24/37			79200.00
Proj : MDP10: MDP ON MANAGI CC : COMMON Budget : COMMON				
SNO NPCDCS, NHM MANIPUR: BEING INVOICE RAISED FOR				
4 NOS OF PARTICIPANTS ON				
COMPLETION OF MDP ON MANAGING AND IMPLEMENTING				
NON-COMMUNICABLE DISEASES				
(NCDs) PROGRAMME SCHEDULED FROM 1ST TO 3RD				
NOVEMBER,2023 AT IIHMR UNIVERSITY				
JAIPUR AMOUNT OF RS. 19,800/- PER PARTICIPANTS				
TOTAL AMOUNT OF RS. 79,200/-ADD:				
GST @ 18% OF RS. 14,256/-, TOTAL AMOUNT OF RS. 93				
456/- ADJUSTED IN THE A/C.				
TOTAL			0.00	79200.00
CLOSING BALANCE				79200.00 Cr




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Near Sanganer Airport, Jaipur-302029

Management Development Programme Managing and Implementing Non - Communicable Diseases (NCDs) Programme

● November 01 - 03, 2023



About IIHMR University

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Our multi-disciplinary faculty, representing Public Health, Hospital Management, Health Management, Pharmaceutical Management, Development Management, Economics, Statistics, Demography and Social and Behavioural Sciences provides an enabling environment for learning and professional growth and development.

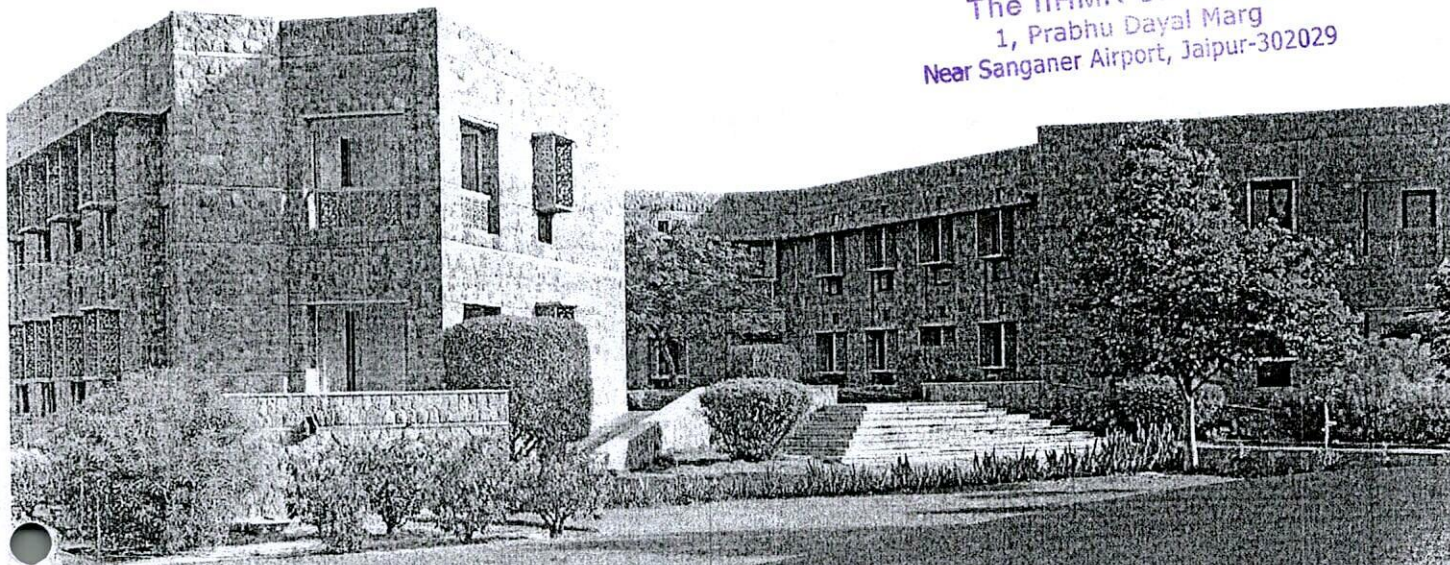
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- MBA (Pharmaceutical Management)
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- Ph. D.
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Offered by Johns Hopkins Bloomberg School of Public Health, Baltimore, USA, in cooperation with IIHMR University

Fully funded WHO-TDR programme


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Near Sanganer Airport, Jaipur-302029



Background

Noncommunicable diseases which include cardiovascular diseases, diabetes, cancer, and chronic respiratory diseases, kill 41 million people every year, which amounts to almost three quarters of total annual global deaths. Of these more than 15 million deaths occur in the age groups of 30-69 years. 85% of such deaths are in Low- and middle-income countries. NCDs are also responsible to considerable morbidity among the patients in terms of disability, complications and economic burden. There is however strong evidence that investing in high impact interventions offered early on to the patients with NCDs is extremely cost effective because of the potential to considerably reduce the need for more expensive treatments.

The importance of managing NCDs is underscored by the fact that SDGs target a one third reduction in premature deaths due to NCDs by the year 2030. Efforts to address NCDs demand a skilled and well-informed cadre of professionals who can effectively design, implement, and manage NCD programmes. These diseases require a comprehensive and strategic approach for prevention, management and control.

To meet this need, we are pleased to introduce the Management Development Programme (MDP) on "Managing and Implementing Non-Communicable Diseases (NCDs) Programme". The programme aims to provide an overall understanding of epidemiology and burden of NCDs and also to equip the participants with necessary knowledge, concepts and skills to manage and implement the NCD programmes in an efficient manner.

Objectives

The key objectives of the programme include:

- To enhance the knowledge on NCDs with special focus on their epidemiology, risk factors, burden and impact on public health.
- To equip participants with the skills and knowledge required to develop comprehensive NCD programmes, including prevention, screening, treatment, and monitoring.
- To augment the participants' understanding on strategically managing NCD programmes with focus on resource allocation, stakeholder engagement, policy implementation and Monitoring & evaluation.
- To illustrate innovative approaches and best practices in NCD programme management and explore recent advances and initiatives.

Course Contents

- Burden, Determinants and Impact of NCDs
- Health systems and evidence-based Interventions for NCDs
- Strategic Management
- Programme Management
- Monitoring, Surveillance and Evaluation
- Newer Initiatives in managing NCDs
- Multisectoral approach for NCD management
- Programme review and identifying enablers and challenges.

Day 1:

The Problem and Challenges : Magnitude and Burden

- Burden of NCDs – Global and National Perspectives
- NCD Determinants
- Health System Platforms and delivery of NCD services
- Impact of NCDs

Day 2:

Rising up to the challenges : Strategies and Evidence Based Interventions

- Public Health Interventions for NCDs
- Continuum of Care for NCDs
- Multisectoral Actions and Integration
- Emerging NCDs and Newer Initiatives

Programme Coordinator



Dr. Vinod Kumar SV, MD

Dean in charge
SD Gupta School of Public Health
IIHMR University

Day 3:

Optimizing management and Implementation

- Programme Management
- Strategic Planning
- Identifying Implementation Challenges
- Monitoring and Evaluation

Who Should Attend

This MDP is designed for professionals working in health departments, development partners, NGOs, and other organizations involved in the management and implementation of NCD programmes. This includes:

- Health Programme Managers
- Public Health Officials
- Healthcare Administrators
- Policy Analysts
- Development Partners
- Non-Governmental Organizations (NGOs) Staff
- Researchers and Academicians

By attending this programme, participants will gain the knowledge and skills necessary to effectively manage and implement non-communicable diseases programmes and optimize the impact of such programmes.

Join us in this transformative journey to become effective leaders in managing and implementing NCD programmes.

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Certification

A certificate of participation on completion of the programme will be issued by IIHMR University, Jaipur.

Programme Fee

The programme fee for Indian participants **INR 24,750 plus GST (18%)** and for international participants **USD 462 plus GST (18%)**. The programme fee includes tuition, background reading material, programme kit, lodging, and boarding.

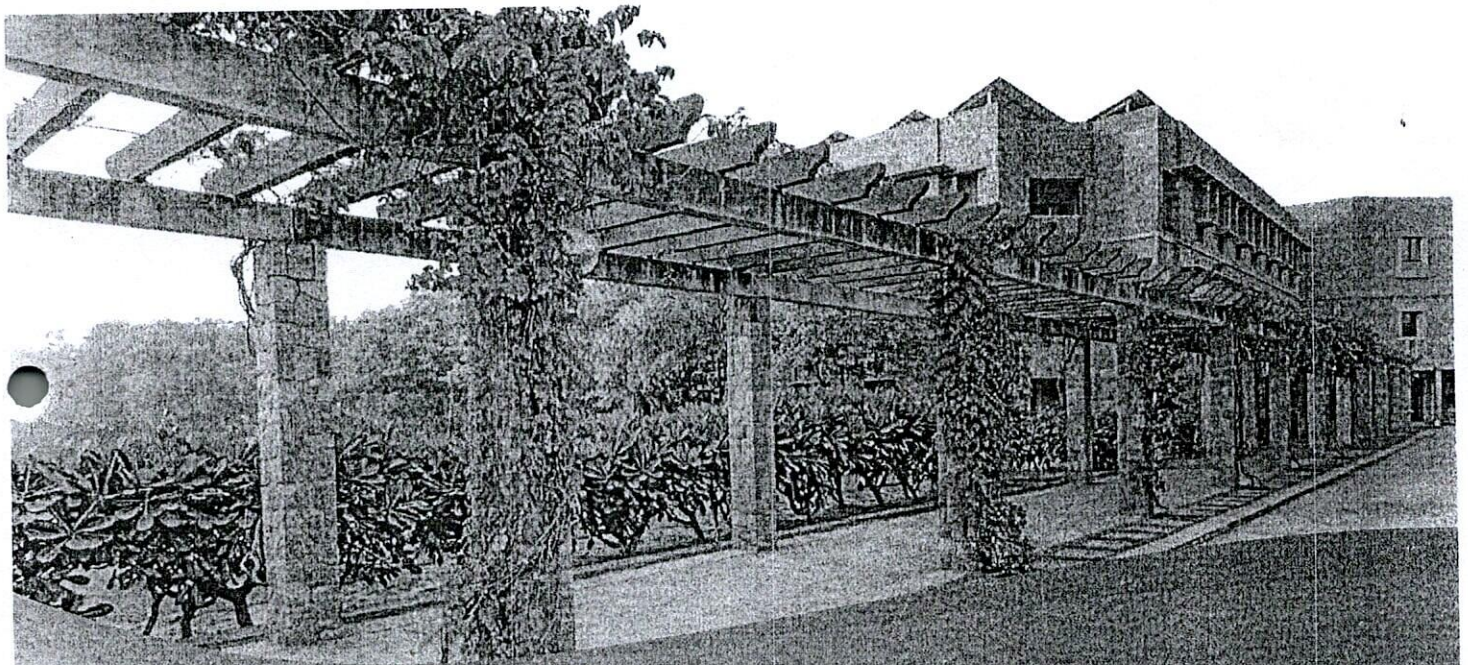
Early Bird Discount: Nominations received with payments on or before 4 weeks of scheduled commencement (September 30, 2023) will be entitled to an early bird discount of 10%.

Group Discount: Any organization sponsoring four or more participants to the programme will be entitled for a discount of 20% on the total fee payable provided that at least four participants attend the programme.

Maximum Discount: Organization can avail themselves of both the discounts subject to maximum discount of 20%.

Venue and Duration

The training has been scheduled between **November 01 - 03, 2023**. The Venue of the programme would be **IIHMR University, Jaipur, India**. IIHMR University is located near Jaipur International airport, Sanganer, Jaipur. The University campus provides a learning environment to the participants. The participants are welcome to use the library and recreational facilities at the campus.



How To Apply

All the communication regarding the programme should be made with the MDP Office at the following address

MDP Office

IIHMR University, 1, Prabhu Dayal Marg, Sanganer Airport, Jaipur-302029, Rajasthan, India

+91-9358790012 ☎ +91-141-3924700 Ext. 758 ✉ training@iihmr.edu.in



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#	Programme Title	Revenue (In Rs.)	Remark
5	International Training Program on Family Planning and Reproductive Health Commodity Security	41,08,500	



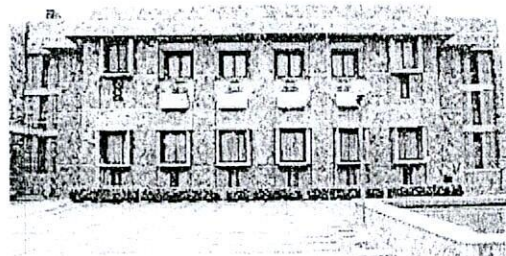
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International Training Course on FP & RHCS**September 18 – 29, 2023****IIHMR University, Sanganer, Jaipur****ADMINISTRATIVE INFORMATION****1. VENUE**

The venue for the Training Program is:

IIHMR University,
Near Sangner Airport,
Prabhu Dayal Marg
Sanganer
Jaipur – 302029

Tel: +91 141 392 4700



The university / institution is situated near the airport and is just 15 minutes away from the Sanganer Airport, Jaipur.

The Contact person in the University is Dr. PR Sodani (President) and can be reached on his phone: **+91- 9829120956**

2. TRANSPORTATION

Prepaid Taxis are available at the exit of the Airport Terminal Building and, a taxi-ride to the institute costs approx. Rs.400-450/-.

Participants are advised to exchange some money into Indian Rupees at the banks inside the airport for upfront payment of taxi fare to the hotel. (\$1 = approx. Rs.82)

For your convenience, please print the address in English language and show it to the taxi driver.

IIHMR University
Address: 1 Prabhu Dayal Marg,
Near Sanganer Airport,
Jaipur- 302029.
Phone(s) - +91-141-3924700,
2791431-32
Fax - +91-141-3924738
Email : iihmr@iihmr.edu.in


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3. ARRIVAL AND DEPARTURE

Jaipur is the capital of Rajasthan state and is located about 275 Kms from Delhi. It is conveniently connected with New Delhi with about 5 to 6 domestic flights available every day. The flight duration from Delhi is about 50 minutes.

Participants travelling to Jaipur Rajasthan are expected to arrive on Sunday the 17th of September 2023 and depart on Saturday the 30th of September 2023.

4. CONTACT DETAILS FOR UNFPA STAFF IN RAJASTHAN JAIPUR

The UNFPA State Office for Rajasthan is located in Jaipur and the contact persons are:

Mr. Deepesh Gupta
State Programme Coordinator
Tel: 91-141-2220224/2220028/2222277
Mobile: 09828455268

Mr. Pankaj Saxena
Admn/Fin Assistant
Tel: 91-141-2220224/2220028/2222277
Mobile: 09829822900
Email: saxena@unfpa.org

5. ACCOMMODATION & WEATHER

The IIHMR University will provide comfortable accommodation to all participants within the campus in the International Guest House.

All the participants will be provided breakfast, lunch, evening snacks and dinner during the period of their stay and hence will be eligible for reduced DSA (20%) for the duration of the training program.

The weather during September is likely to be pleasant with temperatures ranging from 20 to 30 degrees Celsius.

6. INSURANCE

Participants should arrange for their own medical and accident insurance coverage. Travel costs and allowances by UNFPA do not imply or constitute acceptance of any such responsibility.

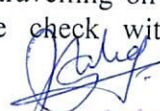
7. INTERNET ACCESS

The IIHMR University has good internet availability that will be provided complimentary to all registered participants.

8. ENTRY VISA TO INDIA

All participants are required to possess valid passports with validity for at least six months or applicable travel documents with valid visas or entry permits to enter India.

Visa on arrival is limited to certain countries. If participants are travelling on UNLPs, they are required to apply for an Indian visa before arrival. Please check with a local India


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Embassy/Consulate in the country regarding entry-visa requirements for India and secure a visa in advance. For more information, please visit the website <http://indianvisaonline.gov.in/visa/p>.

9. SECURITY PHASE

Rajasthan is currently in Security Level Low (1). Security Clearance is required for travel to Rajasthan. Requests for travel notification or security clearance should be submitted 7 days prior to travel to the UNDSS at <https://dss.un.org>. Technical assistance for TRIP is available at dsshel@un.org.



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Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP06: UNFPA INT. TRAINING COURSE ON FP & RHCS****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
30-Sep-2023	MDP/2023-24/18			124500.00
Proj : MDP06: UNFPA INT. TR CC : COMMON Budget : COMMON				
UNITED NATION'S POPULATION FUND, BAGLADESH:BEING INVOICE RAISED FOR THE INTERNATIONALTRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 1 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 1,24,500/- ADD GST @18% OF RS. 22,410/-TOTAL AMOUNT OF RS. 1 46,910/-				
30-Sep-2023	MDP/2023-24/19			498000.00
Proj : MDP06: UNFPA INT. TR CC : COMMON Budget : COMMON				
UNITED NATION'S POPULATION FUND, BHUTAN:BEING INVOICE RAISED FOR THE INTERNATIONALTRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 4 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 4,98,000/- ADD GST @18% OF RS. 89,640/-TOTAL AMOUNT OF RS. 5 87,640/-				
30-Sep-2023	MDP/2023-24/20			249000.00
P MDP06: UNFPA INT. TR CC : COMMON Budget : COMMON				
UNITED NATION'S POPULATION FUND, BHUTAN:BEING INVOICE RAISED FOR THE INTERNATIONALTRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 2 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 2,49,000/- ADD GST @18% OF RS. 44,820/-TOTAL AMOUNT OF RS. 2 93,820/-				
30-Sep-2023	MDP/2023-24/21			373500.00
Proj : MDP06: UNFPA INT. TR CC : COMMON Budget : COMMON				
UNITED NATION'S POPULATION FUND, BHUTAN:BEING INVOICE RAISED FOR THE INTERNATIONALTRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR				




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Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP06: UNFPA INT. TRAINING COURSE ON FP & RHCS

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 3 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 3,73,500/- ADD GST @18% OF RS. 67,230/-TOTAL AMOUNT OF RS. 4 40,730/-		622500.00
30-Sep-2023	MDP/2023-24/22			
Proj : MDP06: UNFPA INT. TR	CC : COMMON		Budget : COMMON	
		UNITED NATION'S POPULATION FUND, MYANMAR:BEING INVOICE RAISED FOR THE INTERNATIONALTRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 5 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 6,22,500/- ADD GST @18% OF RS. 1,12,050/-TOTAL AMOUNT OF RS. 7,34,550/-		373500.00
30-Sep-2023	MDP/2023-24/23			
Proj : MDP06: UNFPA INT. TR	CC : COMMON		Budget : COMMON	
		UNITED NATION'S POPULATION FUND, NEPAL:BEING INVOICE RAISED FOR THE INTERNATIONALTRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 3 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 3,73,500/- ADD GST @18% OF RS. 67,230/-TOTAL AMOUNT OF RS. 4 40,730/-		498000.00
30-Sep-2023	MDP/2023-24/24			
Proj : MDP06: UNFPA INT. TR	CC : COMMON		Budget : COMMON	
		UNITED NATION'S POPULATION FUND,PAPUA NEW GUINEA:BEING INVOICE RAISED FOR THE INTERNATIONALTRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 4 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 4,98,000/- ADD GST @18% OF RS. 89,640/-TOTAL AMOUNT OF RS. 5 87,640/-		249000.00
30-Sep-2023	MDP/2023-24/25			
Proj : MDP06: UNFPA INT. TR	CC : COMMON		Budget : COMMON	
		UNITED NATION'S POPULATION FUND, SAMO:BEING INVOICE RAISED FOR THE		



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Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 3****MDP06: UNFPA INT. TRAINING COURSE ON FP & RHCS****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INTERNATIONAL TRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 2 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 2,49,000/- ADD GST @18% OF RS. 44,820/-TOTAL AMOUNT OF RS. 2 93,820/-		
30-Sep-2023	MDP/2023-24/26			373500.00
Proj : MDP06: UNFPA INT. TR	CC : COMMON	Budget : COMMON		
		UNITED NATION'S POPULATION FUND, NEPAL:BEING INVOICE RAISED FOR THE INTERNATIONAL TRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 3 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 3,73,500/- ADD GST @18% OF RS. 67,230/-TOTAL AMOUNT OF RS. 4 40,730/-		
30-Sep-2023	MDP/2023-24/27			498000.00
Proj : MDP06: UNFPA INT. TR	CC : COMMON	Budget : COMMON		
		UNITED NATION'S POPULATION FUND, PAPUA NEW GUINEA:BEING INVOICE RAISED FOR THE INTERNATIONAL TRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 4 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 4,98,000/- ADD GST @18% OF RS. 89,640/-TOTAL AMOUNT OF RS. 5 87,640/-		
30-Sep-2023	MDP/2023-24/28			249000.00
Proj : MDP06: UNFPA INT. TR	CC : COMMON	Budget : COMMON		
		UNITED NATION'S POPULATION FUND, TIMOR-LESTE:BEING INVOICE RAISED FOR THE INTERNATIONAL TRAINING PROGRAM ON FAMILY PLANNING AND REPRODUCTIVE HEALTH COMMODITY HELOD ON FROM 18/09/2023 TO 29/09/2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 2 @ RS 1,24,500/- (USD 1500 @ RS. 83 PER USD) PER PARTICIPANTS, TOTAL AMOUNT RS. 2,49,000/- ADD GST @18% OF RS. 44,820/-TOTAL AMOUNT OF RS. 2 93,820/-		



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Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP06: UNFPA INT. TRAINING COURSE ON FP & RHCS

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		TOTAL	0.00	4108500.00
		CLOSING BALANCE		4108500.00 Cr



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MEMORANDUM OF UNDERSTANDING
BETWEEN
THE UNITED NATIONS POPULATION FUND
AND

THE INDIAN INSTITUTE OF HEALTH MANAGEMENT & RESEARCH

This Memorandum of Understanding ("MOU") is entered into by the United Nations Population Fund ("UNFPA"), a subsidiary organ of the United Nations established by the General Assembly pursuant to resolution 3019 (XXVII) of 18 December 1972, and the Indian Institute of Health Management Research (hereinafter "IIHMR") headquartered at Jaipur, India. UNFPA and IIHMR are hereinafter jointly referred to as the "Parties" and each separately as a "Party".

WHEREAS, UNFPA cooperates with and assists governments with respect to the formulation, adoption and implementation of their population and family planning policies and development strategies;

WHEREAS, IIHMR is an organization duly registered under Rajasthan Societies Registration Act, 1958 and conducting Scientific Research activities, Education and Training;

WHEREAS, the Parties share similar missions and wish to cooperate in areas of mutual concern to enhance the effectiveness of their development efforts;

NOW, THEREFORE, the Parties agree to cooperate as follows:

Article I
Purpose

The purpose of this MOU is to provide a framework of cooperation and facilitate collaboration between the Parties in areas of common interest.

The objective of the collaboration is to ensure that international standard training courses are regularly available on a range of topics related to Reproductive Health Commodity Security and Family Planning (RHCS/FP) through a recognized regional institution in Asia that can address the learning needs of Government and non-governmental health officials working in this sector across the Asia Pacific region.

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Article II *Areas of Cooperation*

The Parties agree to cooperate in the following areas of activity:

1. UNFPA will provide IIHMR with technical support to ensure the development and availability of quality, international standard curricula on a range of related courses on RHCS and FP, which will be used to strengthen technical and programme management capacity and skills of course participants. Technical inputs will include support to the development of the curricula and training of IIHMR staff in new topics.

The curricula will include topics on:

- a) Program planning and implementation (forecasting, procurement, warehousing, logistics and supply chain management, policy and strategy formulation)
- b) Monitoring, supervision and evaluation (LMIS, monitoring system, evaluation of targeted interventions).
- c) Communications for Family Planning
- d) Evidence based advocacy and mobilization of policy makers and other stakeholders
- e) Leadership, governance and RH programme management
- f) Sustainability planning including strengthening linkages with other existing national programmes

See annex for proposed training curriculum.

2. IIHMR will develop a training package/curriculum for a 10-days course in topics related to RHCS and FP. A training package including the course curriculum, agenda, participants' hand outs, trainers' notes, presentations, background readings and related materials will be developed in consultation with UNFPA-APRO. UNFPA-APRO will provide technical support, including the services of an international expert for the formulation, development and finalization of the training curriculum.

3. In order to develop this curriculum, IIHMR undertakes to:

- a) Establish and coordinate the work of a Technical Advisory Committee. The TAC will be comprised of key staff from IIHMR and a representative from UNFPA. Its function will be to guide the development of the curricula, including: (i) providing technical

inputs to develop the course curriculum; (ii) reviewing the draft course curriculum and providing recommendations for its improvement in terms of content and training methodologies; (iii) screening course applicants (iv) participating as resource persons in the initial pilot training programme; (v) providing feedback on the course that will enable the content and methodology to be improved as necessary;

- b) Review existing training materials in the aforementioned technical areas from across the region. These will be critically reviewed to identify (i) RHCS and FP knowledge and skills gaps among programmers and service providers (and thus potential course participants); (ii) the most appropriate state of the art materials for use/adaptation in the courses to be run by IIHMR;
 - c) Identify relevant categories of participants for the course and tailor the course contents accordingly;
 - d) Develop a broad structure of the training curriculum and draft course agenda and share with TAC members for review and comments;
 - e) Coordinate feedback from UNFPA on the draft course materials /curriculum;
 - f) Identify appropriate resource persons, and form a core course team;
 - g) Organize orientation meeting of resource persons; and
 - h) Develop a methodology to screen participant applications for selection to the course with inputs and support from UNFPA.
4. IIHMR will undertake promotional activities to publicize the training course, including production of a course brochure and application form. These will be disseminated widely through email, web announcement and mail to the potential target audience, concerned stakeholders and partners in all countries of the region.
5. IIHMR will conduct a pilot course of this training. A report and feedback with recommendations from participants will be shared with UNFPA. The training will be delivered in a group participatory mode. It will include group discussions and group exercise, case studies and field visits, etc.
6. Following the piloting of the course and review and finalization of the curriculum, IIHMR undertakes to conduct one such course every year, based on the recommendations of the TAC.

7. While this is a non financial collaboration between UNFPA and IIMR, IIMR will charge a total training fee of US\$ 1,500 from each participant for tuition fee, cost of field visits, course materials, and residential accommodation (inclusive of 2 meals and breakfast and use of the institutional facilities). IIMR commits to run RHCS/FP courses on an annual basis for at least 5 years. The course curriculum and training package developed under this initiative would be used to conduct future courses to contribute to developing the critical mass of professionals for scaling-up RHCS and Family Planning and Reproductive Health programming across the region. It is assumed that with high quality of programme and need in the region requisite resources could be generated to meet the cost of future training programmes.
8. UNFPA will hold all the legal rights and ownership of the course contents, training materials and the facilitators' and participants' guides that will be prepared for the training course and any duplication, further use or modifications /alterations should be with the prior approval of UNFPA.

Article III

Consultation and Exchange of Information

- 3.1 The Parties will, on a regular basis, keep each other informed of and consult on matters of common interest, which in their opinion are likely to lead to mutual collaboration.
- 3.2 Consultation and exchange of information and documents under this Article shall be without prejudice to arrangements, which may be required to safeguard the confidential and restricted character of certain information and documents. Such arrangements will survive the termination of this MOU and of any agreements signed by the parties within the scope of this collaboration.
- 3.3 The Parties shall, at such intervals as deemed appropriate, convene meetings to review the progress of activities being carried out under the present MOU and to plan future activities.
- 3.4 The Parties may invite each other to send observers to meetings or conferences convened by them or under their auspices in which, in the opinion of either Party, the other may have an interest. Nothing in this sub-paragraph 3.4 shall be deemed to prejudice the established rules and procedures applying to such meetings and conferences. Invitations, if any, shall be subject to such rules and procedures.


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Article IV *Implementation of the MOU*

4.1 It is understood that all activities under this MOU shall be subject to the regulations, rules, policies and procedures of UNFPA. Any cooperation between the Parties under this MOU shall be on a non-exclusive basis.

Co-financing:

4.2 The Parties may conclude co-financing agreements, as appropriate. Co-financing means a UNFPA resource mobilization modality through which contributions are received by UNFPA in support of specific purposes consistent with the policies, aims and activities of UNFPA (UNFPA Financial Regulation 2.2 T ii).

Activities as an Implementing Partner:

4.3 Where IIHMR will act as UNFPA's implementing partner, the Parties will conclude an Implementing Partner agreement in the form and format to be decided by UNFPA. An IP agreement govern the terms under which UNFPA's implementing partners implement work plans under UNFPA-assisted development programmes. The term implementing partner means the entity to which the UNFPA Executive Director has entrusted the implementation of UNFPA programme activities specified in a signed document, along with the assumption of full responsibility and accountability for the effective use of UNFPA resources and the delivery of outputs as set forth in the programme documentation (UNFPA Financial Regulation 2.1 k).

Procurement Services

4.4 The IIHMR may request that UNFPA provide it with third party procurement services, subject to UNFPA's regulations and service conditions. Third party procurement means procurement conducted by UNFPA, with no direct UNFPA programme component, at the request and on behalf of third parties (including non-governmental organizations; UNFPA Financial Regulation 2.2 T ii). The Parties further recall that pursuant to UNFPA Financial Regulation 15.3, third party procurement will: "a) be for purposes related to the UNFPA mandate and will be consistent with the aims and policies of UNFPA; b) in each case, be specified in a procurement services contract; c) be undertaken on the basis of full payment in advance of the total cost of the procurement. Exceptionally, other payment terms may be approved by the CPO; and d) include a separately identified handling fee which may be fully or partially waived in exceptional circumstances, as approved by the Executive Director."

4.5 The Parties take note of the service facilities established by UNFPA in accordance with the aforementioned UNFPA financial regulations for the procurement by UNFPA, on behalf and at the request of third parties, including non-government organizations, of reproductive health, population and related supplies and services. Where IIHMR wishes to avail of UNFPA's third party procurement services, the IIHMR will conclude specific

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procurement services contracts with UNFPA using UNFPA's electronic, internet based ordering system, which is available at <http://www.myaccessrh.org/> or at such other URL as from time to time decided by UNFPA.

Supplement Agreements:

4.6 The Parties may conclude other supplementary agreements for the implementation of this MOU, as appropriate.

Other Matters:

4.7 Neither Party shall be an agent or representative of the other Party. Neither Party shall enter into any contract or commitment on behalf of the other Party and shall be solely responsible for making all payments to and on behalf of its own account, as provided under this MOU or any other agreement between the Parties.

4.8 Each Party shall be responsible for its acts and omissions in connection with this MOU and its implementation.

4.9 The Parties agree to recognize and acknowledge their cooperation, as appropriate. To this end, the Parties shall consult with each other concerning the manner and form of such recognition and acknowledgement.

Article V

Use of Name, Emblem, Logo

5.1 Neither Party shall use the name, logo, emblem or trademarks of the other party, or any its subsidiaries, and/or affiliates, or any abbreviation thereof, without the express prior written approval of the other Party in each case, unless otherwise provided in any supplementary agreement between the Parties. In no event will authorization to use the UNFPA name, logo or emblem, or any abbreviation thereof, be granted for commercial purposes, or for use in any manner that suggests an endorsement by UNFPA of the services of the other Party.

5.2 IIHMR acknowledges that it is familiar with UNFPA's mandate and objectives and recognizes that its name, logo and emblem may not be associated with any political or sectarian cause or otherwise used in a manner inconsistent with the status, reputation and neutrality of the United Nations, including UNFPA.

5.3 Nothing in this MOU grants to IIHMR the right to create a hyperlink to UNFPA's website. Such link may be created only with UNFPA's prior written authorization.



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Article VI

Term, Termination, Amendment

6.1 This MOU shall remain in force unless terminated by either Party. Either Party may terminate this MOU by giving three (3) months' written notice to the other Party.

6.2 In the event of termination of this MOU, any supplementary agreements, such as Co-financing Agreements or IP Agreement as referred to under Article IV, sections 4.2 and 4.3, above, may also be terminated in accordance with the termination provision contained in such agreements.

6.3 This MOU may be amended only by mutual written agreement of the Parties.

Article VII

Notices

Any notice or request required or permitted to be given or made under this MOU shall be in writing. Such notice or request shall be deemed to have been duly given or made when it shall have been delivered by hand, certified mail, courier, telex, or cable to the Party to which it is required to be given or made.

Article VIII

Representations

IIHMR represents that it is an organization in good standing duly organized under the laws of Rajasthan Societies Registration Act, 1958.

Article IX

Privileges and Immunities

Nothing in or relating to this MOU shall be deemed a waiver, express, or implied, of any of the privileges and immunities of the United Nations, including UNFPA.

Article X

Entry into Force

This MOU shall enter into force on the date it is signed by both Parties.

IN WITNESS WHEREOF, the duly authorized representatives of the Parties affix their signatures below.

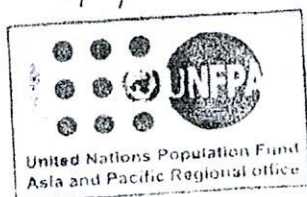

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**For the United Nations Population
Fund:**

Name: Ms. Yoriko Yasukawa
Director, Asia and the Pacific Region,
UNFPA, Bangkok

Signature: 安川 曜子

Date: 29/3/2016



For IHMR

Name: Dr. S.D. Gupta
President
IHMR University, Jaipur

Signature: [Signature]

Date: [Signature]



[Signature]
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ANNEX-1

Course content REPRODUCTIVE HEALTH COMMODITY SECURITY (RHCS) TRAINING WORKSHOP PROGRAMME

I. SOME QUALITY STANDARDS FOR THE RHCS WORKSHOP

This is a summary of some of the steps that will help assure a high quality Workshop:

The principles of Adults Learning Theory are followed. This is so that participants will learn more and reach their objectives better. For example, the sessions are designed so that lectures are very short and infrequent. There is a lot of variety in presentation media and activities. Communication is not only two-way but also multi-directional. The participants are experienced adult professionals. Their knowledge will be shared with their colleagues, and with the facilitators.

"Trainer Talk" is limited to a maximum of 50% in any session. This means that facilitators do less than half of the talking, and participants are very busy in large group discussion, small group work, individual exercise or study, learning by doing (use of computer software). For facilitators who are used to lecturing, this is a major change.

Facilitators follow the session plans closely. Redesigning the Workshop in parts will cause gaps or duplications, and there is no time to do a total redesign. Session modifications should be limited and agreed upon by all the facilitators. But this does not mean that you should not bring in examples from the region and the field. Good technical examples are very useful to participants. And let them offer examples also.

Good time management is used so the sessions, breaks, and lunch start and end on time. Facilitators serve as timekeepers and recruit participants to help. Participants are not kept late in the day when some session has run overtime. Note the specific time allocations for the sessions and activities. If some part takes longer, another part must be cut. Adults do not learn effectively in a group for more than the seven and a half contact hours scheduled each day.

A facilitator-to-participant ratio of one to eight is the norm. Adding more participants means that the participants will not get as much from the Workshop and will not reach their objectives as well. The workshop is not like a university-style lecture where any number of people can listen in.



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The Workshop is product-oriented. The purpose of the workshop is not to present sessions. The Sessions are a means to an end. The product of the Workshop is the actual learning through applications and preparing RHCS Country Program that participants develop and the impact the steps will have in their home countries. If the steps do not result in improved RHCS, then the Workshop is not successful.

II. RHCS / FP Training Programme - GOAL AND OBJECTIVES

Goal: Improve Reproductive Health Commodity Security and promote Family Planning in-Country

Objectives:

- **Strengthen expertise in RHCS, especially in country applications**
 - Understand RHCS as a holistic initiative
 - Understand the SPARCHS approach: Strategic Pathway to Reproductive Health Commodity Security
- **Learn about key technical areas of logistics management**
 - Six Rights
 - Logistics Cycle
 - Logistics terms
 - Inventory management
 - Forecasting and Procurement
 - Warehouse management
 - Policy and Advocacy
- **Learn application of software related to logistics**
 - Channel
 - Pipeline
 - Spectrum
- **Share expertise and experiences with peers**
 - Candid reports on current barriers
 - Reports on what is having an impact
 - Formal and informal exchange
- **Improving the Quality of Care in Family Planning**
- **Strengthening linkages with other national programmes**
- **Develop RHCS country program/plan**


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III. CONTENT OF WORKSHOP: SESSION BY SESSION

Session: Opening, Introductions, Objectives, Program

1. Review the workshop goals, objectives and schedule.
2. Acquaint themselves with one another and the facilitators.
3. Begin the process of focusing on how RHCS applies to their countries

Session: Reproductive Health Commodity Security (RHCS)

1. The basic principles of RHCS at the global level
2. Application of the principles of RHCS at the country level
3. The concept of Family Planning and Unmet need
4. Understanding and application of Strategic Pathways to RHCS (SPARHCS)

Session: Logistics

1. The purpose of a logistics system and the "Six Rights".
2. The logistics pipeline and the essential data items of the logistics information
3. The logistics pipeline in their own country
4. Nine key logistics terms
5. The difference between Stock on Hand (SOH) and months of stock (MOS)
6. Introduction of formulas to calculate
 1. Average Monthly Consumption (AMC)
 2. Months of Stock on hand (MOS)
 3. Quantity to Order (QTO) (for a pull system)
7. The guidelines for the proper storage of commodities
8. Storage problems and how to correct these according to the guidelines and principles of proper storage.

Session: Overview of Logistics Software Packages

1. Participants to provide available logistics computer software:
 - CCM
 - Pipeline
 - Spectrum
 - Channel
 - Supply Chain Manager



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Session: Logistics Management information System (LMIS)

1. Introduction of Logistics Cycle and importance of LMIS
2. Basic Information Needs of Logistics Management
3. Information and Record System with prototypes
 - Stock Keeping Records
 - Transaction Records
 - Consumption Records

Session: Channel Software

1. Introduction and experiences from Channel Software
2. Demonstration of software with dummy data
3. Practice of Software by participants for practical experience (encouraged to use their data, if possible)

Session: Country Commodity Manager (CCM) Software

1. Introduction and experiences from CCM Software
2. Demonstration of software with dummy data
3. Practice of Software by participants for practical experience (encouraged to use their data, if possible)

Session: Forecasting

1. The uses of forecasting
2. The four data types for forecasting
3. The steps in forecasting contraceptive use
4. Forecasting versus Quantity To Order
5. Introduction to SPECTRUM for making contraceptive projection
 - Steps in making a Population Projection
 - Steps in making a Family Planning Requirements
6. Basics in demographic terms, definitions, and sources
7. Data Requirements in Family Planning Projection
 - Fertility Determinants, terms, data sources, and assumptions
9. Textbook exercises
10. Demonstration of software with dummy data
11. Practice of Software by participants for practical experience (encouraged to use their data, if possible)


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12. Presentation of Contraceptive Requirements exercise by participants (in group)

Session: Procurement

1. Procurement in the context of RHCS
2. Some basics of generic procurement of commodities including contraceptives
3. The most frequently asked questions about UNFPA procurement
4. Sources of additional information on UNFPA Procurement, including procurement through ERP system
5. Essential features of warehouse management

Session: Policy and Advocacy

1. Understanding of basic policy and advocacy concepts
2. Gain perspective on their own policy and advocacy circumstances by hearing from colleagues about theirs
3. Learn more about policy and advocacy in the RHCS context
4. The quality indicators of a national RHCS Coordination Group
5. The importance of a line item for essential RH commodities in the national budget
6. The impact of various RHCS policies

Session: Family Planning

1. Understanding of basic concepts of family planning
2. Family planning from the development and qualitative dimension of life
3. Concept of Quality of Care in FP, including counselling skills
4. Impact of a stock out of essential RH commodity
5. The impact of family planning on maternal morbidity and mortality
6. Rights based family Planning
7. Disposal of Contraceptive wastes
8. Integration of FP with other health programs

Session: Strengthening Programme Linkages

1. Understanding the basic concepts of programme integration and strengthening programme linkages
2. Linkages of RHCS / FP with SRH, ASRH and HIV-AIDS programmes


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Session: India's Experiences in RHCS / FP

1. Sharing experiences (to be expanded by IIHMR)
2. Field Visit (to be developed by IIHMR)

Session: Country Program

1. Application of SPARHCS in analyzing, monitoring and developing country program
2. Application of Logistics Management System, including LMIS in developing/modifying the country LMIS
3. Incorporate contraceptive requirements and cost into country program
4. Develop policies/advocacy strategies to advance RHCS
5. Presentation of country program by participant (by country group)


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#	Programme Title	Revenue (In Rs.)	Remark
6	Behavioural Insights and Human Centred Design	10,05,695	



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JAIPUR, RAJASTHAN

Page : 1

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP01: UNICEF 4 DAY WORKSHOP BEHAVIOURAL INSIGHTS

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		0.00
		OP. BALANCE B/F :		1005695.00
30-Jun-2023	MDP/2023-24/5			
Proj : MDP01: UNICEF 4 DAY		CC : COMMON	Budget : COMMON	
UNICEF, RAJATHAN: BEING INVOICE RAISED FOR 54 NOS OF PARTICIPANTS ON COMPLETION OF 4 DAYS MDP ON BEHAVIOURAL INSIGHTS AND HUMAN-CANTERED DESIGN SCHEDULED FROM 02ND MAY TO 05TH MAY, 2023 AT IIHMR UNIVERSITY JAIPUR AND 30 NOS. PARTICIPANTS ON HALF DAY WORKSHOP SCHEDULED ON 27TH JUNE, 2023 TOTAL AMOUNT OF RS. 10,05,695/-ADD: GST @ 18% OF RS. 1,81,025/-, TOTAL AMOUNT OF RS. 11,86,720/- ADJUSTED IN THE A/C.				
TOTAL			0.00	1005695.00
CLOSING BALANCE				1005695.00 Cr




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PROGRAMME DOCUMENT

eTools Reference No.	IND/PCA		
Document Type	☒ Regular Programme Document ☐ Simplified Programme Document ☐ (Humanitarian) ☐ (Contingency)		
UNICEF Office	Rajasthan		
Organization Name	iiHMR University, Jaipur		
Programme Title	Strengthening capacities of Behavioural Insights and Human Centred Design in Rajasthan		
Planned duration	Start date: 20 th April 2023	End date: 19 July 2023	
Geographical coverage	State of Rajasthan		
Budget	UNICEF Cash: 11,86,720.00 Partner Cash: 1,32,000.00 Currency: INR Total: 14,01,790.00		
Total	Supplies: NIL Capacity-Strengthening cost: 83,070 Total: 12,69,790.00 Total: 14,01,790.00		

Amount Includes GST before GST Amount 10,05,695.1

Strategy

Background

Success of any community program depends on the full usage of the program by the end users. Policy makers and service providers use a variety of strategies to increase demand for services but knowing about a service, being fully aware of its advantages, and being aware of how it functions, do not always translate into high levels of uptake. Human behaviour is complex and decision making of any individual is influenced by multiple factors like emotions, beliefs and culture they are surrounded with. Designing program or project for the community are mostly based on the assumptions about the choices people make. Understanding the behaviour and the way people think is a key factor for developing effective program and policies.

Over the past few years for designing people-centred policies and programs, Human-Centred Designs (HCD) and Behavioural Insights (BI) approaches are gaining momentum. These are the approaches starts with understanding human behaviour and its environment, and use of this knowledge in designing programs. Behavioural insights are systematic use of insights and evidence from behavioural sciences to understand and influence human behaviours. The application of behavioural insights can provide precious information on end users preferences and how they differ from what is assumed to be full rationality. This information can be useful for programme designers and implementers for fine-tuning and enrich current programs and designing new programs / interventions.

Human-centred design is a problem-solving process that begins with understanding the human factors and context surrounding a challenge¹. HCD approach enables implementers to see the issues from community/users perspective and find the solutions where previous efforts were failed or least effective. These methods are important and gaining popularity.

¹ Demand for Health Services Field Guide A human-centred approach. [Demand for Health Services: A Human-Centred Field Guide for Investigating and Responding to Challenges.pdf \(unicef.org\)](#)

They give importance to person and his/ her surroundings, and the approach is participatory, inclusive, designing with people not for people we want to serve, as problems and solutions are identified locally from community only.

The human-centred process and tools are relevant to a broad range of programmes that depend on generating community demand for services. Therefore, a management development workshop has been planned for various stakeholders, who may use, adapt and deploy this approach for their own programme priorities. Human-centered design process will enable policy makers/ Implementers / Academicians to understand needs, motivations, and concerns of the individuals, so that they can design more efficient and effective programs.

IIHMR is a reputed academic institution which has been a partner of the government, UNICEF and various other organizations as a strong advocate on key policy decisions, anchoring the academic, practice and evidence generation to support policy matters. They have been an active participant in the HCD workshop organized by UNICEF and are well placed to support the capacity development and institutional strengthening endeavors across various government and non government stakeholders. They have teams dedicated to Social Behaviour Change communications, health communication as well as evidence generation. The respective courses are also run for academic pursuit at post graduate, and PHD programmes. They also run MDP and inservice training programmes from time to time. The scope of engaging students and professionals and creating this into further learning opportunity for pre service and inservice cadres is also offered by the institution. Through this collaboration it is expected that the institution will be able to anchor the collaboration with academic institutions across the state, government and various stakeholders on behaviour insight and human centred design based approach to children focussed programming.

Objectives

1. Provide an in-depth understanding of Human Centred design Approaches and Behavioural Insights.
2. Explore case studies and best practices of successful applications of these approaches in community programs.
3. To provide practical tools and techniques for applying Bi and HCD approaches in community engagement programs
4. Encourage collaboration and networking among participants.

Pedagogy

The pedagogy of this programs includes lecture method, discussion, case studies, brain storming, field visit and group work.

Participants:

1. Policy Makers and program implementers
2. Academicians

Content

Day 1

- Introduction to behavioural Insights and HCD
- Behavioural Insights Methods & Tools
- Applying behavioural Insights to program design
- Case studies- overview of successful application of behavioural insights and human centred designing principles in the community involvement programs.

Day 2

- HCD for intervention design
- Developing a 'key user persona'

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- Journey Mapping
- Rapid Inquiry Research Methods

Day 3

- Field Research.
- Recording Research.
- Research Synthesis

Day 4

- Synthesis and insights,
- Idea generation and Prototyping.
- Theory of Change

Workshop Outcome

By the end of the workshop, participants will:

1. Understand the principles of behavioural insights and human-centric design and their application in increasing demand of services.
2. Have better understanding of the perspectives and needs of the community members and the service providers, while designing and implementing a program.
3. Able to Prioritize vulnerable groups, correctly diagnosing and addressing the bottlenecks preventing community members from turning their positive intentions into corresponding actions.

Capacity Strengthening:

It is expected that the team of academicians and researchers in the organisation and its network will be able to enhance their own vista and perspective on practical implementation of Behaviour Insights at scale and advocate for the same. National agencies supporting Niti Ayog and various state departments will be aligned to this purpose.

* Gender, Equity and Sustainability (optional for Simplified Programme Document)

This section briefly mentions the importance and practical measures taken in the programme to address gender, equity and sustainability considerations

Gender Rating: None ☒; Marginal ☐; Significant ☐; Principal ☐

Narrative:

This collaboration per se is gender neutral and looks at developing capacities and insights of policy makers, implementers and advocates.

Equity Rating: None ☐; Marginal ☐; Significant ☒; Principal ☐

The concept of HCD and BI is most relevant to the last mile groups and by that rationale is tuend to work with the most disadvantaged and excluded groups to develop programming for effectively including them. Hence the approach is equity based and pro inclusion

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Sustainability Rating: None ☐; Marginal ☐; Significant ☒; Principal ☐

Narrative:

The collaboration intends to explore opportunity of integration of these approaches at scale and with sustained rigour. Hence the strengthening of government and CSO alliance members that work in scale with cognizance and strategizing in a manner to address the challenges of scale. This is viewed as foundational endeavour to a larger sustained approach that is evidence centric, measurable and scalable across various flagship programmes

*** Risk & Proposed Mitigation Measures (optional for Simplified Programme Document)**

Programme interventions may encounter a variety of risks. This field outlines key risks identified and proposed mitigation measures. These risks should inform programme design and monitoring.

☒ Social & Environmental: There can be challenges faced whilst interacting with other external partners	<i>Proposed Mitigation Measure</i> The programme will include identification and recognition of challenges and barriers and ways of collaborative mitigation
☒ Financial: in the long run the academic partner may not have adequate funds to support similar research	<i>Proposed Mitigation Measures</i> Investment in advocacy for funds from the government on evidence based programming and other stakeholders including private partnerships will be built upon in the long run
☐ Operational: continued participation through out the learning process may not be universal due to logistical challenges	<i>Proposed Mitigation Measures</i> The first phase of learning is planned as a residential workshop to overcome these challenges
☒ Organizational: If there is a lack of in house capacity to carry out the activities.	<i>Proposed Mitigation Measures</i> Alignment with national resource agencies is planned
☐ Political:	<i>Proposed Mitigation Measures</i>
☒ Strategic:	<i>Proposed Mitigation Measures</i>
☒ Safety & security:	<i>Proposed Mitigation Measures</i>

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Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification ²
880/005: By 2027, policy makers, programme planners, civil society organizations, academia and key influencers have increased capacities (knowledge, skills and confidence) in SBC to address gender and social norms in development & emergency settings	Number of UNICEF supported states that contribute to evidence and knowledge management on social and gender norm change using behavioral science/insights	Rajasthan	0	1	
Policy makers, CSO leaders and academicians have enhanced capacities on BI/HCD approach and its integration in programming, especially for the last mile and excluded populations	No of participants whose capacities are built on BI/HCD approach	Rajasthan	0	35	Training report
Key line departments have an action plan to integrate BI/ HCD approach in the ongoing programming	Number of key Government / Non Government partners that have a Action plan for integration of HCD/BI approach	Rajasthan	0	5	Meeting minutes with Action Plan
Result Level	Result/activity	Timeframe	Total (CSO+ UNICEF) [currency]	CSO Cash contribution	UNICEF Cash Contribution

² The specific sources from which the status of each of the performance indicators can be ascertained. If any data source is a survey or a study which the implementing partner is planning to conduct for this programme, this should be planned and budgeted for in section 3 below (programme work plan and budget).

Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification ²
Prog. Output 1:	Policy makers, CSO leaders and academicians have enhanced capacities on BI/HCD approach and its integration in programming, especially for the last mile and excluded populations				
Act 1	Organize a four day workshop on Management Development Program on Behavioural Insights and Human Centred Design.		1,248,720	112,000	1,136,720
Prog. Output2:	Key line departments have an action plan to integrate BI/ HCD approach in the ongoing programming				
Act 2	Organise follow up discussion meets with key line departments		70,000	20,000	50,000
	Sub-total for the outputs				
Prog. Output	Effective and efficient programme management			0	
	Sub-total for programme costs		13,18,720	1,32,000	11,86,720
	Capacity strengthening cost (7%)		83,070		
	Total Cash budget		14,01,790	1,32,000	15,33,790

Supply Contribution Plan				
Item Details				
1.		Provided by	No. of units	Price/unit
2.				
3.				
Total Supply cost				

Others

* Partner non-financial contribution (optional for

* Nonmandatory section/fields for SPD (Simplified Programme Document)

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Simplified Programme Document)	
Cash Transfer modality	☒ DCT; ☒ Reimbursement; ☐ Direct Payment
Activation Protocol for Contingency SPD	
Additional reporting required (Special report/Humanitarian Reports)	Report type and frequency:
Programmatic Visits	Total 4 visits; 2 per year

Signatures and date

CSO Authorised Name: Dr. P. R. Sodani

Signature:

Date:

Dr. P. R. Sodani
13.04.2023

PRESIDENT
THE IHMR UNIVERSITY
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NEAR SANGANER AIRPORT, JAIPUR 302029

UNICEF Authorised Name: Minakshi Singh, OIC, UNICEF Office for Rajasthan

Minakshi Singh

Signature:

Date: 13.04.2023

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[Signature]

Detailed Itemized Budget

Programme Cooperation Agreement Title:

Strengthening capacities of Behavioural Insights and Human Centred Design in Rajasthan

Location

Jaipur

Responsible Officer(s):

Dr P.R. Sodani

Implementing Partner:

Indian Institute of Health Management Research

Project Period:

20 April - 19 July 2023

Result Level	Result/activity	Budget				Total (CSO + UNICEF) [currency]	CSO contribution	UNICEF contribution [CASH]	TOTAL (April 2023)
		Unit	Days	Quantity	Rate				
Progr. Output 1:	Policy makers, CSO leaders and academicians have enhanced capacities on BI/HCD approach and its integration in programming, especially for the last mile and excluded populations								
Activity 1	Organizing a four day workshop on Management Development Program on Behavioural Insights and Human Centred Design.								
1	Program coordination								
1.1	Program Coordination fee (Rate per day including pre preparation)	Per day	8	1	20,000	1,60,000	45,000	1,15,000	1,15,000
1.2	Administrative Assistant Fee (Rate per day including pre preparation)	Per day	8	1	8,000	54,000	20,000	44,000	44,000
	Sub Total					2,24,000	65,000	1,59,000	1,59,000
2	Resource Person								
1.3	Internal Resource Person (including pre preparation)	Per day	6	2	10,000	1,20,000	20,000	1,00,000	1,00,000
1.4	External Resource Person (including pre preparation)	Per day	5	3	10,000	1,50,000	22,000	1,28,000	1,28,000
	Sub Total					2,70,000	42,000	2,28,000	2,28,000
3	Workshop Expenses								
1.5	Conveyance charges for field visit	Per Vehicle	1	5	5,000	25,000	-	25,000	25,000
1.6	Photography	Fixed Cost				7,000	-	7,000	7,000
1.7	Venue charge (including charges for sound and recording system)	Per day	4	1	25,000	1,00,000	-	1,00,000	1,00,000
1.8	Programme material, kit (bag, pad, pen and photocopy, Stationery)	Per participant	1	35	2,200	77,000	-	77,000	77,000
1.9	Lunch, Tea, and Snacks (35 Participants and 5 RP)	Per participant (Day time)	4	40	1,000	1,60,000	-	1,60,000	1,60,000
1.1	Boarding/Lodging charges for 4 days (20 Participants and 2 RP)	Per participant (Staying)	4	22	3,190	2,80,720	-	2,80,720	2,80,720
1.11	Travel cost of Outside RP	Per Person		2	30,000	60,000	-	60,000	60,000
1.14	Contingencies (DTP, Communication, Internet, Postal, photocopying, etc.)					45,000	5,000	40,000	40,000
	Sub Total					7,54,720	5,000	7,49,720	7,49,720
Progr. Output 2:	Key line departments have an action plan to integrate BI/HCD approach in the ongoing programming								
Activity 2	Organise follow up discussion meets with key line departments.								
2	Resource person fee for participation in follow up visit at various 5 departments and partners	Per person	7	1	10,000	70,000	20,000	50,000	50,000
	Sub Total					70,000	20,000	50,000	50,000
	Grand Total (1+2+3+4)					13,18,720	1,32,000	11,86,720	11,86,720
	Capacity Strengthening cost					83,070		83,070	
	TOTAL					14,01,790	1,32,000	12,69,790	12,69,790

P. Sodani

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#	Programme Title	Revenue (In Rs.)	Remark
7	Capacity Building Program in Health System Research for Researchers and Early Professionals	22,96,080	


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Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

GIZ - BUILD CAPACITIES OF RESEARCHERS AND MID PROF

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
04-Jul-2023	MDP/2023-24/7			1186440.00
Proj : GIZ - BUILD CAPACITI		CC : COMMON	Budget : COMMON	
GIZ:				
04-Jul-2023	MDP/2023-24/8			554820.00
Proj : GIZ - BUILD CAPACITI		CC : COMMON	Budget : COMMON	
GIZ:				
28-Feb-2024	MDP/2023-24/47			554820.00
Proj : GIZ - BUILD CAPACITI		CC : COMMON	Budget : COMMON	
GIZ:BEING INVOICE ISSUED AS PER THE COTRACT 15%				
INVOICE NEED TO BE GENERATE				
AT THE TIME OF PHASE- II ON SUBMISSION OF THE				
SECOND LOT OF 4-5 SYNOPSIS				
TOTAL INVOICE AMOUNT RS 5,54,820/-ADD :GST @ 18%				
OF INVOICE AMOUNT				
RS 99,868/-TOTAL AMOUNT OF INVOICE INCLUDING GST				
RS 6,54,688/-ADJUSTED				
IN THE A/C.				
TOTAL			0.00	2296080.00
CLOSING BALANCE				2296080.00 Cr




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**CONTRACT FOR CONSULTING FIRMS
AND OTHER SERVICE PROVIDERS**

giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

Contract no.: 83408304
Project: KoFi BMGF - Durchführung - Deutsch-
Indisches Programm zu Universal Health
Coverage
Processing no.: 19.2196.4-005.00
Processed by: Shimpa Kalra
Telephone:

Based on the General Terms of Contract (local) the present Contract is
concluded between the
Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH,
represented by

**German Development Cooperation
GIZ Office New Delhi
46, Paschimi Marg
Vasant Vihar
NEW DELHI - 110 057, INDIA**

(referred to hereinafter as "GIZ")

and

. IIHMR University Jaipur

**1, Prabhu Dayal Marg, Near Sanganer Airport, Jaipur
302029 Rajasthan
India
9829120956**

(referred to hereinafter as "Contractor").

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32-36
53113 Bonn, Germany
T +49 228 4460-0
F +49 228 4460-1766

Dag-Hammarskjöld-Weg 1-5
65760 Eschborn, Germany
T +49 6196 79-0
F +49 6196 79-1115

E info@giz.de
I www.giz.de

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394
VAT no. DE 113891176
Tax no. 040 250 55973

Chairman of the Supervisory Board
Jochen Flasbarth, State Secretary

Management Board
Tanja Gönner (Chair)
Ingrid-Gabriela Hoven
Thorsten Schäfer-Gumbel

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADE33XXX
IBAN: DE45 5004 0000 0588 9555 00


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1. Purpose of the Contract

To support NHA by providing them specific research which will assist in providing evidence for policy formulation and improve the implementation of PM-JAY.

2. Terms of Reference

The Contractor undertakes to perform the services listed in the Special Agreement (Annex 1).

3. Assignment of Personnel

In order to perform the services, it is anticipated that during the period from 13.06.2022 to 30.07.2023, the Contractor shall assign the following experts:

Dr. P.R.Sodani & Others as Experts

4. Reports/Appraisals

Reporting/Submission of the study/The handover of work is governed by the Special Agreement (see Annex 1).

5. Remuneration

For the performance of services, the Contractor shall be remunerated as follows:

Dr. P.R.Sodani & Others

Expert

2,958,000.00	INR	x up to	1.0 Expert day/s	
			up to	2,958,000.00 INR

lump sum

Professional fee of experts; ref. special agreement.

Per diem/ daily allowance

24,000.00	INR	x up to	1.0 Day/s	
			up to	24,000.00 INR

lump sum

Per diem for 20 days on actuals; upto max. of INR 24,000/-

Accommodation

140,000.00	INR	x up to	1.0 Night/s	
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against provision of evidence up to 140,000.00 INR
Stay for 20 nights on actuals; upto max. of INR 140,000/-

Other costs
445,000.00 INR x up to 1.0 without quantity
lump sum up to 445,000.00 INR
Stationery/Media/Misc.on Lumpsum; ref. special agreement.

Other costs
295,800.00 INR x up to 1.0 without quantity
lump sum up to 295,800.00 INR
Institutional overheads 10% on INR 2,958,000/-

Other costs
585,684.00 INR x up to 1.0 without quantity
against provision of evidence up to 585,684.00 INR
GST 18% on INR 29,58,000 + 2,95,800/-

Other costs
80,100.00 INR x up to 1.0 without quantity
against provision of evidence up to 80,100.00 INR
GST 18% on INR 445,000/- (Other Cost)

Travel expenses
92,000.00 INR x up to 1.0 without quantity
against provision of evidence up to 92,000.00 INR
Airfare/Local Travel on actuals; upto max. of INR 92,000/-

Total remuneration up to **4,620,584.00 INR**
(in words: Forty Six Lac Twenty Thousand Five Hundred and Eighty Four Only.)

All costs incurred in connection with the performance of the services are deemed settled herewith.

The tax provisions are listed in the Special Agreement in the section entitled "Other Provisions".

6. Payments

Payment of the remuneration agreed on in Section 5 shall be effected, depending on the type of remuneration, following the performance of services, submission of reports (see Special Agreement), acceptance of services performed, and invoicing.


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Advance payment after signing of the Contract and written request for payment anticipated at 13.06.2022 up to 1,386,175.00 INR.

Interim payment after settlement of services provided:

	<u>Anticipated date</u>	<u>Payment up to (INR)</u>
1.	28.02.2023	1,386,175.00

Final payment after final invoice anticipated by 30.07.2023 up to 1,848,234.00 INR.

The invoice must be submitted as 1 original with 1 copy(ies).

7. Other provisions

- 7.1 The original vouchers must be submitted for all items of the Contract for which documentary proof is required.
- 7.2 The Contractor shall carry out project accounting in keeping with the principles of proper bookkeeping.
- 7.3 GIZ shall have an unrestricted right to examine the project accounts at any time. This shall not affect the obligation of the Contractor to submit original vouchers.

8. General Terms of Contract

- 8.1 The Special Agreement shall constitute an integral component of the Contract.
- 8.2 The General Terms of Contract (local) shall constitute an integral component of this Contract. The Contractor hereby declares that it is familiar with the General Terms of Contract (local).
- 8.3 The Contract shall be drawn up in 2 originals. The Contractor shall receive one original.
- 8.4 All modifications to this Contract shall be made only in writing.

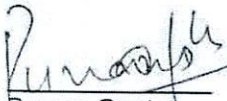

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Near Sanganer Airport, Jaipur-302029

Contract: 83408304

Page: 5 from 5

New Delhi, India,

For the GIZ


Punam Gupta


Amit Paliwal

Jaipur
place, date 20/10/22


R. Sudam
IIHMR University Jaipur

Tax number
08AAAJI0480N1Z0

Annexes

1. Special Agreement
2. General Terms of Contract (local) enclosed/known



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Special Agreement

giz Deutsche Gesellschaft
für Internationale
Zusammenarbeit (GIZ) GmbH

Contract no: 83408304
Project: KoFi BMGF - Durchführung - Deutsch-
Indisches Programm zu Universal Health
Coverage
Project no: 19.2196.4-005.00
Contractor: IIHMR University Jaipur

1. Terms of Reference

Context

The Indo-German Programme on Universal Health Coverage (IGUHC) of Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH (Germany's enterprise for international cooperation) provides technical cooperation to the Ministry of Health & Family Welfare (MoHFW) to implement Ayushman Bharat – Pradhan Mantri Jan Arogya Yojana (AB PMJAY), which is the successor scheme of Rashtriya Swasthya Bima Yojana (RSBY), India's national health insurance scheme for the poor. AB PM-JAY is one of the world's largest publicly funded health protection programmes, providing health insurance cover of Rs. 5 lakh/ family/ year for hospitalisation to more than 10.74 crore poor families across India.

The National Health Authority (NHA) has been set up centrally to manage PM-JAY and at the state level it is being implemented by State Health Agencies (SHAs), set up for this purpose. GIZ provides technical support to NHA and SHAs in technical aspects including Policy Advise, Capacity Development, Research, Monitoring & Evaluation, and other areas as per the requirement. Health System Research in India is still in an early stage and one of the reasons is the lack of data.

IGUHC seeks to support NHA by providing them specific research which will assist in providing evidence for policy formulation and improve the implementation of PM-JAY.

To do so, IGUHC wish to engage the services of an academic institution IIHMR, Jaipur focused on Health System Research for policy making. The institution in collaboration with GIZ will support capacity building of researchers on Health System Research methods, enabling them to produce scientific papers on topic relevant to NHA for better implementation of PM-JAY. Thereby capacities of individual researchers and early professionals with a distinct interest in Health System Research will be strengthened, while scientific outputs (peer review journal articles) that are of high relevance to policy makers will be produced as the outcome of this project.

The specific objectives of this project include:

Deutsche Gesellschaft für
Internationale Zusammenarbeit (GIZ) GmbH

Registered offices
Bonn and Eschborn, Germany

Friedrich-Ebert-Allee 32 + 36
53113 Bonn, Germany
T +49 228 4460-0
F +49 228 4460-1766

Dag-Hammarskjöld-Weg 1-5
65760 Eschborn, Germany
T +49 6196 79-0
F +49 6196 79-1115

E info@giz.de
I www.giz.de

Registered at
Local court (Amtsgericht)
Bonn, Germany
Registration no. HRB 18384
Local court (Amtsgericht)
Frankfurt am Main, Germany
Registration no. HRB 12394
VAT no. DE 113891176
Tax no. 040 250 56973

Chairman of the Supervisory Board
Jochen Flasbarth, State Secretary

Management Board
Tanja Gönner (Chair)
Ingrid-Gabriela Hoven
Thorsten Schäfer-Gümbel

Commerzbank AG Frankfurt am Main
BIC (SWIFT): COBADE33XXX
IBAN: DE45 5004 0000 0588 9555 00



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- 1) To enhance the technical and analytical competencies in Health System Research in the context of the emerging ecosystem of AB-PMJAY program
- 2) To produce scientific outputs on health system research with a special focus on health insurance for research utilization for policy makers and researchers at large.

Tasks to be performed by the contractor

The objective of this activity is to build capacities of researchers and mid professionals in health system research with a special focus on social health insurance and mentor and support them in submitting 8-10 high quality peer review journal article in a special supplement.

The contractor is responsible for providing the following services:

- In consultation with GIZ, advertise and select researchers either pursuing their PhDs or post doctorates/young faculties or be early and mid-career professionals with a background in public-health, health management and health financing.
- In consultation with GIZ, provide resource persons/subject matter experts from IIHMR's faculties as well as external experts on Health System Research and/or PM-JAY implementation expert to facilitate mentoring support for 8-10 research papers. The external resource persons will be decided later in consultation with GIZ and NHA. These papers will be submitted to special issue Journal which IIHMR coordinates with SAGE for publication (Journal of Health Management, which is a peer-reviewed journal of high impact factor).
- The contractor will provide services of health system research mentorship for literature review, large scale data analysis, mixed methods research, qualitative data analysis, subject knowledge, policy analysis and scientific writing. Additionally, the mentorship services will include supporting selected researchers in advanced statistical programming and analysis, mixed methods study design, well as case study analysis.
- Supporting selected researchers in identifying thematic research areas in consultation with GIZ. The contractor will then support the researchers in developing 8-10 synopses. This includes the provision of mentorship and continuous exchange in-person (if COVID situation permits) as well as virtual for example via email and/or skype. The thematic area of research will be discussed and decided in consultation with GIZ and NHA. However, these topics are just suggestive. Topics of research will be decided in discussion with GIZ and NHA officials.


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1. Utilization and Coverage of services
 2. Equity in Health services covered by health financing
 3. Out of pocket expenditure
 4. Quality of Services and Health insurance
 5. Knowledge and communication regarding health insurance
 6. Gender dimensions of Health insurance
 7. Involvement of frontline workers in PM-JAY
 8. UHC
 9. Or any other areas
- The contractor will facilitate the submission and publication of all the 8-10 scientific papers or policy analysis in a peer-reviewed journal of repute (Journal of Health Management) . The authorship of each of these papers will be decided in consultation with GIZ. As mentioned above the research papers will be submitted to the Journal of Health Management.
 - Creating and promoting a fully operational online platform for researchers enabling networking during and after the project duration.

Certain milestones, as laid out in the table below, are to be achieved by certain dates during the contract term,

Milestone	Deadline/place/person responsible
Inception report outlining the detailed processes	After kick-off meeting
List of selected researchers with CVs and list along with CVs of external resource person	30th Nov. 2022
8-10 Synopses based on finalized thematic areas of research	28th Feb. 2023
Creating a functional online platform for participant networking	After one month from the start date of the contract
Draft publications and facilitating submission of the publication of scientific papers or policy analysis in the special issue journal	8 th month from the date of signing the contract
Raw data and resources related to all the 8-10 publications supporting documents submitted for publication (example: Ethical Clearance Certificates)	8 th month from the date of signing the contract

Period of assignment: From 13th June 2022 until 30th July 2023.


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Concept

In the contract the contractor is required to show how the tasks defined in section 2 (Tasks to be performed by the contractor) are to be achieved, if applicable under consideration of further specific method-related requirements (technical-methodological concept). In addition, the contractor must describe the project management system for service provision.

Technical-methodological concept

Strategy: The contractor is required to consider the tasks to be performed with reference to the objectives of the services outlined in the TOR (see Section 1, context). Following this, the contractor presents and justifies the strategy with which it intends to provide the services for which it is responsible (see section 2 (Tasks to be performed by the contractor)).

The contractor is required to present the actors relevant for the services for which it is responsible and describe the **cooperation** with them.

The contractor is required to present and explain its approach to **steering** the measures with the project partners and how they will monitor the task to achieve quality.

The contractor is required to describe the key **processes** for the services for which it is responsible and create a schedule that describes how the services according to section 0 (Tasks to be performed by the contractor) are to be provided. In particular, the contractor is required to describe the necessary work steps and, if applicable, take into account the milestones and contributions of other actors in accordance with section 0 (Task to be performed by the contractor).

The contractor is required to describe its contribution to knowledge management for the partner and GIZ and promote scaling-up effects (**learning and innovation**).

Other specific requirements

Consideration of cross-cutting themes (e.g., gender equality).

Project management of the contractor

The contractor is required to explain its approach for coordination with the GIZ project.

- The contractor is responsible for selecting, preparing, and steering the experts/resource persons (international and national, internal and external) assigned to perform the tasks.
- The contractor makes available equipment and supplies (consumables) and assumes the associated operating and administrative costs.
- The contractor manages costs and expenditures, accounting processes and invoicing in line with the requirements of GIZ.

The contractor reports regularly to Dr. Sharmishtha Basu, GIZ in accordance with the AV of IGUHC, at the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.


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The contractor is required to draw up a **personnel assignment plan** with explanatory notes that lists all the experts/resource persons proposed in the bid; the plan includes information on assignment dates (duration and expert days/mandays) and locations of the individual members of the team complete with the allocation of work steps as set out in the schedule.

Ethical Clearance for 8-10 Publications

Institutional Review Board of the contractor will review the research proposals, and study tools developed by the research participants to conduct the research. IRB review serves an important role in the protection of the rights and welfare of human research subjects. The clearance certificates will be submitted to GIZ after completion of the process.

Special Edition of JHM Publication

The 8-10 manuscripts prepared by the research participants will be submitted to the editorial office of JHM for the preliminary review by 3-4 peer reviewers and decision on suitability of the manuscript for publication in JHM. If the manuscript found suitable as per the scope of JHM, a review process will be arranged. JHM follows double blind review process before accepting the manuscript for publication. A special issue of JHM will be published based on this manuscript on Health Systems Research. Hard copies of the special issues will be shared with NHA and GIZ after completion of the publication process.

Resource Persons

External resource persons have to be identified by the institutions (external to the institution) in discussion with GIZ with reputed track record on Health System Research and training and mentorship skills for researchers and early professionals. The CVs of the resource persons must be shared.

Soft skills of team members

In addition to their specialist qualifications, the following qualifications are required of team members:

- Team skills
- Initiative
- Communication skills
- Sociocultural competence
- Efficient, partner- and client-focused working methods
- Interdisciplinary thinking
- Integrity

Assignment of personnel

1. **Programme Coordinator / External Experts** : Assignment for 240 expert days
2. **Faculty Mentoring Support / Advisor** : Assignment for 150 expert days
3. **Professional Fee for Ethical Clearance for 10 publications:** Assignment for 10 expert days



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4. **Professional Fees for Special Edition of JHM Publication:**
Assignment for 10 expert days
5. **2 Resource Persons** : Assignment
for 15 expert days

Other Costs

The contractor will be required to facilitate recruitment of participants, monthly review meetings, mentoring kits, stationary, and media engagement.

2. Place(s) of Assignment: Jaipur.

Sectors of Travel: Pan India

The consultant has to seek prior written approval from GIZ before undertaking any travel outside the assigned states. The consultant may travel to other states / cities that are not specified above in the Contract after seeking prior written approval from GIZ.

3. Reporting: The Organization / Consultant shall coordinate with the Technical Advisor / Project Director – Indo German Programme on Universal Health Coverage (IGUHC) Project.

4. Procurement of Equipment and Materials

The Contractor shall procure and enter into the inventory the following equipment in accordance with Section 11 of the General Terms of Contract (local):

All equipment procured at GIZ's expense shall be surrendered
To: **Not Applicable.**

5. Other provisions

- I. As per Indian Tax Law, tax at source has to be deducted on payments to consultants, if such payments exceed India rupees 30,000, - Per year.
- II. GST will be paid as per law and as per current prevailing rates.
- III. The man-days are excluding Saturday, Sunday and Public Holidays. If any Consultants would like to work on weekends or Public holidays, the same need to be justified and only after approval from respective projects.
- IV. **Confidentiality**

All Information and documentation given to the consultant is strictly confidential and may be used only for the purposes of completing the assignment. All documentation and illustration


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material must be returned immediately on completion or termination of the assignment.

V. Amendments of the Terms of Reference

These Terms of Reference may be amended in writing only, subject to the agreement of both parties.

Deliverable & Payment Schedule in INR

Date	Fee	Travel	Others (Misc + Overheads)	GST 18% on fee + overheads + Other Cost	Deliverables
13.06.2022	887,400	76,800	222,240	199,735	Advance to be paid on signing of contract.
16.08.2022	887,400	76,800	222,240	199,735	On submission of 8-10 synopsis
30.07.2023	1,183,200	102,400	296,320	266,314	Final to be paid on submission of 8-10 draft papers to the journal
Total	2,958,000	256,000	740,800	665,784	

Break up of cost in INR				
Name of Expert	Designation / Organisation	No. of days	Daily Fee Rate in INR	Total Fee
Kirti Agarwal	Programme Coordinator	240	2,200	528,000
Faculty Mentoring Support				
Dr. P.R. Sodani	President	30	18,000	540,000
Dr. Anoop Khanna	Professor	30	12,000	360,000
Dr. Neetu Purohit	Professor	30	12,000	360,000
Dr. Goutam Sadhu	Professor	30	12,000	360,000
Dr. Arindam Das	Professor	30	12,000	360,000
External Resource Person (To be Identified)		15	20,000	300,000
Ethical Clearance		10	10,000	100,000


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Publication	10	5,000	50,000
Total			2,958,000
Institutional Overheads 10%			295,800
			3,253,800

Break up of Travel & Others in INR				
Description	Number	Rate per day in INR	Cost in INR	Remarks
Vehicle hire / Local Transport				
Travel of Experts via Private vehicle/Taxi Hire	20	1,000	20,000	On Submission of original invoices.
Airfare				
Air Travel of Experts; 4 project meetings (Jaipur-Delhi)	8	9,000	72,000	On Submission of Boarding Pass.
Other Costs				
Per diem	20	1,200	24,000	Lumpsum.
Accommodation (4 project meetings for 2 days each)	20	7,000	140,000	On Submission of original invoices.
Stationery / Printing / Reading Material / Researcher Kits	LA	170,000	170,000	Lumpsum.
Media Engagement	LA	125,000	125,000	Lumpsum.
Misc. Expense	LA	50,000	50,000	Lumpsum.
Call for Applications	LA	100,000	100,000	Lumpsum.
Total			701,000	

All original invoices submitted must be in the name of contracting party.

Credit card statement to be submitted for all online transactions against any reimbursable expenses incurred.

Enclosed: General requirement for all contracts.
General Terms & Conditions.


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General terms and conditions of contract ('local terms and conditions') for supplying services and work on behalf of the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH in the Republic of India

1. General provisions for supplying work and services

1.1. Applicable law and place of jurisdiction

The contract is subject to the laws of Republic of India. The contractor's general terms and conditions of business or payment shall not apply. The place of jurisdiction is New Delhi. GIZ may also institute proceedings against the contractor before the competent court for the domicile or seat of the contractor or its habitual residence.

1.2 Form

The contract, any amendments or supplements and all material communications must be in text form, unless the parties have made different arrangements or a stricter format is prescribed by law.

1.3 Quality of work and services

The work and services to be provided must comply with the recognised state of the art and the generally accepted rules of technology as well as the terms of reference. They must be of excellent quality.

1.4 Framework conditions and sustainability

1.4.1 Compliance with legal provisions

When performing the work and services, the contractor must comply with all applicable legal provisions, ordinances and official regulations, including tax law provisions.

1.4.2 Environmental and social standards and human rights

When providing work and services, the contractor must comply with all applicable national and international environmental laws, minimise its greenhouse gas emissions and avoid all actions that could increase the vulnerability of the population and/or ecosystems.

Respect for human rights, the protection of children, the prevention of any and all forms of violence, abuse and exploitation, the avoidance of any discrimination on the basis of ethnic origin or background, religious beliefs, age, gender identity, sexual orientation, or any type of disability, as well as the promotion of gender equality for all genders in compliance with international standards and multilateral agreements (in particular international human rights conventions) must be ensured throughout the entire duration of the provision of work and services by the contractor.

The contractor shall take appropriate measures to prevent sexual harassment in the work environment and shall refrain from inciting hatred or violence as well as from any objectively unjustified discrimination against a specific individual or group of individuals.

1.4.3 Labour standards

In performing the contract, the contractor shall be obliged to comply with the fundamental principles and rights at work as stated in the Declaration of the International Labour Organization (ILO) of 18 June 1998 (freedom of association,

right to collective bargaining, elimination of all forms of forced or compulsory labour, effective abolition of child labour and elimination of discrimination in respect of employment and occupation).

In particular, the contractor shall be obliged in the performance of the contract to comply with the regulations enacting the ILO core labour standards (conventions nos. 29, 87, 98, 100, 105, 111, 138 and 182) in the legislation of India. The contractor shall be obliged to comply with the Regulations, including those in India which pursue the same goal as the core labour standards.

1.4.4 Avoidance of unintended negative consequences during the performance of the contract

The contractor is obliged to provide its work and services in a manner designed to avoid or minimise unintended negative consequences with regard to the environment, climate protection, measures for adapting to climate change, human rights, fragile situations and situations marked by conflict and violence, and gender equality through the implementation of attributable mitigation measures. With regard to gender equality, the contractor also undertakes to use any potential for promoting gender equality.

1.4.5 Consequences of violations

If the contractor violates one of the obligations set out in Section 1.4 and GIZ terminates the contract as a result, then such termination shall be deemed to be the responsibility of the contractor.

1.5 Integrity

1.5.1 Conflicts of interest

The contractor must not become involved in any conflict of interest relating to this contract. Conflicts of interest can arise in particular as a result of commercial interests, political allegiances or national ties, relationships with family members or friends and other ties and interests. The contractor shall undertake in particular

- (a) not to accept any additional remuneration from third parties in connection with the contract
- (b) not to accept during the term of the contract other orders where a conflict of interest is to be anticipated due to the nature of the order or due to the contractor's personal or financial connections with a third party unless prior consent has been given by GIZ
- (c) not to enter into any contracts related to this contract with natural or legal persons with whom it has personal or financial ties unless prior written consent has been given by GIZ.

The contractor undertakes to disclose without delay to GIZ any circumstances that might represent a conflict of interest or which could lead to such. It must then consult GIZ on what action is to be taken. If the parties are unable to reach an agreement in such a case and GIZ terminates the contract, then the contractor is responsible for the termination.

1.5.2 Integrity policy

The contractor must not, either directly or via a third party, offer or grant any gifts or advantages, or accept or request such gifts or advantages for itself or a third party, in connection with the contract award and/or implementation of the contract; this also includes facilitation payments.

The contractor must not agree any restraints on competition with one or more other companies.

Corruption in any form is prohibited. The contractor must establish appropriate and reasonable measures to prevent and fight corruption. The contractor must also report to GIZ's whistleblowing system without delay any confirmed cases and strong suspicions of corruption and/or offences such as fraud, embezzlement and breach of trust in connection with the implementation of the contract. The whistleblower system can be contacted via the [whistleblower portal](mailto:integrity-mailbox@giz.de), GIZ's Integrity Advisor (integrity-mailbox@giz.de) or the external ombudsman (ombudsman@ra-is-de) => www.giz.de/en .
About GIZ • Compliance • Whistleblowing.

1.5.3 Consequences of violations

If the contractor infringes one of the prohibitions or fails to comply with one of the obligations stated in Section 1.5 and GIZ terminates the contract as a result, then such termination shall be deemed to be the responsibility of the contractor. Should the contractor fail to meet an obligation under Section 1.5, GIZ shall be entitled to exclude the contractor from future competitive tenders for a limited period and to a reasonable extent.

1.6 Confidentiality

Any and all data relating to the contract as well as any other information, such as submitted documents and exchanged information, of which the contractor and its employees become aware in the course of performing the contract, must be treated as confidential during and beyond the term of the contract. This provision applies even if such documentation and information has not been explicitly classified as secret or confidential.

The contractor must not make documents and/or work results of any kind, including in particular reports, accessible to third parties without obtaining prior written approval from GIZ. For the purposes of this clause, the term 'third parties' includes the ultimate commissioning party/client. The contractor shall not be permitted to make use of any such data and information for the contractor's own purposes.

1.7 Requirement for GIZ's approval for publications

Any publications regarding the activities of the contractor within the scope of services/work require prior written approval from GIZ. A brief description of the contract and the scope of activities for PR work on the part of the contractor shall not require the approval of GIZ. For the purposes of this provision, a statement noting the subject matter of the contract and the key results constitutes a brief description. For the prior written approval of GIZ, the contractor must always express in an appropriate way that its activities are performed on behalf of GIZ, and must also name the ultimate commissioning party/client and any further financing parties.

1.8 Use of GIZ's corporate design

When designing materials relating to the contract, which are intended for use with third parties (e.g. business cards, letterhead, emails, publications, presentations), the GIZ specifications must be followed. The design must also be

agreed in writing with GIZ and the responsible partner institution.

1.9 Rights of use/documentation relating to work results

1.9.1 Basic principle

Unless otherwise agreed in the contract documents, the contractor shall assign to GIZ all assignable ownership and property rights to its work results. If the work results are protected by copyright or other non-assignable property rights, the contractor shall grant GIZ an exclusive and irrevocable right that is unlimited with respect to time, location and content to use all work results, including commercial use outside the measure. The originator expressly and additionally waives the right to be named as such. The Contractor hereby further waives any 'moral' rights or other rights with respect to attribution of authorship or integrity of such work results that the contractor may have under any applicable law, whether under copyright, unfair competition, contract, tort or other legal theory.

1.9.2 Work results

Work results for the purposes of Section 1.9.1. are all material and immaterial outputs that are created or procured in performance of the contract, especially studies, drafts, documentation, articles, information, illustrations, drawings, calculations, plans, photos, materials, film negatives, image files and other visual presentations. Work results shall also include any computer programs which the contractor produces, modifies, procures or makes available in the performance of the contract.

1.9.3 Scope of rights of use

GIZ's rights of use shall include the right to use the work results and existing work products without limitations with respect to time, content and location. GIZ is further entitled to assign to third parties the rights of use granted or to grant third parties simple rights of use.

1.9.4 Freedom from third-party rights

The contractor warrants that the work results are free from any copyright or other third-party rights that would prejudice the use of the work results pursuant to Section 1.9.3. The contractor shall indemnify GIZ against all claims of third parties arising from the granting or exercise of the rights of use pursuant to Section 3.1 and shall reimburse GIZ for all costs arising in connection with a corresponding legal defence.

1.9.5 Compensation

The contractor hereby agrees and confirms that the contractually agreed remuneration includes the remuneration for granting the right to use the work results and the contractor shall not be entitled to receive any additional compensation or remuneration either for assigning the ownership and property rights to its work results or for granting the right to use the work results, as agreed under this section 1.9

1.10 Data protection

Within the framework of the contract, GIZ processes personal data only in accordance with the EU General Data Protection Regulation (EU GDPR) and other applicable data protection regulations. GIZ stores and processes personal data only to the extent required in connection with the contract.

The contractor shall have the right to view, erase or rectify the personal data and shall be entitled to contact GIZ (datenschutzbeauftragter@giz.de) or the responsible public authority for the purpose of enforcing these rights.

The contractor shall comply with the requirements of applicable data protection regulations and take measures to ensure such compliance by its employees.

The contractor warrants that any data transmitted to GIZ have been processed in accordance with the applicable data protection provisions and are exempt from any third-party rights that would prejudice the use of this data within the purpose of this contract. The contractor shall indemnify GIZ against all claims arising from the violation of data protection regulations and shall reimburse GIZ for all costs incurred in connection with its corresponding legal defence or the imposition of government sanctions.

Should applicable data protection law contain specific principles that must be respected when providing work and services (e.g. a data protection by design or by default approach in order to ensure the data protection-friendly implementation of technical requirements), the contractor shall prioritize the practical implementation of such principles.

Should the contractor process personal data for GIZ as set out in Article 28 EU GDPR, this shall take place on the basis of a relevant agreement.

1.11 Prevention of the financing of terrorism and compliance with embargoes

The contractor shall not make any funds or other economic resources available, directly or indirectly, to third parties that are included on a sanctions list issued by the United Nations and/or the EU and/or the Republic of India.

When implementing the contract, the contractor may enter into and maintain business relations only with third parties that are reliable and to whom no statutory ban on entering into business applies.

When implementing the contract, the contractor shall also comply with embargoes and other trade restrictions issued by the United Nations, the EU, the Federal Republic of Germany and/or the Republic of India.

The contractor must notify GIZ without delay and on its own initiative if the contractor, a member of its official managing body and/or other administrative bodies, its shareholders and/or staff is included on a sanctions list issued by the United Nations or the EU. This provision also applies if the contractor becomes aware of an event that leads to such a listing.

The contractor shall notify GIZ without delay and on its own initiative of any violation of the provisions set out in this Section

1.11. This does not affect GIZ's rights under Sections 5 and 6 of these Terms and Conditions.

1.12 Compliance with project agreements

The contractor is obliged to comply with the agreements under international law reached between the Federal Republic of Germany and the country of assignment and, where applicable, with the project implementation agreement concluded between the project executing agency and GIZ.

2. Provision of work and services by the contractor

2.1 Assignment of experts

The contractor shall ensure that it and any experts it assigns possess the appropriate professional and personal qualifications needed to complete the stipulated tasks successfully.

The contractor shall ensure that the experts assigned comply with the relevant regulations set out in the contract.

2.2 Protective measures, health requirements and necessary insurance policies

The contractor shall be responsible for ensuring that it and the experts it assigns meet the health requirements for the country of assignment. The contractor shall in particular be obliged to arrange the necessary vaccinations. The contractor must ensure adequate insurance cover (in particular health, repatriation and accident insurance). The contractor must provide evidence of compliance with this provision on request by GIZ.

GIZ will accept no liability for physical damage, sickness, personal injury or death in respect of the contractor and the personnel assigned by the contractor to the project, or for the consequences thereof.

2.3 Cooperation with other institutions

The contractor and the assigned experts are obliged to cooperate with the German mission abroad, specialists working in the country of assignment and the representatives of the Federal Republic of Germany working in the country of assignment, and also, where relevant for performance, with representatives and experts of multilateral or other organizations.

2.4 Force majeure

Force majeure is an unavoidable event (e.g. natural disaster, outbreak of a disease or epidemic, serious unrest, war or terrorism) that no human foresight or experience could anticipate, that cannot be evaded or overcome applying reasonable efforts and utmost care and that prevents or impedes one party to the contract from fulfilling their contractual obligations. If an event originates from the sphere of responsibility of one of the parties to the contract, this shall not constitute force majeure.

If force majeure arises, the contractual obligations, insofar as they are affected by the event in question, shall be suspended for as long as it remains impossible to render the services because of this situation, provided that a party to the contract notifies the other party to the contract about the force majeure event without undue delay. In this case, the contractor is obliged to take all measures to keep its expenses caused by the force majeure event as low as possible and to document them.

If the provision of services becomes permanently impossible due to the force majeure event or if the force majeure event persists for longer than three months, both parties to the contract are entitled to terminate the contract without further notice. This shall not affect GIZ's rights of termination as set out in Section 5 of this Terms and Conditions.

In the event of interruption or termination based on force majeure, the services rendered and all proven, necessary and unavoidable expenses of the contractor shall be invoiced according to the contract prices. GIZ may refuse to reimburse expenses in accordance with this provision if the contractor does not provide GIZ with sufficient evidence or documentation of its expenses and the measures taken to reduce them, or the contractor does not do so promptly without having good reason for late submission of the evidence or documentation. Expenses shall only be reimbursed for a period of up to two months, which commences on the first day of the interruption.

If, due to force majeure and with GIZ's consent and execution of a Supplemental Agreement, the activity is continued at a location other than the place of assignment, the agreed fee as per the Supplemental Agreement shall continue to be paid.

The other remuneration items will continue to be paid in the contractually agreed amount for a period of up to three months unless they are or can be saved, or the resources are used elsewhere.

2.5 Information and reporting obligations

2.5.1 Reporting obligations

The contractor shall punctually submit to GIZ the type of reports specified in the contract at the intervals specified, in the agreed form and language, and in the format stipulated. Unless otherwise agreed in the contract, the contractor shall prepare the reports in English and forward them to GIZ in electronic form (both in a format that is MS Word compatible and as a pdf file).

The costs of reports must be calculated as part of the billing rates for experts and will not be remunerated separately.

2.5.2 Obligation of the contractor to report on the status of the contract

GIZ may at any time review the status and results of the performance of the contract, including the project accounts and any project-related special accounts. The contractor must keep the necessary records available and provide the necessary information for this purpose. At the request of GIZ the contractor shall also provide information to other institutions or persons and organisations commissioned by GIZ as well as making audits possible, and agreeing to cooperate appropriately in any such audits.

2.6 Keeping of contract-related records

The contractor must keep contract-related records and work results, including financial records, for ten years after acceptance of the final report or, as the case may be, of the work, and must provide them for inspection at GIZ's request.

2.7 Procurement of materials and equipment

In the case of the contractually agreed procurement of materials and equipment, confirmation of handover to the recipient designated in the contract must be submitted in addition to the vouchers required pursuant to Section 3.2.1.

Procurement orders may only be placed with qualified and competent providers on cost-efficient terms and on the basis of competition. The contractor must ensure transparency, equality of treatment and suitability of tenderers.

The contractor must comply with the GIZ rules on inventorising and handing over equipment and materials: [## 3. Remuneration and invoicing](http://www.giz.de/en->Doing business with GIZ->Procurement and financing - GIZ as a public contracting authority -> Contracts for services and construction as well as development partnerships: Contract management, invoicing and accounting procedures and on this page under Annexes: Procurement of materials and equipment.</u></p>
</div>
<div data-bbox=)

3.1 Principle of remuneration, items of remuneration

The price specified in the contract is a maximum amount; any costs in excess of this shall not be reimbursed.

In addition to the contractually agreed price the contractor may invoice Goods and Service Tax (GST) or/and value-added tax (VAT) at the statutory rate.

Remuneration is paid for the contractually agreed items of remuneration; the amounts agreed are the maximum amounts in each case.

Rebates, discounts, refunds, tax concessions or refunds, and all other price reductions obtained by the contractor when providing work and services at costs reimbursed by GIZ must be taken and passed on to GIZ or deducted from the invoice.

3.1.1. Fee

The fee is based on expert-days as a unit of calculation. An expert-day is a full day on which the contractor or one or more of the experts it assigns provides work and services for GIZ. Days used exclusively for travel are not considered to be expert-days.

If contractually agreed, expert-hours may also be used to calculate fees in individual cases. No other units may be invoiced.

The contractor's fee or fee of the experts assigned by it covers all personnel costs including insurance cost and employee benefits, ancillary personnel costs, costs of communication, reporting and all overheads, profit, interest, risk, etc.

3.1.2. Travel expenses

3.1.2.1 Air travel expenses or other transport costs

Air travel expenses and other transport costs are paid to the extent agreed in the contract, generally as a lump sum and in exceptional cases at GIZ's sole and absolute discretion upon presentation of evidence.

3.1.2.2 Per diem allowance

The per diem covers the additional cost of subsistence to the contractor or the contractor's experts during an assignment away from their regular domicile and/or seat of business for a period as of one day of official travel.

3.1.2.3 Overnight accommodation allowance

The overnight accommodation allowance covers the cost to the contractor or the contractor's experts of accommodation on an assignment away from their regular domicile and/or seat of business, if an overnight stay is necessary.

Overnight accommodation allowances are only paid if the contract necessitates an overnight stay. This should be noted separately on the time record.

3.1.2.4 Other travel expenses

Other contract-related travel expenses are reimbursed up to the contractually stipulated number and quantity, generally as a lump sum and in exceptional cases upon presentation of evidence.

3.1.3 Other costs

3.1.3.1 Subcontracts

For subcontracts the actual costs incurred shall be reimbursed within the contractually agreed scope on production of proof.

3.1.3.2 Flexible remuneration item

Where a flexible remuneration item is contractually agreed, the contractor shall be permitted to exceed the contractually agreed quantities up to the amount of the flexible remuneration item, taking into account the contractually agreed individual rates and bases for invoicing. The flexible remuneration item covers costs only for items listed where these are contractually agreed.

Use of the flexible remuneration item must be approved by GIZ in writing before the costs in question are incurred.

3.2 Terms of payment, invoicing for contracts for services

3.2.1 Presentation of invoices

All payments will be made only on presentation of relevant evidence. All the necessary vouchers must be attached in the original.

3.2.2 Time records

The invoicing of the fee, costs related to the contract in the country of assignment and any per diem or overnight accommodation allowances related to the contract that may need to be paid must be based on a time record in which the contractor enters the number of expert-days required.

3.2.3. Final invoice, final payment

The contractor shall be obliged to submit the final invoice without delay, and in any event not later than six weeks after the contractual end of the period of assignment. The final invoice may be submitted before the end of the contractually agreed term once the work or services have been completed.

The invoice must contain all the contractor's claims for remuneration, be verifiable and contain all the necessary information (with all the necessary receipts/vouchers). Final payment is made on submission of the final invoice in due form and performance by the contractor of all contractual obligations.

Any amounts overpaid by GIZ must be repaid to GIZ by the contractor without delay after invoicing.

If an advance payment was made and the contractor does not submit the final invoice within 15 days despite a reminder by GIZ, the contractor shall be obliged to repay the advance payment.

3.3 Terms of payment, invoicing for contracts for works

Contracts for works shall be subject to the conditions of Section 3.2 with the following provisions:

3.3.1 Claim for payment

The final invoice must be submitted without delay and in any event not later than six weeks after acceptance. It must contain all the contractor's claims, be verifiable and contain all the necessary information (with all the necessary receipts/vouchers).

Payment of remuneration is due after acceptance of the work and after receipt of a final invoice containing all the required details (together with all necessary receipts/vouchers). Payment shall be made by GIZ no later than 30 days after justified claims fall due.

3.3.2 Security deposit

If payments on account have been agreed in the contract, 10% of the amounts invoiced in accordance with the contract (including VAT/GST, as the case maybe) shall be retained and initially not disbursed. This amount can be released against the provision of a security. The amount retained shall be disbursed following acceptance of the work as a whole.

3.3.3 Acceptance

Acceptance shall be effected in writing.

GIZ shall be entitled to warranty claims for any defects which were evident on acceptance even if it did not reserve the right to such claims at that time.

4. Contract supplements

The parties to the contract may agree on amendments to the contract relating to the scope of work and services, the performance period and the agreed remuneration.

All amendments that entail changes in the specification of inputs, as well as the replacement of experts and other major modifications to the contract, shall be agreed by the parties in the form of written contract supplements. Changes in the specification of inputs concern, for example, changes in the performance period, the expansion of the scope of work and services, changes to personnel requirements and/or changes in remuneration.

Cost-neutral extensions of the performance period without changes in the specification of inputs do not call for a written contract supplement and can be agreed in text form.

5. Supplementary performance, interruption and termination

5.1 Supplementary performance

If the contractor's performance is defective, GIZ may require supplementary performance; however, requiring supplementary performance is not a prerequisite for asserting other rights.

5.2 Interruption

GIZ may at any time order a complete or partial interruption of the activity, for political reasons for instance. In this case, the contractor must take all necessary measures to keep expenses as low as possible.

If the interruption lasts for more than three months, the contractor may terminate the contract.

In the event of interruption or termination, the services rendered up to that point and all proven necessary expenses incurred by the contractor up to the end of the interruption shall be invoiced at the contract prices. No further claims are permissible.

5.3 Termination

GIZ may terminate the contract at any time, without setting any further deadlines or making a prior request for deficiencies to be corrected, either wholly or in respect of individual parts of the work and services or with regard to individual experts.

5.3.1 Grounds which are not the fault of the contractor

If GIZ terminates the contract for a reason which is not the fault of the contractor, the contractor shall be entitled to demand the agreed remuneration. However, the contractor must allow deduction of expenses which are or could be saved, as well as of earnings from the use elsewhere of the resources in question, or of potential earnings foregone willfully. Fees, salaries and ancillary salary costs are deemed to be saved if they relate to periods more than 60 days after receipt of notice of termination.



The contractor bears the burden of proof in the case of exceptions.

5.3.2 Grounds which are the fault of the contractor

Should GIZ terminate the contract for a reason which is the fault of the contractor, the only remuneration that shall be paid is for work and services already performed, provided that GIZ has a use for them, either at contract prices or on a pro rata basis taking into account the contract prices and the work and services provided in comparison to what would have been required for complete performance of the contract. Any work and services that cannot be used shall be returned to the contractor at the contractor's expense. If the contract performance comprises the provision of services, any services rendered in accordance with the contract up to the date of termination shall be deemed to have been usable. Under no circumstances shall entitlement exceed the total contract value.

7.2 Partial invalidity

Should individual provisions of this contract be or become invalid or unenforceable, the validity of all other provisions under the contract shall remain unaffected. The invalid or unenforceable provision is to be replaced by a valid and enforceable rule, the effects of which most closely replicate the economic objective which was pursued by the contractual parties with the invalid or unenforceable provision. This shall apply accordingly if it emerges that the contract has gaps or omissions.

6. Liability, contractual penalties and delays

6.1 Liability

The contractor is liable pursuant to the legal provisions as specified under the local laws of India. GIZ shall also be entitled to claim for loss or damage suffered by the recipient of the work and services as a result of the contractor's failure to meet its contractual obligations.

6.2 Contractual penalties

In the event of violations of an obligation under Sections 1.4.2 (Environmental and social standards, human rights), 1.4.3 (Labour standards) and 1.5 (Integrity), the contractor shall be obliged to pay a contractual penalty of EUR 25,000 for each violation. If the pecuniary advantage given is greater than EUR 25,000, then the contractor shall owe a contractual penalty equal to the amount of the pecuniary advantage. This is without prejudice to any further claims for damages by GIZ. However, the contractual penalty will be deducted from any such further claims.

6.3 Delays in the progress of work and services

If the contractor fails to meet the agreed dates and deadlines for an agreed work and does not deliver the work within the period of grace set by GIZ, then GIZ shall be entitled, as soon as the period of grace has expired, to demand a contractual penalty of 0.5% of the remuneration for each week or part thereof after expiration of the set period of grace; however, the contractual penalty shall not exceed a total of 8% of the fees.

7. Final provisions

7.1 Prohibition of assignment by the contractor

The assignment of claims arising from the contract is excluded, unless GIZ has agreed to such assignment in writing.


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Terms of reference (ToRs) for the procurement of services

Capacity Building in Health System Research for researchers and early professionals	Project number/ cost centre: 19.2196.4-005.00
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List of abbreviations

AB PM-JAY	Ayushman Bharat Pradhan Mantri Jan Arogya Yojana
AVB	General Terms and Conditions of Contract (AVB) for supplying services and work 2018
GIZ	Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH
IGUHC	Indo German Universal Health Coverage Programme
MoHFW	Ministry of Health & Family Welfare
NHA	National Health Authority
RSBY	Rashtriya Swasthya Bima Yojana
SHA	State Health Agency
ToRs	Terms of reference


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Context

The Indo-German Programme on Universal Health Coverage (IGUHC) of Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH (Germany's enterprise for international cooperation) provides technical cooperation to the Ministry of Health & Family Welfare (MoHFW) to implement Ayushman Bharat – Pradhan Mantri Jan Arogya Yojana (AB PMJAY), which is the successor scheme of Rashtriya Swasthya Bima Yojana (RSBY), India's national health insurance scheme for the poor. AB PM-JAY is one of the world's largest publicly funded health protection programmes, providing health insurance cover of Rs. 5 lakh/ family/ year for hospitalisation to more than 10.74 crore poor families across India.

The National Health Authority (NHA) has been set up centrally to manage PM-JAY and at the state level it is being implemented by State Health Agencies (SHAs), set up for this purpose. GIZ provides technical support to NHA and SHAs in technical aspects including Policy Advise, Capacity Development, Research, Monitoring & Evaluation, and other areas as per the requirement.

Health System Research in India is still in an early stage and one of the reasons is the lack of data.

IGUHC seeks to support NHA by providing them specific research which will assist in providing evidence for policy formulation and improve the implementation of PM-JAY.

To do so, IGUHC wish to engage the services of an academic institution IIHMR, Jaipur focused on Health System Research for policy making.. The institution in collaboration with GIZ will support capacity building of researchers on Health System Research methods-, enabling them to produce scientific papers on topics relevant to NHA for better implementation of PM-JAY-. Thereby capacities of individual researchers and early professionals with a distinct interest in Health System Research will be strengthened, while scientific outputs (peer review journal articles) that are of high relevance to policy makers will be produced as the outcome of this project..

The specific objectives of this project include:

- 1) To enhance the technical and analytical competencies in Health System Research in the context of the emerging ecosystem of AB-PMJAY program
- 2) To produce scientific outputs on health system research with a special focus on health insurance for research utilization for policy makers and researchers at large.

4.0. Tasks to be performed by the contractor

The objective of this activity is to build capacities of researchers and mid professionals in health system research with a special focus on social health insurance and mentor and support them in submitting 8-10 high quality peer review journal article in a special supplement in two phases.

The contractor is responsible for providing the following services:

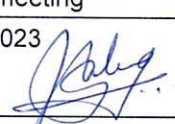
- In consultation with GIZ, advertise and select researchers either pursuing their PhDs or post doctorates/young faculties or be early and mid-career professionals with a background in public-health, health management and health financing.


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- In consultation with GIZ, provide resource persons/subject matter experts from IIHMR's faculties as well as external experts on Health System Research and/or PM-JAY implementation expert to facilitate mentoring support for 8-10 research papers. The external resource persons will be decided later in consultation with GIZ and NHA. These papers will be submitted to special issue Journal which IIHMR coordinates with SAGE for publication (Journal of Health Management, which is a peer-reviewed journal of high impact factor).
- The contractor will provide services of health system research mentorship for literature review, large scale data analysis, mixed methods research, qualitative data analysis, subject knowledge, policy analysis and scientific writing. Additionally the mentorship services will include supporting selected researchers in advanced statistical programming and analysis, mixed methods study design, well as case study analysis.
- Supporting selected researchers in identifying thematic research areas in consultation with GIZ. The contractor will then support the researchers in developing 8-10 synopses. This includes the provision of mentorship and continuous exchange in-person (if COVID situation permits) as well as virtual for example via email and/or skype. The thematic area of research will be discussed and decided in consultation with GIZ and NHA. However, these topics are just suggestive. Topics of research will be decided in discussion with GIZ and NHA officials.
 1. Utilization and Coverage of services
 2. Equity in Health services covered by health financing
 3. Out of pocket expenditure
 4. Quality of Services and Health insurance
 5. Knowledge and communication regarding health insurance
 6. Gender dimensions of Health insurance
 7. Involvement of frontline workers in PM-JAY
 8. UHC
 9. Or any other areas
- The contractor will facilitate the submission and publication of all the 8-10 scientific papers or policy analysis in a peer-reviewed journal of repute (Journal of Health Management) in two phases. The authorship of each of these papers will be decided in consultation with GIZ. As mentioned above the research papers will be submitted to the Journal of Health Management.
- Creating and promoting a fully operational online platform for researchers enabling networking during and after the project duration.

Certain milestones, as laid out in the table below, are to be achieved by certain dates during the contract term:

Milestone	Deadline/place/person responsible
Inception report outlining the detailed processes	After kick-off meeting
Phase I- List of selected 4-5 researchers with CVs and list along with CVs of external resource person	15 th March, 2023


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Phase I- First lot of 4-5 Synopses based on finalized thematic areas of research	30 th April, 2023
Phase I- Creating a functional online platform for participant networking	30 th March, 2023
Phase II- List of selected 4-5 researchers with CVs and list along with CVs of external resource person	15 th March, 2023
Phase II- Second lot of 4-5 Synopses based on finalized thematic areas of research	30 th June, 2023
Phase I- Draft publications and facilitate submission of the first lot of 4-5 publications of scientific papers or policy analysis in the special issue journal	30 th July, 2023
Phase II- Draft publications and facilitate submission of the second lot of 4-5 publications of scientific papers or policy analysis in the special issue journal	20 th September 2023
Raw data and resources related to all the 8-10 publications supporting documents submitted for publication (example: Ethical Clearance Certificates)	30 th September 2023

Period of assignment: From 30th July 2023 until 30th September 2023.

3. Payment Schedule

S. No.	Date	Fee	Travel	Deliverable
1	13 th June 2022	30% of total cost	Reimbursable as per actuals	Advance to be paid on signing of contract.
2	30 th April 2023	15 % of total cost	Reimbursable as per actuals	Phase 1-On submission of first lot of 4-5 synopsis
3	30 th July 2023	20% of total cost	Reimbursable as per actuals	Phase1-To be paid on submission of first lot of 4-5 draft papers to the journal
4	20 th September 2023	15% of total cost	Reimbursable as per actuals	Phase -II On submission of the second lot of 4-5 synopsis
5	30 th September 2023	20% of total cost	Reimbursable as per actuals	Phase -II To be paid on submission of the second lot of 4-5 draft papers to the journal

*Estimation, actual date is dependent on submission of listed deliverables.


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4. Concept

In the contract the contractor is required to show how the tasks defined in section 2 (Tasks to be performed by the contractor) are to be achieved, if applicable under consideration of further specific method-related requirements (technical-methodological concept). In addition, the contractor must describe the project management system for service provision.

Technical-methodological concept

Strategy: The contractor is required to consider the tasks to be performed with reference to the objectives of the services outlined in the TOR (see Section 1, context). Following this, the contractor presents and justifies the strategy with which it intends to provide the services for which it is responsible (see section 2 (Tasks to be performed by the contractor)).

The contractor is required to present the actors relevant for the services for which it is responsible and describe the **cooperation** with them.

The contractor is required to present and explain its approach to **steering** the measures with the project partners and how they will monitor the task to achieve quality.

The contractor is required to describe the key **processes** for the services for which it is responsible and create a schedule that describes how the services according to section 02 (Tasks to be performed by the contractor) are to be provided. In particular, the contractor is required to describe the necessary work steps and, if applicable, take into account the milestones and contributions of other actors in accordance with section 02 (Task to be performed by the contractor).

The contractor is required to describe its contribution to knowledge management for the partner and GIZ and promote scaling-up effects (**learning and innovation**).

Other specific requirements

Consideration of cross-cutting themes (e.g., gender equality).

Project management of the contractor

The contractor is required to explain its approach for coordination with the GIZ project.

- The contractor is responsible for selecting, preparing, and steering the experts/resource persons (international and national, internal and external) assigned to perform the tasks.
- The contractor makes available equipment and supplies (consumables) and assumes the associated operating and administrative costs.
- The contractor manages costs and expenditures, accounting processes and invoicing in line with the requirements of GIZ.

The contractor reports regularly to Dr. Keerti Jain, GIZ in accordance with the AV of IGUHC, at the Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH.

The contractor is required to draw up a **personnel assignment plan** with explanatory notes that lists all the experts/resource persons proposed in the bid; the plan includes information on assignment dates (duration and expert days/mandays) and locations of the individual members of the team complete with the allocation of work steps as set out in the schedule.

Assignment of personnel

1. **Programme Coordinator / External Experts** : Assignment for **240** expert days
2. **Faculty Mentoring Support / Advisor** : Assignment for **150** expert days
3. **Professional Fee for Ethical Clearance for 10 publications:** Assignment for **10** expert days
4. **Professional Fees for Special Edition of JHM Publication:** Assignment for **10** expert days
5. **2 Resource Persons** : Assignment for **15** expert days

Travel

The contractor will be required to travel in order to perform **four project meetings (duration 2 days each)** with NHA, GIZ and other stakeholders.

Travel sector – Pan India

Travel will be paid on actuals on list of expenses such as daily allowance, accommodation expenses, flight costs and other travel expenses.

The consultant has to seek prior written approval from GIZ before undertaking any travel outside the assigned states. The consultant may travel to other states / cities that are not specified above in the Contract after seeking prior written approval from GIZ. GIZ may also assign a task to the consultant that requires travel within or outside the designated States.

Other Costs

The contractor will be required to facilitate recruitment of participants, monthly review meetings, mentoring kits, stationary, and media engagement.


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Mohammed Rafeeqe

From: P. R. Sodani
Sent: 18 October 2024 10:35
To: Mohammed Rafeeqe; Prasoon Jain; Kirti Agarwal
Subject: FW: Amendment 2 : No-cost extension : To support NHA by providing them specific research which will assist in providing evidence for policy formulation and improve the implementation of PM-JAY, SAP NO: 83408304

Dr. P.R. Sodani

P.R. Sodani, PhD, MPH (UNC-CH), USA
President, IIHMR University, Jaipur, India
Co-Founder, IIHMR Foundation
Mobile: +91-9829120956

From: P. R. Sodani
Sent: 22 August 2024 14:05
To: Kalra, Shimpa GIZ IN <shimpa.kalra@giz.de>
Cc: Mallik, Swarup GIZ IN <swarup.mallik@giz.de>; Bansal, Poonam GIZ IN <poonam.bansal@giz.de>; Paliwal, Amit GIZ IN <amit.paliwal@giz.de>
Subject: RE: Amendment 2 : No-cost extension : To support NHA by providing them specific research which will assist in providing evidence for policy formulation and improve the implementation of PM-JAY, SAP NO: 83408304

Dear Ms. Kalra,
I, Dr. P.R. Sodani, President, IIHMR University, Jaipur, agree with the provisions of the amendment contract no. 83408304 with GIZ.

Best Regards
Dr. P.R. Sodani

P.R. Sodani, PhD, MPH (UNC-CH), USA
President, IIHMR University, Jaipur, India
Co-Founder, IIHMR Foundation
Mobile: +91-9829120956


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1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

From: Kalra, Shimpa GIZ IN <shimpa.kalra@giz.de>
Sent: Wednesday, October 4, 2023 11:22 AM
To: P. R. Sodani <sodani@iihmr.edu.in>
Cc: Mallik, Swarup GIZ IN <swarup.mallik@giz.de>; Bansal, Poonam GIZ IN <poonam.bansal@giz.de>; Paliwal, Amit GIZ IN <amit.paliwal@giz.de>
Subject: Amendment 2 : No-cost extension : To support NHA by providing them specific research which will assist in providing evidence for policy formulation and improve the implementation of PM-JAY, SAP NO: 83408304

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Sir,
Greetings!!

I seek your approval on email on the cost neutral extension of the attached contract extended until **Feb 29, 2024** (extended end date of contract). Request you to kindly provide your acceptance on email by using the following text in response & re-attach all the enclosed documents while replying.

I, {name/designation/organization} agree with the provisions of the amendment contract no. 83408304 with GIZ.

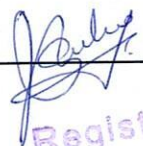
The overview of the no-cost amendment contract is mentioned below:

Sl.	Particulars	Status
01	Project name	IGUHC
02	Project PN	19.2196.4-005.00
03	Consultant's Name	IIHMR University Jaipur
04	Contract Nr.	83408304
05	Original Duration	13.06.2022 to 30.07.2023
06	Modified duration	Until 29.02.2024
07	Documents enclosed	1. Original contract copy

Kindly note that this is purely a no-cost extension, please find below the updated deliverables and timelines table; and payment schedule to be followed with immediate effect and all other terms & conditions of the original contract will remain unchanged (including supplementary documents if any).

Key deliverables

Milestone	Deadline/place/person responsible
Inception report outlining the detailed processes	After kick-off meeting
Phase I- List of selected 4-5 researchers with CVs and list along with CVs of external resource person	15 th March, 2023
Phase I- First lot of 4-5 Synopses based on finalized thematic areas of research	30 th April, 2023
Phase I- Creating a functional online platform for participant networking	30 th November, 2023
Phase II- List of selected 4-5 researchers with CVs and list along with CVs of external resource person	15 th October, 2023
Phase II- Second lot of 4-5 Synopses based on finalized thematic areas of research	30 th December, 2023
Phase I- Draft publications and facilitate submission of the first lot of 4-5 publications of scientific papers or policy analysis in the special issue journal	30 th November, 2023
Phase II- Draft publications and facilitate submission of the second lot of 4-5 publications of scientific papers or policy analysis in the special issue journal	20 th January, 2024
Raw data and resources related to all the 8-10 publications supporting documents submitted for publication (example: Ethical Clearance Certificates)	30 th February, 2024


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N0	Date	Fee	Travel	Others (Misc + Overheads)	GST 18% on fee + overheads + Other Cost	Deliverables
1	13th June 2022	887,400	76,800	222,240	199,735	Advance to be paid on sign of contract.
2	30th April 2023	443700	38400	111120	99,868	Phase 1-On submission of lot of 4-5 synopsis
3	30th Nov. 2023	591600	51200	148160	133157	Phase1-To be paid on submission of first lot of 4 draft papers to the journal
4	20th Dec. 2023	443700	38400	111120	99,868	Phase -II On submission of second lot of 4-5 synopsis
5	29 th Feb. 2024	591600	51200	148160	133157	Phase -II To be paid on submission of the second lot of 4-5 draft papers to the journal
Total		2,958,000	256,000	740,800	665,784	

Best Regards,

Shimpa Kalra
Procurement & Contract Specialist
Country Office
New Delhi

giz | Deutsche Gesellschaft für Internationale
Zusammenarbeit (GIZ) GmbH
GIZ India Office
46 Paschimi Marg, Vasant Vihar
New Delhi - 110057
India

T +91-11-49495353 (Extn. 4212)
E shimpa.kalra@giz.de
I www.giz.de/india



Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

From: P. R. Sodani <sodani@iihmr.edu.in>

Sent: Friday, April 21, 2023 2:59 PM

To: Kalra, Shimpa GIZ IN <shimpa.kalra@giz.de>

Cc: Mallik, Swarup GIZ IN <swarup.mallik@giz.de>; Bansal, Poonam GIZ IN <poonam.bansal@giz.de>; Paliwal, Amit GIZ IN <amit.paliwal@giz.de>

Subject: RE: Amendment : No-cost extension : To support NHA by providing them specific research which will assist in providing evidence for policy formulation and improve the implementation of PM-JAY, SAP NO: 83408304

Dear Ms. Kalra,

I, Dr. P.R. Sodani, President, IIHMR University, Jaipur agree with the provisions of the attached contract no. 83408304 with GIZ.

Best Regards

Dr. P.R. Sodani

P.R. Sodani, PhD, MPH (UNC-CH), USA
President, IIHMR University, Jaipur, India
Co-Founder, IIHMR Foundation
Mobile: +91-9829120956

From: Kalra, Shimpa GIZ IN <shimpa.kalra@giz.de>

Sent: Thursday, April 13, 2023 1:55 PM

To: P. R. Sodani <sodani@iihmr.edu.in>

Cc: Mallik, Swarup GIZ IN <swarup.mallik@giz.de>; Bansal, Poonam GIZ IN <poonam.bansal@giz.de>; Paliwal, Amit GIZ IN <amit.paliwal@giz.de>

Subject: Amendment : No-cost extension : To support NHA by providing them specific research which will assist in providing evidence for policy formulation and improve the implementation of PM-JAY, SAP NO: 83408304

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Sir,
Greetings!!

I seek your approval on email on the cost neutral extension of the attached contract extended until **Sept. 30, 2023** (extended end date of contract). Request you to kindly provide your acceptance on email by using the following text in response & re-attach all the enclosed documents while replying.

I, {name/designation/organization} agree with the provisions of the attached contract no. 83408304 with GIZ.

The overview of the no-cost amendment contract is mentioned below:

Sl.	Particulars	Status
01	Project name	IGUHC
02	Project PN	19.2196.4-005.00
03	Consultant's Name	IIHMR University Jaipur
04	Contract Nr.	83408304
05	Original Duration	13.06.2022 to 30.07.2023
06	Modified duration	Until 30.09.2023
07	Documents enclosed	1. Original contract copy 2. Revised TOR

Kindly note that this is purely a no-cost extension, please find below the updated deliverables and timelines table; and payment schedule to be followed with immediate effect and all other terms & conditions of the original contract will remain unchanged (including supplementary documents if any).

Key deliverables

Milestone	Deadline/place/person responsible
Inception report outlining the detailed processes	After kick-off meeting

Phase I- List of selected 4-5 researchers with CVs and list along with CVs of external resource person	15 th March, 2023
Phase I- First lot of 4-5 Synopses based on finalized thematic areas of research	30 th April, 2023
Phase I- Creating a functional online platform for participant networking	30 th March, 2023
Phase II- List of selected 4-5 researchers with CVs and list along with CVs of external resource person	15 th March, 2023
Phase II- Second lot of 4-5 Synopses based on finalized thematic areas of research	30 th June, 2023
Phase I- Draft publications and facilitate submission of the first lot of 4-5 publications of scientific papers or policy analysis in the special issue journal	30 th July, 2023
Phase II- Draft publications and facilitate submission of the second lot of 4-5 publications of scientific papers or policy analysis in the special issue journal	20 th September 2023
Raw data and resources related to all the 8-10 publications supporting documents submitted for publication (example: Ethical Clearance Certificates)	30 th September 2023

NO	Date	Fee	Travel	Others (Misc + Overheads)	GST 18% on fee + overheads + Other Cost	
1	13th June 2022	887,400	76,800	222,240	199,735	Advance to be p
2	30th April 2023	443700	38400	111120	99,868	Phase 1-On su
3	30th July 2023	591600	51200	148160	133157	Phase1-To be l lot of 4-5 dra
4	20th Sept. 2023	443700	38400	111120	99,868	Phase -II On su of
5	30th Sept. 2023	591600	51200	148160	133157	Phase -II To be second lot of
	Total	2,958,000	256,000	740,800	665,784	

Best Regards,

Shimpa Kalra
Procurement & Contract Specialist
Country Office


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

New Delhi

giz | Deutsche Gesellschaft für Internationale
Zusammenarbeit (GIZ) GmbH
GIZ India Office
46 Paschimi Marg, Vasant Vihar
New Delhi - 110057
India

T +91-11-49495353 (Extn. 4212)

E shimpa.kalra@giz.de

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Deutsche Gesellschaft fuer Internationale Zusammenarbeit (GIZ) GmbH;
Sitz der Gesellschaft Bonn und Eschborn/Registered offices Bonn and Eschborn, Germany;
Registergericht/Registered at Amtsgericht Bonn, Germany; Eintragungs-Nr./Registration no. HRB 18384 und/and Amtsgericht Frankfurt am Main, Germany;
Eintragungs-Nr./Registration no. HRB 12394;
USt-IdNr./VAT ID no. DE 113891176;
Vorsitzender des Aufsichtsrats/Chairman of the Supervisory Board: Jochen Flasbarth;
Vorstand/Management Board: Thorsten Schaefer-Guembel (Vorstandssprecher/Chair), Ingrid-Gabriela Hoven

Deutsche Gesellschaft fuer Internationale Zusammenarbeit (GIZ) GmbH;
Sitz der Gesellschaft Bonn und Eschborn/Registered offices Bonn and Eschborn, Germany;
Registergericht/Registered at Amtsgericht Bonn, Germany; Eintragungs-Nr./Registration no. HRB 18384 und/and Amtsgericht Frankfurt am Main, Germany;
Eintragungs-Nr./Registration no. HRB 12394;
USt-IdNr./VAT ID no. DE 113891176;
Vorsitzender des Aufsichtsrats/Chairman of the Supervisory Board: Jochen Flasbarth;
Vorstand/Management Board: Thorsten Schaefer-Guembel (Vorstandssprecher/Chair), Ingrid-Gabriela Hoven (Stellvertretende Vorstandssprecherin/Vice-Chair), Anna Sophie Herken


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#	Programme Title	Revenue (In Rs.)	Remark
8	Noncommunicable Diseases (NCDs) Management	8,91,000	



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IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP03: NONCOMMUNICABLE NHM ODISHA****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
31-Jul-2023	MDP/2023-24/10			891000.00
Proj : MDP03: NONCOMMUNICAB		CC : COMMON	Budget : COMMON	
NHM, ODISHA:BEING INVOICE RAISED FOR THE FIVE DAYS TRAINING PROGRAM ON NONCOMMUNICABLE DISEASES (NCDs) MANAGEMENT NHM, ODISHA HELD ON HELD ON JULY 17-21, 2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL NO. OF PARTICPANTS 27 @ RS 33,000/- PER PARTICIPANTS , TOTAL AMOUNT RS. 8,91 000/-ADD GST @18% OF RS. 1,60,380/-TOTAL AMOUNT OF RS. 10,51,380/-				
TOTAL			0.00	891000.00
CLOSING BALANCE				891000.00 Cr



Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



DIRECTORATE OF PUBLIC HEALTH ODISHA

ଜନସ୍ୱାସ୍ଥ୍ୟ ନିର୍ଦ୍ଦେଶାଳୟ, ଓଡ଼ିଶା

Department of Health & Family Welfare, Government of Odisha

ସ୍ୱାସ୍ଥ୍ୟ ଓ ପରିବାର କଲ୍ୟାଣ ବିଭାଗ, ଓଡ଼ିଶା ସରକାର



Letter No- 4080/DPH/ NCD/436/2023

Date 4.7.2023

From

The Director Public Health, Odisha
Bhubaneswar.

To

Dr. P. R. Sodani
The President
IIHMR, University, Jaipur, India

Sub: - Deputation of NHM Personnel for 5 days Management Development Programme on NCDs Management at IIHMR, Jaipur, Rajasthan.

Sir,

With reference to the subject cited above, I am please to inform you that the 32 NHM personnel will attend the 5 Days Management Development Programme on NCD to be held from 17th July – 21st July 2023 at IIHMR, Jaipur, Rajasthan. The list of the participants is enclosed for your information and necessary action.

As per the norm 70% of the total course fee will be credited as an advance and the remaining will be transferred as per actual participants attend the above training.

This is for your kind information and necessary action.

Yours Faithfully,

Memo No. 4081

Director Public Health Odisha

Dated. 4.7.2023

Copy submitted to MD, NHM Odisha for kind information and necessary action with reference to the OSWAS File No- DPH-NCD-TRAN-0004-2023, the amount of Rs 7,39,200/- (Rs 10,56,000*70%) may be transferred to IIHMR, Jaipur, Rajasthan as advance accordingly.

Memo No. 4082

Director Public Health Odisha

Dated. 4.7.2023

Copy forwarded to JD, Finance, NHM, Odisha for information & necessary action.

Memo No. 4083

Director Public Health Odisha

Dated. 4.7.2023

Copy forwarded to Sr. Consultant Training, NHM Odisha for information & necessary action.

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1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

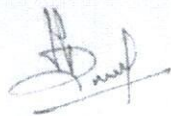
Director Public Health Odisha

State Non-Communicable Diseases Cell

Directorate of Public Health, Ground floor, Heads of Department Building, Bhubaneswar-751001
Phone No: 06742391585, Mail id: npcd.odisha@gmail.com / ncdcellodisha@yahoo.in

**List of NHM, Personel for Management Development Programme at IIHMR, Jaipur
from 17th July 2023 to 21st July 2023**

Name of District	Name of Paritcipants	Designation	Contact No	Remarks
Angul	Ajit Kumar Tripathy	Assistant Manager, NCD	9438251392	
Balasore	Mousumi Samal	Assistant Manager, NCD	8280145780	
Baragarh	Sitesh Kumar Tripathy	Assistant Manager, NCD	7008049154	
Bhadrak	Deepak Rout	Assistant Manager, NCD	8917577707	
Bolangir	Santosh Pattanaik	Assistant Manager, NCD	8093120177	
Boudh	Alok Kumar Mishra	Assistant Manager, NCD	9078939209	
Cuttack	Sudha Ranjan Ratha	Assistant Manager, NCD	8249183482	
Deogarh	Amiya Kumar Sahoo	Assistant Manager, NCD	7978265049	
Dhenkanal	Pragyan Priyadarshini Mohanty	Assistant Manager, NCD	9437287403	
Gajapati	Suryakanata Mishra	Assistant Manager, NCD	9853483800	
Ganjam	Bani Bandana Jena	Assistant Manager, NCD	8093997312	
Jagatsinghpur	Anita Dash	Assistant Manager, NCD	8895613750	
Jajpur	Sasmita Rout	Assistant Manager, NCD	9778037764	
Jharsuguda	Chandra Pratap Lodhi	Assistant Manager, NCD	8827327088	
Kalahandi	Himanshu Sekhar Barik	Assistant Manager, NCD	9178037443	
Kandhamal	Ashok Kumar Sahoo	Assistant Manager, NCD	7978914541	
Kendrapara	Syamasundar Biswal	Assistant Manager, NCD	9338756217	
Keonjhar	Sujata Kabi	Assistant Manager, NCD	9437478084	
Khurda	Sudeshna Senapati	Assistant Manager, NCD	7873047501	
Koraput	Satesh Kumar Tripathy	Assistant Manager, NCD	9938321158	
Malkanagiri	Siba Sundar Panigrahi	Assistant Manager, NCD	7008279285	
Mayurbhanj	Nihar Ranjan Prusty	Assistant Manager, NCD	9938853113	
Nawarangpur	Tarun Kumar Sahoo	Assistant Manager, NCD	9438281917	
Nayagarh	Dinabandhu Sahoo	Assistant Manager, NCD	6370059393	
Nuapada	Sarat Chandra Nayak	Assistant Manager, NCD	7978266602	
Puri	Sushant Kumar Biswal	Assistant Manager, NCD	7978164005	
Rayagada	Sanjukta Bagh	Assistant Manager, NCD	9439043012	
Sambalpur	Swagatika Behera	Assistant Manager, NCD	9437858256	
Sonepur	Geetanjlai Meher	Assistant Manager, NCD	7326027984	
Sundargarh	Swapnajit Mohanty	Assistant Manager, NCD	7978582605	
State NCD Cell	Sri Lalit Mohan Sahu	Consultant NCD	9439991166	
	Sri Smruti Ranjan Nayak	Accounts Manager, NCD	9439991165	




Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

Ref. : IIHMRU/President/DPH-Odisha/2023/351

Date : July 4, 2023

Director Public Health, Odisha
Directorate of Public Health
Department of Health & Family Welfare
Government of Odisha
Bhubaneswar-751001, Odisha
Phb: 06742391585
E-mail: npncd.odisha@gmail.com; ncdcellodisha@yahoo.in

Subject: Management Development Programme on NCDs Management at IIHMR University, Jaipur.

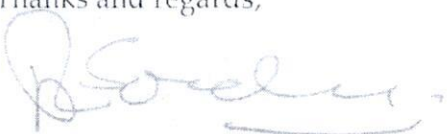
Dear Sir,

Greetings from IIHMR University, Jaipur.

Thank you very much for your letter No. 4080/DPH/NCD/436/2023 dated July 4, 2023 for nominating 32 NHM personnel for attending **Management Development Programme on NCD Management** to be held from 17th July - 21st July, 2023 at IIHMR University, Jaipur, Rajasthan.

Looking forward to welcome the participants at IIHMR University, Jaipur.

Thanks and regards,



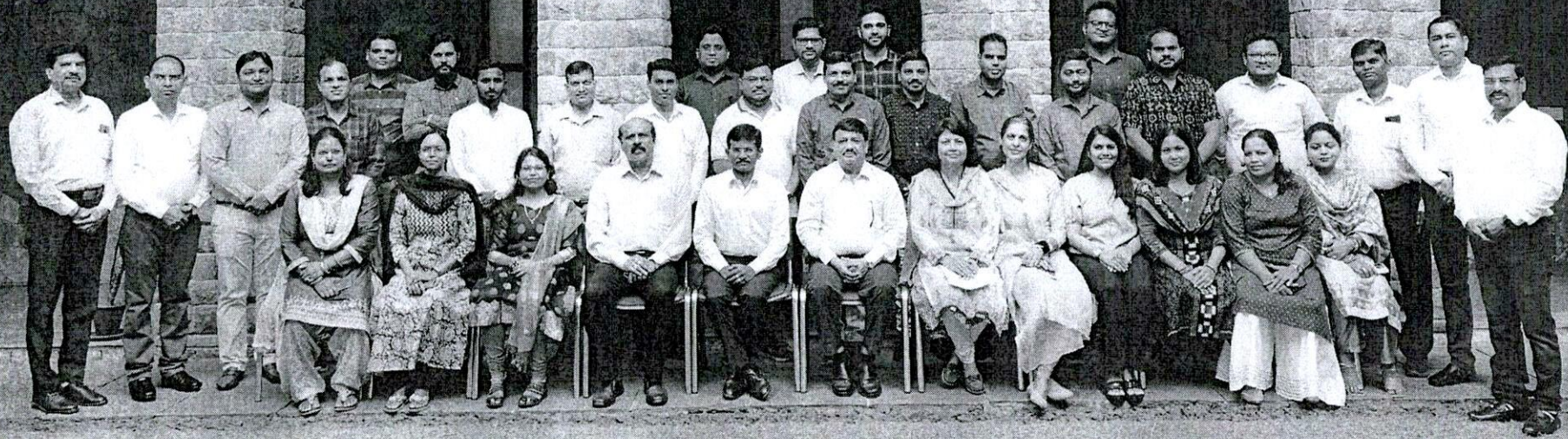
Dr. P.R. Sodani
President
IIHMR University, Jaipur



Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

L-7

Registrar
The IHMR University
1, Prabha, Dargah Road
K. Sangner Airport, Jammu



**Proposal for Five-day Training Program
on
Noncommunicable Diseases (NCDs) Management**

Submitted to:
Dr. Brundha D, IAS
Mission Director
National Health Mission
Department of Health & Family Welfare
Government of Odisha

Submitted by:
Dr. P.R. Sodani, President, IIHMR University



16 May, 2023

IIHMR University, Jaipur
1, Prabhu Dayal Marg, Sanganer Airport
Jaipur - 302 029, India

Proposal for Five-day Training Program On Noncommunicable Diseases (NCDs) Management By IIHMR University, Jaipur

1. Background

Noncommunicable diseases (NCDs), which encompass cardiovascular diseases, cancer, chronic respiratory diseases, and diabetes, claim the lives of approximately 41 million individuals annually. The prevention of NCDs remains a crucial endeavor; however, equal emphasis must be placed on enhancing the management of these diseases. By investing in improved NCD management, we can effectively address the challenges posed by these conditions.

Effective management of NCDs encompasses various aspects, such as early detection, comprehensive screening, and appropriate treatment protocols, as well as ensuring access to palliative care for those in need. A primary health care approach serves as a powerful means to deliver high-impact essential interventions for NCDs, facilitating prompt identification and timely intervention. Remarkably, research demonstrates that such interventions yield considerable economic benefits by reducing the requirement for more costly treatments when provided early to patients.

It is crucial to acknowledge that countries lacking sufficient health insurance coverage may struggle to offer universal access to essential NCD interventions. To achieve the global target of a 25% relative reduction in premature mortality from NCDs by 2025 and the Sustainable Development Goal (SDG) target of a one-third reduction in premature deaths from NCDs by 2030, effective management interventions for NCDs are indispensable.

We invite you to explore our comprehensive training program on NCD management, designed to equip healthcare professionals with the necessary knowledge and skills to tackle the challenges posed by noncommunicable diseases

effectively. Together, we can strive towards reducing the burden of NCDs and promoting a healthier future for all.

2. Objectives of the Training Program

The major objective of the training program is to enhance the understanding on Noncommunicable Diseases (NCDs) Management. This training program would help the middle/senior level officials.

Specific Objectives of the Training Program on NCD Management:

- **Enhance understanding of the healthcare system:** Provide participants with comprehensive knowledge about the structure, functioning, and key components of the healthcare system, enabling them to navigate and utilize resources effectively in the management of NCDs.
- **Comprehend the burden, determinants, and impact of NCDs:** Explore the prevalence, risk factors, and consequences of NCDs, equipping participants with a deeper understanding of the challenges associated with these diseases and their impact on individuals and communities.
- **Address socio-economic considerations in NCDs:** Analyze the social and economic factors that contribute to the development and progression of NCDs, enabling participants to develop strategies that consider the broader societal context when managing these conditions.
- **Explore global, regional, and national initiatives:** Examine current initiatives, policies, and frameworks at the global, regional, and national levels aimed at combating NCDs. Participants will gain insights into successful interventions and best practices implemented worldwide.
- **Focus on public health interventions for NCDs:** Provide participants with knowledge and skills to implement evidence-based public health interventions that promote prevention, early detection, and effective management of NCDs within the community and healthcare settings.

- **Understand multisectoral actions and integration:** Highlight the importance of collaboration among various sectors, such as health, education, agriculture, and urban planning, in addressing NCDs. Participants will learn strategies to foster integration and cooperation for comprehensive NCD management.
- **Promote people-centered care for NCDs:** Emphasize the significance of patient-centered approaches in NCD management, focusing on delivering personalized care, promoting patient empowerment, and addressing the individual needs and preferences of patients.
- **Establish a continuum of care for NCDs:** Explore the concept of a comprehensive continuum of care, spanning prevention, early diagnosis, treatment, rehabilitation, and palliative care. Participants will gain insights into strategies for seamless care transitions and long-term management.
- **Stay updated on emerging NCDs and newer initiatives:** Stay abreast of the latest developments in the field of NCDs, including emerging diseases and innovative approaches to prevention and management, ensuring participants are equipped with up-to-date knowledge and skills.
- **Master monitoring, surveillance, and evaluation:** Equip participants with tools and techniques for monitoring the prevalence and impact of NCDs, implementing surveillance systems, and evaluating the effectiveness of interventions, thereby facilitating evidence-based decision-making.
- **Develop leadership skills:** Foster leadership qualities among participants, empowering them to drive change and advocate for effective NCD management within their respective organizations and communities.
- **Enhance strategic and program management:** Provide participants with strategic management frameworks and program management skills to effectively plan, implement, and evaluate NCD management programs, ensuring efficient resource allocation and measurable outcomes.
- **Strengthen team leadership:** Develop participants' abilities to lead and manage interdisciplinary teams involved in NCD management, fostering collaboration, effective communication, and shared goals.

By accomplishing these objectives, the training program aims to equip healthcare professionals with the necessary knowledge, skills, and leadership qualities to effectively manage NCDs, contribute to the global targets of reducing premature mortality, and promote a healthier future for individuals and communities.

3. Course Content

The training program will focus on the following contents

- Understanding Health System
- Burden, Determinants and Impact of NCDs
- Socio-economic considerations in NCDs
- Global, Regional and National Initiatives
- Public Health Interventions for NCDs
- Multisectoral Actions and Integration
- People-centered care for NCDs
- Continuum of Care for NCDs
- Emerging NCDs and Newer initiatives
- Monitoring, Surveillance and Evaluation
- Leadership
- Strategic Management
- Program Management
- Leading Teams

4. Who Should Attend

The NCD Management Program is designed to cater to a diverse range of healthcare professionals, policymakers, researchers, and individuals involved in the management and prevention of noncommunicable diseases (NCDs).

5. Duration and Venue

The training has been scheduled between July 17 - 21, 2023. The timing of the program would be 10:00 AM - 05:00 PM. The venue would be IIHMR University, Jaipur, India. Location of the IIHMR University is 1, Prabhu Dayal Marg, Near Sanganer Airport, Jaipur - 30202.

6. Training Pedagogy

The training program will be conducted in classroom setting (in-person training) at IIHMR University, Jaipur. To conduct training program, a mix of training methods appropriately suitable for working professionals learning would be used. The major training methods to be employed in conducting the training program are as follows: Lectures-cum-Discussions, Case study, Exercises, Groupwork. The program will be based on experiential learning and participatory approach. The lead concept will be introduced by resource person through lectures followed by discussions. Issues will be raised and identified through brainstorming and exercises through group work and presentations.

7. Reading Material

IIHMR University, Jaipur would compile and prepare relevant reading material for the participants based on the agreed course contents. The reading material will include reference material from books, published articles, and other referred material.

8. Participant Kit

IIHMR University would provide a training kit to each participant. The training kit would include bag, pen, writing pad, reading material, and copies of the presentations made during the training program (in soft copy and hard copy). All the participants would be provided a copy of the group photograph.

9. Key Resource Persons/Facilitators

To plan and deliver the training program, key resource persons with the background of health systems, Noncommunicable Diseases (NCDs) Management, public health management, health policy planning will be engaged from IIHMR University. Apart from the IIHMR resources persons/facilitators, external resources persons/facilitators will be engaged in delivering the sessions.

10. Program Management Team

For better coordination and conduction of the training programs, a Program Management Team would be constituted at IIHMR University. The program management team would be responsible for the overall coordination of the training program.

#	Name	Role
1	Dr. P. R. Sodani, PhD, MPH (UNC-CH, USA) President, IIHMR University, Jaipur	Program Advisor
2	Ms. Kirti Agarwal, MBA (Hospital and Health Management) Manager (Strategic Planning and Operations Management)	Program Coordinator
3	Mr. Ashok Kumar Mathur Training Officer	Support in Program logistics, travel and other arrangements

11. Certification

A certificate of participation on completion of the program will be issued by the IIHMR University, Jaipur.

12. Program Fee

The program fee for Indian participants for a 5-day residential training program is Rs. 41, 250 plus GST (at the rate of 18% as applicable). We will be happy to provide 20% discount to NHM Odisha as our key account. After the discount Per participant fees will be Rs 33000 + 18% GST.

The program fee includes the following: Tuition Fee (Resource Persons), Air-conditioning (AC) Training Hall with Training Aids, Accommodation in AC Rooms, Food (Breakfast, Lunch, Dinner), Reading Material, Participant Kit (bag, writing pad, pen), Two-time Tea/Coffee with snacks/biscuits during the training, Pick-up and drop from/to Jaipur Airport/Railway Station, Internet Access to Participants (round the clock), Access to Library, Access to other recreational facilities of the University.

13. About IIHMR University

The genesis of IIHMR University dates to October 5, 1984, when the Indian Institute of Health Management Research (IIHMR) was established. IIHMR University has been established and incorporated as a postgraduate research university by the Government of Rajasthan vide the IIHMR University, Jaipur Act, 2014 (Act No. 3, of 2014). IIHMR University is UGC recognized and NAAC accredited. IIHMR University has a unique organizational culture that enshrines core values and ethos of autonomy, accountability, openness, and transparency.

Our multi-disciplinary faculty, representing Public Health, Hospital Management, Health Management, Pharmaceutical Management, Development Management, Economics, Statistics, Demography and Social and Behavioural Sciences provides an enabling environment for learning and professional growth and development.

The Ministry of Health and Family Welfare, Government of India identified the university as an 'Institute Excellence' for its significant contribution in training and capacity building. For more information, please visit: <https://www.iihmr.edu.in/>.


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

#	Programme Title	Revenue (In Rs.)	Remark
9	Achieving Better Results through Information Management for WHO/SEARO (Cohort 1)	3,60,000	



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The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

Page : 1

MDP07: WHO - TRAINING PROGM ON ACHIV. BTR RELT IM

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
12-Oct-2023	MDP/2023-24/32			360000.00
Proj : MDP07: WHO - TRAININ		CC : COMMON	Budget : COMMON	
WHO: BEING INVOICE RAISED FOR 12 NOS OF PARTICIPANTS ON TRAINING PROGRAMME ON ACHIEVING BETTER RESULTS THROUGH INFORMATION MANAGEMENT FROM 10-12 OCTOBER,2023 AT IIHMR UNIVERSITY JAIPUR TOTAL AMOUNT OF RS. 3,60,000/- ADD: GST @ 18% OF RS. 64,800/-, TOTAL AMOUNT OF RS. 4,24,800/- ADJUSTED IN THE A/C.				
TOTAL			0.00	360000.00
CLOSING BALANCE				360000.00 Cr



Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



**World Health
Organization**

**COVERING LETTER
LETTRE D'ACCOMPAGNEMENT**

**GLOBAL
PROCUREMENT AND
LOGISTICS**

Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

WHO Reference/ Référence OMS

WHO Registration	2023/1398897-0
Purchase Order	203258139
Unit Reference	SDL

DR.Vivek Bhandri
IIHMR UNIVERSITY JAIPUR
JAIPUR
1, Prabhu Dayal Marg
Near Sanganer Airport
Jaipur
Rajasthan
302029
India

AGREEMENT FOR PERFORMANCE OF WORK (APW)

Re: To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 10-12 October 2023

We are enclosing the Agreement for Performance of Work between the World Health Organization and IIHMR UNIVERSITY JAIPUR, JAIPUR, in the amount of INR 380,000.00 (Three Hundred Eighty Thousand), for conducting the above-mentioned work. We also enclosed one attachment(s) referenced in the Agreement.

Kindly acknowledge your acceptance of this contract by returning the email with a copy of duly signed Purchase Order (all pages).

For any technical questions relating to this Agreement, please contact the responsible technical officer, Anita ABHYANKAR, 919811766566, abhyankara@who.int.

Invoicing Instructions for Contractors who are legal entities (Company Contractors):

Invoices must be sent via email to accountspayable@who.int. Other than invoices, please do not send any enquiry to this email address. You may contact the above responsible technical officer for enquiries.

In order to ensure timely and accurate payment, invoices must include:

- Invoice number
- Purchase Order number against each invoice line;
- Invoice descriptions matching with PO descriptions
- Invoice currency same as the Purchase Order Currency also corresponding with the currency of the bank account provided to WHO;
- Supplier name as in the PO

Invoices shall be clearly readable and stamps or any other additional markings should not obscure the original invoice content. Invoices shall not be handwritten.

On behalf of the World Health Organization, we would like to thank you for your collaboration.

WHO Global Service Centre

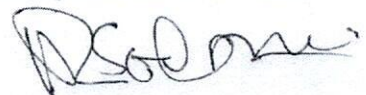
cc: WHO India

Concerne: To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 10-12 October 2023

Veuillez trouver ci-joint l' Accord pour Exécution de Travaux entre l'Organisation Mondiale de la Santé et IIHMR UNIVERSITY JAIPUR, JAIPUR, pour un montant de INR 380,000.00, vous permettant de mener à bien le travail susmentionné. Veuillez également trouver 1 pièce(s) jointe(s) mentionnée(s) dans l'Accord.

Merci de confirmer votre acceptation de ce contrat en nous retournant le courriel et une copie dûment signée du Bon de Commande (complet)


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029





**World Health
Organization**

**AGREEMENT FOR
PERFORMANCE OF WORK
ACCORD POUR
EXECUTION DE TRAVAUX**

**GLOBAL
PROCUREMENT AND
LOGISTICS**

Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

WHO Reference/ Référence OMS

WHO Registration	2023/1398897-0
Purchase Order	203258139
Unit Reference	SDL

Pour toutes questions à caractère technique ayant trait à cet Accord, veuillez contacter le responsable Anita ABHYANKAR, 919811766566, abhyankara@who.int.

Instructions concernant la facturation pour les contractants qui sont des personnes morales. (Personne Morale):

Les factures doivent être envoyées par courriel à accountspayable@who.int. Outre les factures, n'envoyez aucune enquête à cette adresse de courrier électronique. Vous pouvez contacter le responsable technique responsable ci-dessus pour toute demande de renseignements.

De manière à garantir un paiement exact et ponctuel, les factures doivent impérativement comporter:

- Le Numéro de facture
- Le Numéro du bon de commande, répété à chaque ligne de facturation
- Des descriptifs des produits identiques à ceux du Bon de commande
- Une devise de facturation identique à celle du Bon de commande et à celle du compte en banque fourni à l'OMS
- Un intitulé de facture (nom de fournisseur) identique à celui du Bon de commande.

Les factures doivent être parfaitement lisibles. Le contenu de la facture ne doit en aucun cas être masqué par un tampon ou tout autre marquage. La facture ne doit pas être manuscrite.

Au nom de l'Organisation mondiale de la Santé, nous vous remercions de votre collaboration.

cc: OMS India

Centre mondial de services de l'OMS

Registrar
The IIMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



World Health Organization

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Unit Reference SDL

The WORLD HEALTH ORGANIZATION hereby agrees to provide to
L'ORGANISATION MONDIALE DE LA SANTÉ s'engage par la présente à fournir à
IIHMR UNIVERSITY JAIPUR
JAIPUR
President
Jaipur
INDIA

The Maximum amount of/Un montant Maximum de: INR 380,000.00 (Three Hundred Eighty Thousand) in respect of/en vue de: To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 10-12 October 2023

For the period financed by this Agreement From/De: 25-SEP-2023
Période du projet financée par le présent Accord To/A: 31-OCT-2023

Summary of work/ Description sommaire des travaux:

Description of work under this Agreement/ Description des travaux faisant l'objet du présent Accord:

To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 10-12 October 2023
develop and provide study materials, handouts to the participants.
arrange role-plays etc.

Financial arrangements/ Dispositions financières:

Payments will be made as follows/Les versements seront effectués comme suit:

	Deliverable/ Résultat	Due date/ Date remise	%	Currency amount/ Montant en devise
1	Signed contract	29-SEP-2023	0.00	0.00
2	Final invoice	13-OCT-2023	100.00	380,000.00

Annexes

The following annexes form an integral part of this Agreement/ Les annexes listées ci-dessous font partie intégrante de l'Accord:

Annex/Annexes	File Name/ Nom du fichier
1	2023/1398897 Contractual - Terms of Reference ToR and Budget

In the event that the annexes contain any provisions which are contrary to the terms of this Agreement, the terms of this Agreement shall take precedence/ En cas de contradiction entre les dispositions des annexes et celles de l'Accord, les dispositions de l'Accord prévaudront dans tous les cas.

AGREEMENT FOR PERFORMANCE OF WORK

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The undersigned parties, having read the terms and General Conditions, hereby conclude the present Agreement and confirm their agreement and acceptance thereof.

ON BEHALF OF WHO/ POUR L'OMS

Responsible WHO Technical Officer:
Fonctionnaire technique responsable de l'OMS:

Anita Abhyankar
Regional Human Resources Manager
SE/DAF Director - Administration & Finance

Approved by:
Approuvé par:

Anita ABHYANKAR
Regional Human Resources Manager
SE/DAF Director - Administration & Finance

Authorized Signatory:
Signataire autorisé:

Santiago MILLAN

Mr Santiago Millan
Unit Head
Global Procurement and Logistics
(HQ/BOS/SUP/GPL)

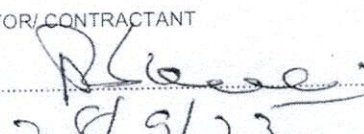
Processed by:
Traité par:

Tavamani Murugesu
Senior Procurement Assistant
HQ/BOS Business Operations

PO Approved Date:
PO approuvé le:
27-SEP-23

Les parties soussignées, ayant lu les modalités et les Conditions Générales, ratifient l'Accord et confirment leur acceptation.

CONTRACTOR/ CONTRACTANT

Signature : 

Date: 28/9/23

Name & Title/ Nom & Fonction : Dr. P. R. Sadahi
President



Registrar
The IHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

GENERAL CONDITIONS

1. **Relationship of the Parties.** It is understood that the execution of the work does not create any employer/employee relationship. In this respect, the contractor shall be solely responsible for the manner in which the work is carried out. Thus, WHO shall not be responsible for any loss, accident, damage or injury suffered by any person whatsoever arising in or out of the execution of this work, including travel. Insurance coverage for any such loss, accident, damage or injury will be the contractor's responsibility, including where appropriate, insurance coverage for persons used by the contractor to carry out the work.

Without prejudice to the foregoing, WHO may in certain cases provide insurance coverage for the contractor for travel in WHO vehicles. WHO declines all responsibility for non-payment by the insurance company of all or part of a claim submitted by or for the contractor for any accident. In case of such non-payment, the contractor shall be obliged to immediately reimburse all or part of any advance which WHO may have paid to the contractor.

2. **Rights.** All rights in the work, including ownership of the original work and copyright thereof, shall be vested in WHO, which reserves the right (a) to revise the work, (b) to use the work in a different way from that originally envisaged, or (c) not to publish or use the work.

3. **Payment and use of funds.** If the option, on the face of this agreement, for payment of a fixed sum applies, that sum is payable in the manner provided, subject to proper performance of the work.

If the option for payment of a maximum amount applies:

- (i) the funds shall be used exclusively for the work specified in this agreement and any unspent balance shall be refunded to WHO. In this latter case, any financial statement required shall reflect expenditures according to the relevant main categories of expenditure; and
- (ii) to the extent the contractor is required to purchase any goods and/or services in connection with its performance of this agreement, the contractor shall ensure that such goods and/or services shall be procured in accordance with the principle of best value for money. "Best value for money" means the responsive offer that is the best combination of technical specifications, quality and price.

Contractors who are legal entities (hereinafter referred to as "Company Contractors") must submit an invoice to the contracting WHO department or the WHO Global Service Center in order to receive payment. Invoices are not required from contractors who are individuals (hereinafter referred to as "Individual Contractors"), who can be paid upon receipt by the contracting WHO department of the required deliverables (including any required technical reports and financial statements) in a satisfactory manner.

The invoice from Company Contractors shall reflect any tax exemption to which WHO may be entitled by reason of the immunity it enjoys. WHO is, as a general rule, exempt from all direct taxes, custom duties and the like, and the Company Contractor will consult with WHO so as to avoid the imposition of such charges with respect to this agreement and the work performed hereunder. As regards excise duties and other taxes imposed on the provision of goods and services (e.g. value added tax), the Company Contractor agrees to verify in consultation with WHO whether in the country where the tax would be payable, WHO is exempt from such tax at the source, or entitled to claim reimbursement thereof. If WHO is exempt from value added tax, this shall be indicated on the invoice, whereas if WHO can claim reimbursement thereof, the Company Contractor agrees to list such charges on its invoices as a separate item and, to the extent required, cooperate with WHO to enable reimbursement thereof.

WHO shall have no responsibility whatsoever for any taxes, duties or other contributions payable by contractors. Payment of any taxes, duties and other contributions which a contractor may be required to pay shall be the sole responsibility of that contractor who shall not be entitled to any reimbursement thereof by WHO.

4. **Satisfactory performance.** If the work is not satisfactorily completed (and, where applicable, delivered) by the date fixed in this agreement and/or if any financial statement required is not satisfactorily submitted to WHO in accordance with general condition 5 below, WHO may specify an additional period within which this agreement must be satisfactorily performed. Normally such additional period should be of at least one week's

CONDITIONS GENERALES

1. **Relation entre les Parties.** Il n'est pas institué de relations d'employeur à employé aux fins de l'exécution des travaux. À cet égard, le contractant est seul responsable de la manière dont les travaux sont exécutés. Ainsi, l'OMS ne saurait assumer, à l'égard de quelque personne que ce soit, aucune responsabilité pour toute perte, tout accident, tout dommage ou toute blessure subis au cours ou en raison de l'exécution des travaux ou d'un déplacement les concernant. La mise en place d'une couverture d'assurance pour toute perte, tout accident, tout dommage ou toute blessure subis au cours ou en raison de l'exécution des travaux sera de la responsabilité du contractant y compris le cas échéant, toute couverture d'assurance pour les personnes auxquelles le contractant recourt pour l'exécution des travaux.

Sans préjudice de ce qui précède, l'OMS peut, dans certains cas, fournir une couverture d'assurance au contractant en cas de déplacement dans un véhicule de l'OMS. L'OMS décline toute responsabilité pour le non-paiement par la compagnie d'assurance de la totalité ou d'une partie d'une demande d'indemnisation soumise par ou pour le contractant suite à un accident. En cas de non-paiement, le contractant sera obligé d'immédiatement rembourser la totalité ou une partie des avances que l'OMS pourrait lui avoir versées.

2. **Droits.** Tous les droits attachés aux travaux, y compris la propriété des travaux originaux et le droit d'auteur y afférent, seront dévolus à l'OMS qui se réserve le droit a) de réviser les travaux, b) d'utiliser les travaux d'une autre manière que celle initialement envisagée, ou c) de ne pas publier ni utiliser les travaux.

3. **Paiement et utilisation des fonds.** Si l'option applicable - prévue au recto du présent accord - est celle du paiement d'une somme fixe, cette somme est payable dans les conditions prévues, sous réserve de l'exécution satisfaisante des travaux.

Si l'option applicable est celle du paiement d'un montant maximum :

- (i) les fonds seront utilisés exclusivement aux fins des travaux précisés dans l'accord et tout solde non utilisé sera remboursé à l'OMS. Dans ce dernier cas, les états financiers requis devront indiquer les montants engagés pour les principaux postes de dépense ; et
- (ii) dans la mesure où le contractant doit acheter des biens et/ou des services quelconques dans le cadre de l'exécution du présent accord, il devra veiller à ce que l'achat de ces biens et/ou services soit effectué sur la base du principe du meilleur rapport qualité-prix. On entend par « meilleur rapport qualité-prix » l'offre qui présente la meilleure combinaison du point de vue des spécifications techniques, de la qualité et du prix.

Afin d'être payé, les contractants qui sont des personnes morales (ci-après dénommées « Personnes Morales ») doivent présenter une facture au département contractant de l'OMS ou au centre mondial de services de l'OMS. Les contractants qui sont des personnes physiques (ci-après dénommées « Personnes Physiques ») ne sont pas tenus de présenter de facture et peuvent être payés au moment de la réception, sous une forme satisfaisante, des livrables requis (y compris tout rapport technique et état financier requis) par le département contractant de l'OMS.

La facture des Personnes Morales devra refléter toute exonération d'impôt à laquelle l'OMS pourrait avoir droit en vertu de l'immunité dont elle jouit. De manière générale, l'OMS est exonérée de tout impôt direct, de tout droit de douane et de tous droits et taxes similaires, et la Personne Morale devra se mettre en rapport avec l'OMS afin d'éviter l'application des dites charges en rapport avec le présent accord et les travaux qui en résultent. En ce qui concerne les impôts et autres charges indirects imposés sur la fourniture de biens et de services, (par ex. : taxe à la valeur ajoutée), la Personne Morale accepte de vérifier en consultation avec l'OMS si, dans le pays où la charge serait exigible, l'OMS est exonérée de ladite charge à la source ou est en droit d'en réclamer le remboursement. Si l'OMS est exonérée de la taxe à la valeur ajoutée, cela devra être indiqué sur la facture, tandis que si l'OMS est en droit d'en réclamer le remboursement, la Personne Morale accepte de mentionner cette charge de façon séparée sur ses factures et, si nécessaire, de coopérer avec l'OMS afin d'en obtenir le remboursement.

L'OMS n'encourt aucune responsabilité pour quelque taxe, droit ou autre contribution dû par les contractants. Le paiement de quelque taxe, droit ou autre contribution qu'un contractant pourrait être tenu de payer sera de l'entière responsabilité de celui-ci et il n'aura droit à aucun remboursement de la part de l'OMS à ce titre.

4. **Exécution satisfaisante.** Si les travaux ne sont pas accomplis correctement (et, le cas échéant, fournis) à la date prévue par l'accord ou si tout état financier requis n'est pas soumis de façon satisfaisante à l'OMS conformément à la condition générale 5 ci-dessous, l'OMS peut accorder un délai supplémentaire à l'expiration duquel l'accord doit être exécuté de façon satisfaisante. En règle générale, ce délai supplémentaire est d'une semaine au moins, à moins

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WHO Registration 2023/1398897-0
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duration, unless it is clear from the agreement that it was particularly important that the performance be completed on the date specified, in which case WHO may specify a shorter period or refuse to grant any additional period at all. In the event that the work is not satisfactorily completed and delivered on the date fixed, or any additional period granted by WHO and/or if any financial statement required is not satisfactorily submitted to WHO in accordance with general condition 5 below, WHO may immediately terminate this agreement (in addition to the other remedies), in accordance with general condition 13 below (without being held to grant the contractor an additional period of thirty (30) days to perform, complete and deliver the work).

qu'il ne ressorte clairement de l'accord qu'il était particulièrement important d'achever les travaux à la date initialement prévue, auquel cas l'OMS peut accorder un délai plus court ou refuser la moindre prorogation. Si les travaux ne sont pas achevés et livrés de façon satisfaisante à la date prévue ou à l'expiration de tout délai supplémentaire accordé par l'OMS, et/ou si tout état financier requis n'est pas soumis de façon satisfaisante à l'OMS conformément à la condition générale 5 ci-dessous, l'Organisation peut immédiatement résilier le présent accord (sans préjudice d'autres recours dont elle peut disposer), conformément à la condition générale 13 ci-dessous (sans être tenue d'accorder au contractant une période supplémentaire de trente (30) jours pour exécuter, achever et livrer les travaux).

5. Completion and delivery. The contractor shall complete and deliver the work to WHO (including any technical report that may be required) by the date fixed in this agreement or any additional period that may be granted by WHO under general condition 4 above. Any financial statement required shall be submitted within thirty (30) days thereafter at the latest. If the payment schedule on the face of this agreement provides for a final payment upon completion of the work, this final payment shall be made only after satisfactory receipt of all deliverables called for under this agreement, including any technical report and financial statement.

5. Achevement et livraison. Le contractant achève et livre les travaux à l'OMS (y compris tout rapport technique qui pourrait être requis) à la date prévue par l'accord ou à l'expiration de tout délai supplémentaire accordé par l'OMS en application de la condition générale 4 ci-dessus. Tout état financier requis est soumis au plus tard dans les trente (30) jours qui suivent. Si le calendrier de paiement prévu au recto de l'accord prévoit le paiement à la fin des travaux, celui-ci n'est effectué qu'après réception, sous une forme satisfaisante, de tous les livrables exigés aux termes de l'accord, y compris les rapports techniques et les états financiers.

6. Certification of status of individual contractors. Each Individual Contractor certifies that he/she does not presently, and will not during the term of this agreement, hold any form of contractual relationship with WHO (including any WHO regional, country or project office, as well as any programme, center or other entity where staff is subject to WHO Staff Regulations and Rules) that confers upon the Individual Contractor the status of a WHO staff member. The Individual Contractor understands that a false statement may result in the cancellation of any or all contracts, and/or the withdrawal of any offer of a contract with WHO.

6. Certification du statut des personnes physiques. Toute Personne Physique certifie qu'elle n'a pas actuellement et n'aura pas pour la durée du présent accord, de relation contractuelle avec l'OMS (y compris les bureaux régionaux de l'OMS, les bureaux de pays ou de projet, les programmes, centres ou entités où le personnel est soumis au Statut et au Règlement du Personnel de l'OMS) lui conférant le statut de membre du personnel de l'OMS. Toute Personne Physique comprend qu'une fausse déclaration de sa part peut entraîner l'annulation de tous les contrats, et/ou le retrait de toute offre de contrat, avec l'OMS.

7. Research involving human participants. If and to the extent the work to be performed under this agreement includes surveys or interviews involving human participants (hereinafter referred to as "research"), the following shall apply:

7.1 Ethical Aspects

It is the responsibility of the contractor to safeguard the rights and welfare of human subjects involved in research performed under this agreement, in accordance with the appropriate national code of ethics or legislation, if any, and in the absence thereof, the Helsinki Declaration and any subsequent amendments. Prior to commencing any such research, the contractor shall ensure that (a) the rights and welfare of the subjects involved in the research are adequately protected, (b) freely given informed consent has been obtained for all participants, (c) the balance between risk and potential benefits involved has been assessed and deemed acceptable by a panel of independent experts appointed by the contractor, and (d) any special national requirements have been met.

7.2 Regulatory Requirements

It is the responsibility of the contractor to comply with the relevant national regulations pertaining to research involving human subjects.

7.3 Protection of Subjects

Without prejudice to obligations under applicable laws, the contractor shall make appropriate arrangements to eliminate or mitigate any negative consequences to subjects or their families resulting from the conduct of the research under this agreement. Such arrangements shall to the extent feasible include appropriate counseling, medical treatment and financial relief. The contractor furthermore undertakes to protect the confidentiality of the information relating to the possible identification of subjects involved in the research.

7. Recherches impliquant des êtres humains. Si et dans la mesure où les travaux à effectuer dans le cadre du présent accord incluent des études ou interviews impliquant des êtres humains (ci-après dénommés "recherches" ou "étude de sujets humains"), les points suivants sont applicables:

7.1 Aspects éthiques

Il incombe au contractant de s'assurer qu'au cours des travaux effectués dans le cadre de cet accord et impliquant l'étude de sujets humains, les droits et la santé de ces derniers soient protégés conformément au code d'éthique ou à la législation du pays, ou, à défaut, à la Déclaration d'Helsinki et aux amendements qui pourraient lui être ultérieurement apportés. Avant de commencer toute recherche, le contractant doit s'assurer que: a. les droits et le bien-être des sujets impliqués sont suffisamment protégés; b. le consentement libre et éclairé a été obtenu pour tous les participants; c. des experts indépendants désignés par le contractant ont évalué les risques et les avantages potentiels et ont jugé qu'ils s'équilibrent de manière acceptable et; d. toute exigence particulière de la réglementation nationale a été satisfaite.

7.2 Exigences réglementaires

Il incombe au contractant de respecter la réglementation nationale relative aux recherches impliquant l'étude de sujets humains.

7.3 Protection des sujets humains

Sans préjudice des obligations lui incombant aux termes des lois en vigueur, le contractant prendra des mesures appropriées en vue d'éliminer ou d'atténuer toute conséquence négative pour les sujets ou leur famille résultant de la conduite des recherches dans le cadre de cet accord. Ces mesures comprendront, dans la mesure du possible, des conseils appropriés, un traitement médical et un dédommagement financier. Le contractant s'engage en outre à protéger le caractère confidentiel des informations qui pourraient permettre d'identifier les sujets impliqués dans les études.

8. Compliance with WHO Policies. By entering into this agreement, the contractor acknowledges that it has read, and hereby accepts and agrees to comply with, the WHO Policies (as defined below). In connection with the foregoing:

- Company Contractors shall take appropriate measures to prevent and respond to any violations of the standards of conduct, as described in the WHO Policies, by their employees and any other natural or legal persons engaged or otherwise utilized to perform the work under the agreement; and

- Individual Contractors shall not engage in any conduct that would constitute a violation of the standards of conduct, as described in the WHO Policies.

Without limiting the foregoing, the contractor shall promptly report to WHO, in accordance with the terms of the applicable WHO Policies, any actual or suspected violations of any WHO Policies of which the contractor becomes aware. For purposes of this agreement, the term "WHO Policies" means collectively: (i) the WHO Code of Ethics and Professional Conduct; (ii) the WHO Policy Directive on Protection from sexual exploitation and sexual abuse (SEA); (iii) the WHO Policy on Preventing and Addressing Abusive Conduct; (iv) the WHO Code of Conduct for responsible research; (v) the WHO Policy on Whistleblowing and Protection Against Retaliation; (vi) the WHO Policy on Prevention, Detection and Response to Fraud and Corruption; and (vii) the UN Supplier Code of

8 Respect des politiques de l'OMS. En concluant cet accord, le contractant reconnaît qu'il a lu les Politiques de l'OMS (telles que définies ci-dessous), et qu'il les accepte et convient de s'y conformer. En lien avec ce qui précède:

- les Personnes Morales doivent prendre des mesures appropriées afin de prévenir et répondre à toute violation des normes de conduite, telles que décrites dans les Politiques de l'OMS, par leurs employés et par toute autre personne physique ou morale engagée ou autrement utilisée pour exécuter les travaux en vertu de cet accord; et

- les Personnes Physiques ne doivent pas adopter un comportement pouvant constituer une violation des normes de conduite, telles que décrites dans les Politiques de l'OMS.

Sans limiter la portée de ce qui précède, le contractant doit immédiatement signaler à l'OMS, conformément aux dispositions des Politiques de l'OMS applicables, toute violation réelle ou présumée dont il a connaissance concernant toute Politique de l'OMS. Aux fins du présent accord, l'expression « Politiques de l'OMS » signifie collectivement: i) le Code d'éthique et de déontologie de l'OMS, ii) la directive de l'OMS sur la protection contre l'exploitation et les abus sexuels, iii) la Politique de l'OMS relative à la prévention et la lutte contre les comportements abusifs, iv) le Code de conduite de l'OMS pour une recherche responsable, v) la Politique de l'OMS sur le signalement des actes répréhensibles et la protection contre les représailles, vi) la Politique CMS de prévention, de détection et de répression de la fraude et de la corruption et vii) le Code de conduite des fournisseurs des Nations Unies, y compris leurs modifications éventuelles et qui sont publiquement accessibles sur le site internet de l'OMS aux liens

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Conduct, in each case, as amended from time to time and which are publicly available on the WHO website at the following links: <http://www.who.int/about/finances-accountability/procurement/en/> for the UN Supplier Code of Conduct and at <http://www.who.int/about/ethics/en/> for the other WHO Policies.

suivants: <http://www.who.int/about/finances-accountability/procurement/en/> pour ce qui est du Code de conduite des fournisseurs des Nations Unies, et: <http://www.who.int/about/ethics/en/> pour ce qui est des autres Politiques de l'OMS.

9. Zero tolerance for sexual exploitation and abuse, sexual harassment and other types of abusive conduct. WHO has zero tolerance towards sexual exploitation and abuse, sexual harassment and other types of abusive conduct. In this regard, and without limiting any other provisions contained herein:

- each Company Contractor warrants that it shall: (i) take all reasonable and appropriate measures to prevent sexual exploitation or abuse as described in the WHO Policy Directive on Protection from sexual exploitation and sexual abuse (SEA) and/or sexual harassment and other types of abusive conduct as described in the WHO Policy on Preventing and Addressing Abusive Conduct by any of its employees and any other natural or legal persons engaged or otherwise utilized to perform any work under the agreement; and (ii) promptly report to WHO and respond to, in accordance with the terms of the respective Policies, any actual or suspected violations of either Policy of which the Contractor becomes aware; and
- each Individual Contractor warrants that he/she shall: (i) not engage in any conduct that would constitute sexual exploitation or abuse as described in the WHO Policy Directive on Protection from sexual exploitation and sexual abuse (SEA), and/or sexual harassment and other types of abusive conduct as described in the WHO Policy on Preventing and Addressing Abusive Conduct; and (ii) promptly report to WHO, in accordance with the terms of the respective Policies, any actual or suspected violations of either Policy of which the Individual Contractor becomes aware.

10. Tobacco/Arms Related Disclosure Statement. Company Contractors may be required to disclose relationships they may have with the tobacco and/or arms industry through completion of the WHO Tobacco/Arms Disclosure Statement. In the event WHO requires completion of this Statement, the Company Contractor undertakes not to permit work on the agreement to commence, until WHO has assessed the disclosed information and confirmed to the Company Contractor in writing that the work can commence.

11. Anti-terrorism and UN sanctions: Fraud and Corruption. The contractor warrants for the entire duration of the agreement that:

- (i) it is not and shall not be involved in, or associated with, any person or entity associated with terrorism, as designated by any UN Security Council sanctions regime, that it shall not make any payment or provide any other support to any such person or entity and that it shall not enter into any employment or other contractual relationship with any such person or entity;
- (ii) it shall not engage in any fraudulent or corrupt practices, as defined in the WHO Policy on Prevention, Detection and Response to Fraud and Corruption, in connection with the execution of the agreement;
- (iii) it shall take all necessary measures to prevent the financing of terrorism and/or any fraudulent or corrupt practices as referred to above in connection with the execution of the agreement; and
- (iv) it shall promptly report to WHO, through the WHO Integrity Hotline or directly to the WHO Office of Internal Oversight Services (IOS), any credible allegations of actual or suspected fraudulent or corrupt practices, as defined in the WHO Policy on Prevention, Detection and Response to Fraud and Corruption of which the contractor becomes aware and respond to such allegations in an appropriate and timely manner in accordance with its respective rules, regulations, policies and procedures. Furthermore, the contractor agrees to cooperate with WHO and/or parties authorized by WHO in relation to the response. Relevant information on the nature of any credible allegations of such actual or suspected violations, as well as the details of the intended response and the outcome of any such response, should be communicated and coordinated with WHO, with the understanding that, subject to the terms of the WHO Policy on Prevention, Detection and Response to Fraud and Corruption, confidentiality and the due process rights of those involved will be respected.

In the event that any resources, assets and/or funds provided to or acquired by the contractor under the agreement are found to have been used by the contractor, its employees or any other natural or legal persons engaged or otherwise utilized to perform any work under the agreement, to finance, support or conduct any terrorist activity or any fraudulent or corrupt practices, the contractor shall promptly reimburse and indemnify WHO for such resources, assets and/or funds (including any liability arising from such use).

9. Tolérance zéro pour l'exploitation et les abus sexuels, le harcèlement sexuel ainsi que toute autre forme de comportement abusif. L'OMS applique la tolérance zéro en matière d'exploitation et d'abus sexuels, de harcèlement sexuel et de toute autre forme de comportement abusif. À cet égard, et sans limiter la portée de toute autre disposition du présent accord :

- chaque Personne Morale garantit: i) qu'elle prendra toutes les mesures raisonnables et appropriées pour prévenir tout acte d'exploitation ou d'abus sexuels tels que décrits dans la directive de l'OMS sur la protection contre l'exploitation et les abus sexuels, et/ou tout acte de harcèlement sexuel ou de toute autre forme de comportement abusif tels que décrits dans la Politique de l'OMS relative à la prévention et la lutte contre les comportements abusifs par l'un quelconque de ses employés et toute autre personne physique ou morale engagée ou autrement utilisée pour exécuter le travail prévu au titre du présent accord; et ii) qu'elle signalera immédiatement à l'OMS et donnera suite à toute violation réelle ou présumée de l'une ou l'autre de ces Politiques dont elle a connaissance, conformément à leurs dispositions respectives; et
- chaque Personne Physique garantit: i) qu'elle n'adoptera aucun comportement qui relèverait de l'exploitation ou abus sexuels tels que décrits dans la directive de l'OMS sur la protection contre l'exploitation et les abus sexuels et/ou du harcèlement sexuel ou de toute autre forme de comportement abusif tels que décrits dans la Politique de l'OMS relative à la prévention et la lutte contre les comportements abusifs; et ii) qu'elle signalera immédiatement à l'OMS toute violation réelle ou présumée de l'une ou l'autre de ces Politiques dont la Personne Physique a connaissance, conformément à leurs dispositions respectives.

10. Déclaration relative à l'industrie du tabac/de l'armement. Il peut être demandé aux Personnes Morales de déclarer leurs éventuelles relations avec l'industrie du tabac et/ou de l'armement en remplissant la déclaration requise par l'OMS relative à l'industrie du tabac/de l'armement. Dans les cas où l'OMS demande une telle déclaration, la Personne Morale s'engage à ne pas autoriser le commencement des travaux au titre de l'accord tant que l'OMS n'a pas évalué les informations communiquées et confirmé par écrit à la Personne Morale que ces travaux peuvent commencer.

11. Anti-terrorisme et sanctions de l'ONU: fraude et corruption. Le contractant garantit, pour toute la durée de l'accord :

- (i) qu'il n'est ni ne sera impliqué à l'égard de, ni associé à, aucune personne ou entité que le régime de sanctions du Conseil de sécurité de l'ONU a désignée comme étant associée au terrorisme, qu'il ne fera aucun paiement à, ou ne soutiendra d'aucune autre manière, une telle personne ou entité, et qu'il ne conclura aucune relation d'emploi ni aucune autre relation contractuelle avec une telle personne ou entité;
- (ii) qu'il ne prendra part à aucune pratique frauduleuse ou de corruption telles que définies dans la Politique OMS de prévention, de détection et de répression de la fraude et de la corruption en lien avec l'exécution de l'accord;
- (iii) qu'il prendra toutes les mesures nécessaires pour empêcher le financement du terrorisme et/ou toute pratique frauduleuse ou de corruption telle que mentionnée ci-dessus en lien avec l'exécution de l'accord; et
- (iv) qu'il rapportera immédiatement à l'OMS, par le biais du service de signalement des problèmes d'intégrité de l'OMS ou directement auprès du Bureau des services de contrôle interne (IOS), toutes les allégations crédibles de pratique frauduleuse ou de corruption réelle ou présumée, telle que définie dans la Politique OMS de prévention, de détection et de répression de la fraude et de la corruption dont il a connaissance et qu'il réagira, de manière appropriée et dans un délai convenable, à de telles allégations conformément à ses règles, règlements, politiques et procédures respectives. Les informations pertinentes concernant la nature de toutes allégations crédibles de violations réelles ou présumées ainsi que les détails concernant la répression envisagée et le résultat d'une telle répression doivent être communiqués et coordonnés avec l'OMS, étant entendu que, sous réserve des dispositions de la Politique OMS de prévention, de détection et de répression de la fraude et de la corruption, l'anonymat et les droits à une procédure équitable des personnes concernées seront respectés.

Dans l'éventualité où il s'avère que des ressources, biens et/ou sommes d'argent octroyées ou acquises par le contractant en vertu de l'accord ont été utilisées pour financer, appuyer ou mener toute activité terroriste ou toute pratique frauduleuse ou de corruption par le contractant, ses employés ou toute autre personne physique ou morale engagée ou autrement utilisée pour exécuter les travaux en vertu de cet accord, le contractant remboursera immédiatement et indemnifiera l'OMS d'un montant équivalent à de telles ressources, biens et/ou sommes d'argent (y compris en cas d'action en responsabilité qui découlerait d'une telle utilisation).

AGREEMENT FOR PERFORMANCE OF WORK

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[Signature]
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The IHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



World Health Organization

AGREEMENT FOR PERFORMANCE OF WORK ACCORD POUR EXECUTION DE TRAVAUX

GLOBAL
PROCUREMENT AND
LOGISTICS
Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

WHO Reference/ Référence OMS

WHO Registration	2023/1398897-0
Purchase Order	203258139
Unit Reference	SDL

12. **Breach of essential terms.** The contractor acknowledges and agrees that each of the provisions of general conditions 8, 9, 10 and 11 above constitutes an essential term of this agreement, and that in case of breach of any of these provisions, WHO may, in its sole discretion, decide to:

- (i) terminate this agreement, and/or any other contract concluded by WHO with the contractor, immediately upon written notice to the contractor, without any liability for termination charges or any other liability of any kind; and/or
- (ii) exclude the contractor from participating in any ongoing or future tenders and/or entering into any future contractual or collaborative relationships with WHO.

WHO shall be entitled to report any violation of such provisions to WHO's governing bodies, other UN agencies, and/or donors.

13. **Termination.** WHO may terminate this agreement or any part thereof with immediate effect (in addition to any other rights or remedies to which WHO may be entitled, including the right to claim damages), on written notice to the contractor if the contractor is:

- (i) in breach of any material obligation(s) under this agreement and, to the extent such breach is capable of being remedied, fails to correct such breach within a period of thirty (30) days after having received a written notification to that effect from WHO; or
- (ii) adjudicated bankrupt or formally seeks relief of its financial obligations.

14. **Use of WHO name and emblem.** Without WHO's prior written approval, the contractor shall not, in any statement or material of an advertising or promotional nature, refer to this agreement or the contractor's relationship with WHO, or otherwise use the name (or any abbreviation thereof) and/or emblem of the World Health Organization.

15. **Publication of agreement.** Subject to considerations of confidentiality, WHO may acknowledge the existence of this agreement to the public and publish and/or otherwise publicly disclose the contractor's name and for Company Contractors, the country of incorporation, general information with respect to the work described herein and the agreement's value. Such disclosure will be made in accordance with WHO's Information Disclosure Policy and shall be consistent with the terms of this agreement.

16. **Audit and investigations.** WHO may request a financial and operational review or audit of the work performed by Company Contractors under this agreement, to be conducted by WHO and/or parties authorized by WHO, and the Company Contractor undertakes to facilitate such review or audit. This review or audit may be carried out at any time during the implementation of the work performed under this agreement, or within five years of completion of the work. In order to facilitate such accurate and systematic accounts and records in respect of the work performed under this agreement, similarly, WHO may initiate an investigation into credible allegations of fraud and corruption and other forms of misconduct based on information received in accordance with its respective policies, procedures and rules.

In this context, the Company Contractor shall make available, without restriction, to WHO and/or parties authorized by WHO:

- (i) the Company Contractor's books, records and systems (including all relevant financial and operational information) relating to this agreement; and
- (ii) reasonable access to the Company Contractor's premises and personnel.

The Company Contractor shall provide satisfactory explanations to all queries arising in connection with the aforementioned audit and access rights.

WHO may request the Company Contractor to provide complementary information about the work performed under this agreement that is reasonably available, including the findings and results of an audit (internal or external) conducted by the Company Contractor and related to the work performed under this agreement.

17. **Surviving provisions.** Those provisions of this agreement that are intended by their nature to survive its expiration or earlier termination shall continue to apply.

18. **Settlement of disputes.** Any matter relating to the interpretation or application of this agreement which is not covered by its terms shall be resolved by reference to Swiss law. Any dispute relating to the interpretation or application of this agreement shall, unless amicably settled, be subject to conciliation. In the event of failure of the latter, the dispute shall be settled by arbitration. The arbitration shall be conducted in accordance with the modalities to be agreed upon by the parties or, in the absence of agreement, with the Rules of Arbitration of the International Chamber of Commerce. The parties shall accept the arbitral award as final.

12. **Violation de clauses essentielles.** Le contractant reconnaît et accepte que chacune des dispositions des conditions générales 8, 9, 10 et 11 ci-dessus constitue une clause essentielle du présent accord, et qu'en cas de manquement à l'une quelconque de ces dispositions, l'OMS peut, à sa seule discrétion, décider :

- (i) de résilier immédiatement cet accord, et/ou tout autre contrat conclu par l'OMS avec le contractant, moyennant une notification écrite adressée au contractant, sans être redevable d'aucune pénalité au titre d'une telle résiliation et sans que sa responsabilité ne soit engagée d'une quelconque manière que ce soit; et/ou
- (ii) d'exclure le contractant de toute participation à des appels d'offres en cours ou à venir et/ou de toute relation contractuelle ou de collaboration future avec l'OMS.

L'OMS sera en droit de rapporter toute violation de ces dispositions aux organes directeurs de l'OMS, aux autres organismes des Nations Unies et/ou aux donateurs.

13. **Résiliation.** L'OMS peut résilier avec effet immédiat le présent accord ou toute partie de celui-ci (en plus de tous les autres droits ou recours dont l'OMS peut se prévaloir, y compris celui de réclamer des dommages-intérêts), moyennant une notification écrite adressée au contractant, si ce dernier :

- (i) est en violation d'une (ou plusieurs) obligation(s) importante(s) du présent accord et, dans le cas d'une violation susceptible d'être réparée, manque de remédier à une telle violation dans les trente (30) jours suivant la réception d'une notification écrite de l'OMS envoyée à cet effet; ou
- (ii) s'est déclaré en faillite ou a demandé officiellement à être exonéré de ses obligations financières.

14. **Utilisation du nom et de l'emblème de l'OMS.** Le contractant n'a pas le droit, dans aucune déclaration ni aucun support à caractère publicitaire ou promotionnel, de faire référence au présent accord ou à sa relation avec l'OMS, ni d'utiliser d'une autre manière le nom (ou toute abréviation de celui-ci) et/ou l'emblème de l'Organisation mondiale de la Santé, sans l'autorisation écrite préalable de l'OMS.

15. **Publication de l'accord.** Sous réserve de considérations relatives à la confidentialité, l'OMS a le droit de divulguer l'existence de cet accord et de publier, et/ou rendre public d'une autre manière, le nom du contractant ainsi que, le pays d'enregistrement si le contractant est une Personne Morale, des informations générales concernant les travaux décrits dans le présent accord et la valeur de l'accord. Cette divulgation se fera conformément à la politique de l'OMS sur la divulgation des informations et aux dispositions du présent accord.

16. **Audit et enquêtes.** L'OMS peut demander qu'un examen ou une vérification de type financier et opérationnel des travaux effectués par les Personnes Morales en vertu du présent accord soit effectuée par l'OMS et/ou par des parties autorisées par l'OMS, et la Personne Morale s'engage à faciliter cet examen ou cette vérification. Cet examen ou cette vérification peut être effectuée à tout moment pendant l'exécution des travaux effectués au titre du présent accord, ou dans les cinq ans suivant l'achèvement des travaux. Afin de faciliter cet examen ou cette vérification de type financier et opérationnel, la Personne Morale doit tenir des comptes et des registres précis et systématiques sur les travaux effectués en vertu du présent accord.

De même, l'OMS peut ouvrir une enquête sur les allégations crédibles de fraude et de corruption et toutes les autres formes de faute grave sur la base des informations reçues conformément à ses politiques, procédures et règles applicables.

Dans ce cadre, la Personne Morale doit mettre à la disposition de l'OMS et/ou des parties autorisées par l'OMS, sans restriction :

- (i) les livres, les archives et les systèmes de la Personne Morale concernant le présent accord (y compris l'ensemble des informations financières et opérationnelles pertinentes); et
- (ii) un accès raisonnable aux locaux et au personnel de la Personne Morale.

La Personne Morale doit fournir des explications satisfaisantes en réponse à toutes les questions découlant de la vérification et des droits d'accès susmentionnés.

L'OMS peut demander à la Personne Morale de lui communiquer des informations complémentaires concernant les travaux exécutés au titre du présent accord qui sont raisonnablement à sa disposition, y compris les conclusions et les résultats d'une vérification (interne ou externe) effectuée par la Personne Morale au sujet des travaux exécutés au titre du présent accord.

17. **Dispositions restant en vigueur après la fin du contrat.** Les dispositions du présent accord qui sont, de par leur nature, destinées à survivre à l'expiration ou à la résiliation anticipée dudit accord continueront de s'appliquer.

18. **Règlement des différends.** Toute question concernant l'interprétation ou l'application du présent accord que les dispositions de ce dernier ne permettent pas de résoudre, doit être

AGREEMENT FOR PERFORMANCE OF WORK

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**World Health
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**AGREEMENT FOR
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19. **Privileges and immunities.** Nothing contained in or relating to this agreement shall be deemed to constitute a waiver of any of the privileges and immunities enjoyed by WHO and/or as submitting WHO to any national court jurisdiction.

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Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA

gsc-procurement@who.int

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Unit Reference	SDL

résolue par référence au droit suisse. Tout différend relatif à l'application ou à l'interprétation du présent accord qui n'aurait pu être résolu à l'amiable fera l'objet d'une conciliation. En cas d'échec de celle-ci, le différend sera réglé par arbitrage. Les modalités de l'arbitrage seront convenues entre les parties ou, en l'absence d'accord, déterminées selon le Règlement d'arbitrage de la Chambre de Commerce Internationale. Les parties reconnaissent que la sentence arbitrale sera finale.

19. **Privilèges et immunités.** Aucun des termes du présent accord ne sera considéré comme constituant une renonciation à quelque privilège ou immunité que ce soit dont jouit l'OMS en vertu du droit national ou international et/ou interprété comme une soumission de l'OMS à la compétence d'une quelconque juridiction nationale.

#	Programme Title	Revenue (In Rs.)	Remark
10	Achieving Better Results through Information Management for WHO/SEARO (Cohort 2)	2,10,000	



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IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Page : 1

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP11: WHO - TRAINING PROGM ON ACHIV. BTR RELT IM

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
09-Nov-2023	MDP/2023-24/36			210000.00
Proj : MDP11: WHO - TRAININ		CC : COMMON	Budget : COMMON	
WHO: BEING INVOICE RAISED FOR 07 NOS OF PARTICIPANTS ON TRAINING PROGRAMME ON ACHIEVING BETTER RESULTS THROUGH INFORMATION MANAGEMENT FROM 07-09 NOVEMBER,2023 AT IIHMR UNIVERSITY JAIPUR TOTAL AMOUNT OF RS. 2,10,000/- ADD: GST @ 18% OF RS. 37,800/-, TOTAL AMOUNT OF RS. 2,47,800/- ADJUSTED IN THE A/C.				
TOTAL			0.00	210000.00
CLOSING BALANCE				210000.00 Cr



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**COVERING LETTER
LETTRE D'ACCOMPAGNEMENT**

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PROCUREMENT AND
LOGISTICS**

Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gscc-procurement@who.int

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Purchase Order	203287173
Unit Reference	SDL

DR. Vivek Bhandri
IIHMR UNIVERSITY JAIPUR
JAIPUR
1, Prabhu Dayal Marg
Near Sanganer Airport
Jaipur
Rajasthan
302029
India

AGREEMENT FOR PERFORMANCE OF WORK (APW)

Re. To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 7-9 November 2023

We are enclosing the Agreement for Performance of Work between the World Health Organization and IIHMR UNIVERSITY JAIPUR, JAIPUR, in the amount of INR 450 000.00 (Four Hundred Fifty Thousand), for conducting the above-mentioned work. We also enclosed one attachment(s) referenced in the Agreement.

Kindly acknowledge your acceptance of this contract by returning the email with a copy of duly signed Purchase Order (all pages).

For any technical questions relating to this Agreement, please contact the responsible technical officer, Anita ABHYANKAR, 919811766566, abhyankara@who.int.

Invoicing Instructions for Contractors who are legal entities (Company Contractors):

Invoices must be sent via email to accounts@who.int. Other than invoices, please do not send any enquiry to this email address. You may contact the above responsible technical officer for enquiries.

In order to ensure timely and accurate payment, invoices must include:

- Invoice number
- Purchase Order number against each invoice line
- Invoice descriptions matching with PO descriptions
- Invoice currency same as the Purchase Order Currency also corresponding with the currency of the bank account provided to WHO.
- Supplier name as in the PO

Invoices shall be clearly readable and stamps or any other additional markings should not obscure the original invoice content. Invoices shall not be handwritten.

On behalf of the World Health Organization, we would like to thank you for your collaboration.

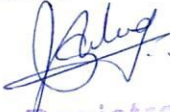
WHO Global Service Centre

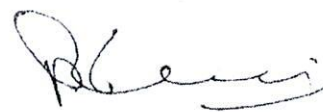
cc: WHO India

Concerne: To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 7-9 November 2023

Veuillez trouver ci-joint l'Accord pour l'exécution de Travaux entre l'Organisation Mondiale de la Santé et IIHMR UNIVERSITY JAIPUR, JAIPUR, pour un montant de INR 450 000 00, vous permettant de mener à bien le travail susmentionné. Veuillez également trouver 1 pièce(s) jointe(s) mentionnée(s) dans l'Accord.

Merci de confirmer votre acceptation de ce contrat en nous retournant le courriel et une copie dûment signée du Bon de Commande (complet).


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur 302029





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AGREEMENT FOR
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PROCUREMENT AND
LOGISTICS

Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
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WHO Registration 2023/1410927-0
Purchase Order 203287173
Unit Reference SDL

The WORLD HEALTH ORGANIZATION hereby agrees to provide to
L'ORGANISATION MONDIALE DE LA SANTÉ s'engage par la présente à fournir à
IIHMR UNIVERSITY JAIPUR
JAIPUR
President
Jaipur
INDIA

The Maximum amount of/Un montant Maximum de: INR 450,000.00 (Four Hundred Fifty Thousand) in respect of/en vue de: To
facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 7-9 November
2023

For the period financed by this Agreement From/De: 25-OCT-2023
Période du projet financée par le présent Accord To/A: 17-NOV-2023

Summary of work/ Description sommaire des travaux:

Description of work under this Agreement/ Description des travaux faisant l'objet du présent Accord

To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University
Jaipur 7-9 November 2023
develop and provide study materials, handouts to the participants
arrange role-plays etc.

Financial arrangements/ Dispositions financières:

Payments will be made as follows/Les versements seront effectués comme suit:

	Deliverable/ Résultat	Due date/ Date remise	%	Currency amount/ Montant en devise
1	Signed contract	25-OCT-2023	0.00	0.00
2	Final invoice	10-NOV-2023	100.00	450,000.00

Annexes

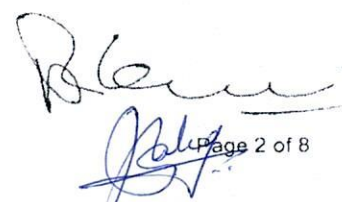
The following annexes form an integral part of this Agreement: Les annexes listées ci-dessous font partie intégrante de l'Accord

Annex/Annexes	File Name/ Nom du fichier
1	2023_1410927 Contractual - Budget Breakdown Signed ToR and Budget

In the event that the annexes contain any provisions which are contrary to the terms of this Agreement, the terms of
this Agreement shall take precedence/ En cas de contradiction entre les dispositions des annexes et celles de
l'Accord, les dispositions de l'Accord prévaudront dans tous les cas.

AGREEMENT FOR PERFORMANCE OF WORK

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**World Health
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Unit Reference SDL

GENERAL CONDITIONS

1. Relationship of the Parties: It is understood that the execution of the work does not create any employer-employee relationship. In this respect, the contractor shall be solely responsible for the manner in which the work is carried out. Thus, WHO shall not be responsible for any loss, accident, damage or injury suffered by any person whatsoever arising out of or in connection with the execution of this work, including travel insurance coverage for any such loss, accident, damage or injury will be the contractor's responsibility, including where appropriate, insurance coverage for persons owed by the contractor's liability to the work.

WHO n'établit aucune relation d'emploi. WHO n'est pas tenue de verser une couverture d'assurance pour les personnes qui souffrent de pertes, d'accidents, de dommages ou de blessures résultant de l'exécution des travaux ou d'un déplacement dans un véhicule de l'OMS. L'OMS n'assume aucune responsabilité pour les pertes, dommages ou blessures subies par quiconque en raison de l'exécution des travaux ou d'un déplacement dans un véhicule de l'OMS. La responsabilité de la couverture d'assurance pour toute perte, tout accident, tout dommage ou toute blessure résultant de l'exécution des travaux ou d'un déplacement dans un véhicule de l'OMS sera de la responsabilité du contractant, y compris le cas échéant, toute couverture d'assurance pour les personnes auxquelles le contractant est tenu de verser en raison des travaux.

2. Rights: All rights in the work, including ownership of the original work and copyright thereof, shall be vested in WHO, which reserves the right to reuse the work, to use the work in a different way from that originally envisaged, or to have it published in any way.

3. Payment and use of funds: If the option on the face of this agreement for payment of a fixed sum applies, that sum is payable in the manner provided, subject to proper performance of the work.

If the option for payment of a maximum amount applies:

- (a) the funds shall be used exclusively for the work specified in this agreement and any unspent balance shall be refunded to WHO. In this latter case, any financial statement required shall reflect expenditures according to the relevant main categories of expenditure; and
- (b) to the extent the contractor is required to purchase any goods and/or services in connection with its performance of this agreement, the contractor shall ensure that such goods and/or services shall be procured in accordance with the principle of best value for money. "Best value for money" means the response offer that is the best combination of technical specifications, quality and price.

Contractors who are legal entities (hereinafter referred to as "Company Contractors") must submit an invoice to the contracting WHO department or the WHO Global Service Center in order to receive payment. Invoices are not required from contractors who are individuals (hereinafter referred to as "Individual Contractors"), who can be paid upon receipt by the contracting WHO department of the required deliverables (including any required technical reports and financial statements) in a satisfactory manner.

The invoice from Company Contractors shall reflect any tax exemption to which WHO may be entitled by reason of the immunity it enjoys. WHO is, as a general rule, exempt from all direct taxes, custom duties and the like, and the Company Contractor will consult with WHO to avoid the imposition of such charges, with respect to this agreement and the work performed hereunder. As regards excise duties and other taxes imposed on the provision of goods and services, or a value added tax, the Company Contractor agrees to verify, in consultation with WHO, whether in the country where the tax would be payable, WHO is exempt from such tax at the source, or entitled to claim reimbursement thereof. If WHO is exempt from value added tax, this shall be indicated on the invoice. Whereas if WHO can claim reimbursement thereof, the Company Contractor agrees to list such charges on its invoices as a separate item and, to the extent required, cooperate with WHO to enable reimbursement thereof.

WHO shall have no responsibility whatsoever for any taxes, duties or other contributions payable by contractors. Payment of any taxes, duties and other contributions which a contractor may be required to pay shall be the sole responsibility of that contractor who shall not be entitled to any reimbursement thereof by WHO.

4. Satisfactory performance: If the work is not satisfactorily completed (and, where applicable, delivered) by the date fixed in this agreement and/or if any financial statement requested is not satisfactory, submitted to WHO in accordance with general condition 5 below, WHO may specify an additional period within which this agreement must be satisfactorily performed. Normally such additional period should be of at least one week.

CONDITIONS GENERALES

1. Relation entre les Parties: Il n'est pas institué de relations d'employeur à employé aux fins de l'exécution des travaux. À cet égard, le contractant est seul responsable de la manière dont les travaux sont exécutés. Ainsi, l'OMS ne saurait assumer, à l'égard de quelque personne que ce soit, aucune responsabilité pour toute perte, tout accident, tout dommage ou toute blessure subis au cours ou en raison de l'exécution des travaux ou d'un déplacement dans un véhicule de l'OMS. La responsabilité de la couverture d'assurance pour toute perte, tout accident, tout dommage ou toute blessure résultant de l'exécution des travaux ou d'un déplacement dans un véhicule de l'OMS sera de la responsabilité du contractant, y compris le cas échéant, toute couverture d'assurance pour les personnes auxquelles le contractant est tenu de verser en raison des travaux.

Sans préjudice de ce qui précède, l'OMS peut, dans certains cas, fournir une couverture d'assurance au contractant en cas de déplacement dans un véhicule de l'OMS. L'OMS n'assume aucune responsabilité pour le non-paiement par la compagnie d'assurance de la totalité ou d'une partie d'une demande d'indemnisation soumise par ou pour le contractant suite à un accident. En cas de non-paiement, le contractant sera obligé d'immédiatement rembourser la totalité de cette partie des travaux que l'OMS pourrait lui avoir versés.

2. Droits: Tous les droits attachés aux travaux, y compris la propriété des travaux originaux et le droit d'auteur, y afférant, seront réservés à l'OMS qui se réserve le droit de réutiliser les travaux, d'utiliser les travaux d'une autre manière que celle initialement envisagée, ou de les faire publier de quelque manière que ce soit.

3. Paiement et utilisation des fonds: Si l'option applicable à l'œuvre au recto du présent accord est celle du paiement d'une somme fixe, cette somme est payable dans les conditions prévues, sous réserve de l'exécution satisfaisante des travaux.

Si l'option applicable est celle du paiement d'un montant maximum:

- (a) les fonds seront utilisés exclusivement aux fins des travaux précisés dans l'accord et tout solde non utilisé sera remboursé à l'OMS. Dans ce dernier cas, les états financiers requis devront indiquer les montants engagés pour les principales postes de dépense; et
- (b) dans la mesure où le contractant doit acheter des biens et/ou des services quelconques dans le cadre de l'exécution du présent accord, il devra veiller à ce que l'achat de ces biens et/ou services soit effectué sur la base du principe du meilleur rapport qualité-prix. On entend par « meilleur rapport qualité-prix » l'offre qui présente la meilleure combinaison d'adéquation de vue des spécifications techniques, de la qualité et du prix.

Après avoir payé les contractants qui sont des personnes morales (ci-après dénommées « Personnes Morales ») il devra présenter une facture au département contractant de l'OMS ou au centre mondial de services de l'OMS. Les contractants qui sont des personnes physiques (ci-après dénommées « Personnes Physiques ») ne sont pas tenus de présenter de facture et peuvent être payés au moment de la réception, sous une forme satisfaisante des livrables requis (y compris tout rapport technique et état financier requis) par le département contractant de l'OMS.

La facture des Personnes Morales devra refléter toute exemption d'impôt à laquelle l'OMS pourrait être éligible en vertu de l'immunité dont elle jouit. De manière générale, l'OMS est exonérée de tous impôts directs, de tous droits de douane et de tous droits et taxes similaires, et la Personne Morale devra se mettre en rapport avec l'OMS afin d'éviter l'apparition des doubles charges en rapport avec le présent accord et les travaux qu'il résulte. Et si elle soumet les impôts et autres charges indirectes imposés sur la fourniture de biens et de services (par exemple la taxe à la valeur ajoutée) la Personne Morale accepte de vérifier en consultation avec l'OMS si dans le pays où la charge serait exigible, l'OMS est exonérée de cette charge à la source ou si elle a le droit de réclamer le remboursement. Si l'OMS est exonérée de la taxe à la valeur ajoutée, cela devra être indiqué sur la facture. Tandis que si l'OMS est en droit de réclamer le remboursement, la Personne Morale accepte de mentionner cette charge de façon séparée sur ses factures et, si nécessaire, de coopérer avec l'OMS afin d'en obtenir le remboursement.

L'OMS n'encourt aucune responsabilité pour quelque taxe, droit ou autre contribution dû par les contractants. Le paiement de quelque taxe, droit ou autre contribution qu'un contractant pourrait être tenu de payer sera de l'entière responsabilité de celui-ci et il n'aura droit à aucun remboursement de la part de l'OMS à ce titre.

4. Exécution satisfaisante: Si les travaux ne sont pas accomplis conformément au calendrier établi, ou si la date prévue par l'accord ou si l'état financier requis n'est pas soumis de façon satisfaisante à l'OMS conformément à la condition générale 5 ci-dessous, l'OMS peut spécifier une durée supplémentaire à l'expiration de laquelle l'accord doit être exécuté de façon satisfaisante. Normalement, cette durée supplémentaire ne doit pas être inférieure à une semaine ou moins à trois.

AGREEMENT FOR PERFORMANCE OF WORK

Page 4 of 8

Sensitivity Internal & Restricted
Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sangner Airport, Jaipur-302029



World Health Organization

**AGREEMENT FOR
PERFORMANCE OF WORK
ACCORD POUR
EXECUTION DE TRAVAUX**

**GLOBAL
PROCUREMENT AND
LOGISTICS**
Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
procurement@who.int

WHO Reference/ Référence OMS

WHO Registration 2023/1410927-0
Purchase Order 203287173
Unit Reference SDL

Conduct in each case, as amended from time to time and which are publicly available on the WHO website at the following links: <http://www.who.int/about/ethics>, <http://www.who.int/about/ethics> for the UN Supplier Code of Conduct and at <http://www.who.int/about/ethics> for the other WHO Policies.

suivants: <http://www.who.int/about/ethics>, <http://www.who.int/about/ethics> pour le Code de conduite des fournisseurs des Nations Unies, et <http://www.who.int/about/ethics> pour le Code de conduite des autres Politiques de l'OMS.

9. Zero tolerance for sexual exploitation and abuse, sexual harassment and other types of abusive conduct. WHO has zero tolerance towards sexual exploitation and abuse, sexual harassment and other types of abusive conduct. Contractors must report any such conduct to WHO immediately.

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10. Tobacco/Arms Related Disclosure Statement. Company Contractors may be required to disclose relationships they may have with the tobacco and/or arms industry through completion of the WHO Tobacco/Arms Disclosure Statement. In the event WHO requires completion of this Statement, the Company Contractor undertakes not to permit work on the agreement to commence until WHO has assessed the disclosed information and confirmed to the Company Contractor in writing that the work can commence.

11. Anti-terrorism and UN sanctions, Fraud and Corruption. The Contractor agrees to comply with all applicable laws and regulations relating to anti-terrorism and UN sanctions, fraud and corruption.

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1. Tolerance zero pour l'exploitation et les abus sexuels, le harcèlement sexuel ainsi que toute autre forme de comportement abusif. L'OMS applique la tolérance zéro en matière d'exploitation sexuelle, d'abus sexuels, de harcèlement sexuel et de toute autre forme de comportement abusif. Les contracteurs doivent signaler toute telle violation de l'OMS immédiatement.

Contractors must report any such conduct to WHO immediately. Contractors must also report any such conduct to WHO immediately. Contractors must also report any such conduct to WHO immediately. Contractors must also report any such conduct to WHO immediately.

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10. Déclaration relative à l'industrie du tabac/de l'armement. Il peut être demandé aux Personnes Morales de déclarer leurs éventuelles relations avec l'industrie du tabac et/ou de l'armement en remplissant la déclaration requise par l'OMS relative à l'industrie du tabac/de l'armement. Dans les cas où l'OMS demande une telle déclaration, la Personne Morale s'engage à ne pas autoriser le commencement des travaux au titre de l'accord tant que l'OMS n'a pas reçu et évalué les informations déclarées et informé par écrit la Personne Morale que les travaux peuvent commencer.

11. Anti-terrorisme et sanctions de l'ONU, fraude et corruption. Le contractant s'engage à respecter toutes les lois et réglementations applicables relatives à l'anti-terrorisme et aux sanctions de l'ONU, à la fraude et à la corruption.

The Contractor agrees to comply with all applicable laws and regulations relating to anti-terrorism and UN sanctions, fraud and corruption. The Contractor agrees to comply with all applicable laws and regulations relating to anti-terrorism and UN sanctions, fraud and corruption.

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World Health
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AGREEMENT FOR
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ACCORD POUR
EXECUTION DE TRAVAUX

19. Privileges and immunities. Nothing contained in or relating to this agreement shall be deemed to constitute a waiver of any of the privileges and immunities enjoyed by WHO and/or as submitting WHO to any national court jurisdiction.

GLOBAL
PROCUREMENT AND
LOGISTICS
Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

WHO Reference/ Référence OMS

WHO Registration 2023/1410927-0
Purchase Order 203287173
Unit Reference SDL

résolue par référence au droit suisse. Tout différend relatif à l'application ou à l'interprétation du présent accord qui n'aurait pu être résolu à l'amiable fera l'objet d'une conciliation. En cas d'échec de celle-ci, le différend sera réglé par arbitrage. Les modalités de l'arbitrage seront convenues entre les parties ou, en l'absence d'accord, déterminées selon le Règlement d'arbitrage de la Chambre de Commerce internationale. Les parties reconnaissent que la sentence arbitrale sera finale.

19. Privileges et immunités. Aux fins des termes du présent accord ne sera considérée comme constituant une renonciation à quelque privilège ou immunité que ce soit, soit pour l'OMS en vertu du droit national ou international établi, ni comme une soumission de l'OMS à la compétence d'une quelconque juridiction nationale.

Registrar
The IHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

#	Title of the Project	Revenue (In Rs.)	Remark
11	International Training Program on Cold Chain Equipment Repair and Maintenance	36,69,093	

International Training Program on Cold Chain Equipment Repair and Maintenance			
Particular	Total Sanctioned amount as per MOU	GST	Total Amount
Total Sanctioned amount as per MOU	53,99,755	9,71,956	63,71,711
UC submitted in F.Y. 2023-24	36,69,093	6,60,437	43,29,530

Billing	36,69,093	6,60,437	43,29,530
Total	36,69,093	6,60,437	43,29,530


 Registrar
 The IIHMR University
 1, Prabhu Dayal Marg
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IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP12: UNICEF - CAPCITY BLDNG PRG FOR COLD CHAIN****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
17-Jan-2024	MDP/2023-24/43			3412961.00
Proj : MDP12: UNICEF - CAPC CC : COMMON		Budget : COMMON		
		UNICEF, RAJATHAN: BEING INVOICE RAISED ON COMPLETION OF MDP ON CAPACITY BUILDING PROGRAM FOR COLD CHAIN TECHNICIAN SCHEDULED FROM 04TH DECEMBER TO 12TH DECEMBER,2023 AT IIHMR UNIVERSITY JAIPUR TOTAL AMOUNT OF RS. 34,12,961/-ADD: GST @ 18% OF RS. 6,14,333/-, TOTAL AMOUNT OF RS. 40,27,294/- ADJUSTED IN THE A/C.		
31-Jan-2024	CR/2023-24/042		3412961.00	
Proj : MDP12: UNICEF - CAPC CC : COMMON		Budget : COMMON		
		BEING CREDIT NOTE ISSUE TOWARDS INVOICE TO WRONG AMOUNT TOTAL AMOUNT OF RS. 40,27,294/-		
15-Mar-2024	MDP/2023-24/48			3782314.00
Proj : MDP12: UNICEF - CAPC CC : COMMON		Budget : COMMON		
		UNICEF, RAJATHAN: BEING INVOICE RAISED ON COMPLETION OF MDP ON CAPACITY BUILDING PROGRAM FOR COLD CHAIN TECHNICIAN SCHEDULED FROM 04TH DECEMBER TO 12TH DECEMBER,2023 AT IIHMR UNIVERSITY JAIPUR TOTAL AMOUNT OF RS. 37,82,314/- ADD: GST @ 18% OF RS. 6,80,817/-, TOTAL AMOUNT OF RS. 40,27,294/-ADJUSTED IN THE A/C.		
30-Mar-2024	CR/2023-24/048		3782314.00	
MDP12: UNICEF - CAPC CC : COMMON		Budget : COMMON		
		BEING CREDIT NOTE ISSUE TOWARDS INVOICE TO WRONG AMOUNT TOTAL AMOUNT OF RS. 44,63,131/-		
30-Mar-2024	MDP/2023-24/50			3669093.00
Proj : MDP12: UNICEF - CAPC CC : COMMON		Budget : COMMON		
		UNICEF, RAJATHAN: BEING INVOICE RAISED ON COMPLETION OF MDP ON CAPACITY BUILDING PROGRAM FOR COLD CHAIN TECHNICIAN SCHEDULED FROM 04TH DECEMBER TO 12TH DECEMBER,2023 AT IIHMR UNIVERSITY JAIPUR TOTAL AMOUNT OF RS. 36,69,093/- ADD: GST @ 18% OF RS. 6,60,436/-, TOTAL AMOUNT OF RS. 43,29,529/-ADJUSTED IN THE A/C.		
TOTAL			7195275.00	10864368.00
CLOSING BALANCE				3669093.00 Cr


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



Financial Report

NAM: OF THE ORGANISATION : IHMR UNIVERSITY, JAIPUR
FOR THE PROJECT PERIOD FROM : 1st December 2023 TO 31st May 2024
PROGRAMME DESCRIPTION: Capacity building program for cold chain technician

Sl. No.	Activity as per PD / commitment letter to government	TOTAL APPROVED BUDGET for the QTR for UNICEF Period From 1st December 2023 TO 31st May 2024	Advance Received Period From 1st December 2023 TO 31st January 2024	Expenditure being reported 1st December 2023 TO 31st January 2024	Balance	Variance %	Remarks/ Reasons for excess expenses if any or additional approval	Vrs Ref / Ledger Folio ref for expenses reported for current period.
A	B	C	D	E	F=C-E	F=E/C*100		
Output 1 Training module for repair and maintenance of Cold Chain Equipment is developed for Cold Chain Technicians								
Act.1.1								
1.1.1	Training module is developed by IHMR for repair and maintenance of Cold Chain Equipment is developed for Cold Chain Technicians					0%		
	Total Cost							
	Total Cost Output 1							
Output 2 Programme document output: Increase in knowledge of Cold Chain Technicians on repair and maintenance of Cold Chain Equipment (segregated by gender)								
Activity 2.1	Training course conducted for Cold chain technicians in South Asian countries on repair and maintenance of Cold Chain Equipment							
2.1.1	Professional fees for external facilitators	2,80,000	2,80,000	2,90,000	(10,000)	104%	Two facilitators were required for one extra day.	E120231228, E320231228, E420231228, E520231228 & E620231228
2.1.2	Venue charges including audio visual (Main training hall and four breakout rooms) for ten days	3,52,000	3,52,000	3,52,000		100%		E1020231218
2.1.3	Lodging Boarding for participants & facilitators	27,28,000	27,28,000	15,87,726	11,40,274	58%		E120231208, E920231218, E620231219 & E820231228
2.1.4	Lunch & Refreshment	3,60,000	3,60,000	3,35,055	24,945	93%		E920231218 & E620231213
2.1.5	TA for facilitators (as per actual)	90,000	90,000	72,151	17,849	80%		E120231228, E220231228, E320231228, E420231228, E520231228, E620231228 & E3420231231
2.1.6	Stationary	1,50,000	1,50,000	1,22,831	27,169	82%		E420231213, E120231218, E320231215, E320231218, E420231218, E420231222, E3620231231 & E1420231226
2.1.7	Transportation & Field visit charges	1,67,200	1,67,200	55,338	1,11,862	33%		E720231222, E3920231231 & E820231222
2.1.8	Contingency & incidental Charges	52,800	52,800	38,225	14,575	72%		E720231228, E320231228, E2020231231, E520231215, E420231215 & E820231215
	Total Cost	41,80,000	41,80,000	28,53,326	13,26,674	68%		
	Total Cost Output 2	41,80,000	41,80,000	28,53,326	13,26,674	68%		
Output 3 Effective and efficient programme management								
Activity 3.1	Effective and efficient programme management							
3.1.1	Staff time for technical oversight & maintenance (Faculty team)	2,64,000	2,64,000	2,64,000	-	100%		E1320231215
	Total Cost	2,64,000	2,64,000	2,64,000	-	100%		
Activity 3.2	Operational costs							
3.2.1	Institutional Charges	5,02,500	5,02,500	3,11,733	1,90,767	62%		E4820231231
	Total Cost	5,02,500	5,02,500	3,11,733	1,90,767	62%		
Activity 3.3	Planning, monitoring, evaluation, and communication							
3.3.1	Report writing	1,00,000	1,00,000	-	1,00,000	0%		
	Total Cost	1,00,000	1,00,000	-	1,00,000	0%		
	Total Cost Output 3	8,66,500	8,66,500	5,75,733	2,90,767	66%		
	TOTAL PROGRAM COST	50,46,500	50,46,500	34,29,059	16,17,441	68%		
	7% Capacity Strengthening Cost	3,53,255	-	2,40,034	(2,40,034)			
	TOTAL COST	53,99,755	50,46,500	36,69,093	13,77,407	68%		

* GST to be paid Separately

Advance Opening Balance if any 50,46,500
Add : Advance received during reporting period
TOTAL 50,46,500
Less : Expenses for the reporting period 36,69,093
Closing Balance (+/-) 13,77,407

CUMULATIVE FINANCIAL REPORTING (FR) for submission against A/SSFA

NAME OF THE ORGANISATION : IIHMR UNIVERSITY, JAIPUR
FOR THE PROJECT PERIOD FROM : 1st December 2023 TO 31st May 2024

PROGRAMME DESCRIPTION: Capacity building program for cold chain technician

Sl. No.	Activity as per PD / commitment letter to government	TOTAL APPROVED BUDGET (UNICEF) Period From 1st December 2023 TO 31st May 2024	SOE Q1 From 1st December 2023 TO 31st January 2024	SOE Q2 Duration	SOE Q3 Duration	SOE Q4 Duration	Cumulative Expenditure	Balance	Variance %	Remarks/ Reasons for excess expenses if any
A	B	C	D	E	F	G	H = D+E+F+G	I = C-H	J = H/C*100	
Act.2.1	Training course conducted for Cold chain technicians in South Asian countries on repair and maintenance of Cold Chain Equipment									
	TOTAL Activity 2.1	41,80,000	28,53,326		-	-	28,53,326	13,26,674	68%	
Act.3.1	In-country management & support									
	TOTAL Activity 3.1	2,64,000	2,64,000	-	-	-	2,64,000	-	100%	
Act.3.2	Operational costs									
	TOTAL Activity 3.2	5,02,500	3,11,733	-	-	-	3,11,733	1,90,767	62%	
Act.3.3	Planning, monitoring, evaluation, and communication									
	TOTAL Activity 3.3	1,00,000	-	-	-	-	-	1,00,000	0%	
	7% Capacity Strengthening Cost									
	TOTAL	3,53,255	2,40,034	-	-	-	2,40,034	1,13,221		
	Sub Total	53,99,755	36,69,093	-	-	-	36,69,093	17,30,662	68%	

* GST to be paid Separately

Advance Opening Balance if any	50,46,500
Add :Advance received during reporting period	-
TOTAL	50,46,500
Less : Expenses for the reporting period	36,69,093
Closing Balance (+/-)	13,77,407

Signature of Authorized signatory

Name & Designation

Office Seal

Date

Dr. Sanjay Gupta

Signature of Authorized signatory

Name & Designation

Office Seal

Date

Prasoon Jain (CFAO)

The IIHMR University
 1, Prabhu Dayal Marg
 Near Sangner Airport, Jaipur-302029
 Registrar

Tools ref no	IND/PCA20231421/SPD20232503				
Document Type	Simplified Programme Document				
UNICEF Office	New Delhi				
Organization Name	INDIAN INSTITUTE OF HEALTH MANAGEMENT RESEARCH				
Programme Title	Capacity building for Cold Chain Maintenance in South Asian Countries				
Planned duration	Start date: Dec. 1, 2023				
	End date: May 31, 2024				
Geographical coverage	India				
Budget	UNICEF Cash:	5,399,755.00	Supplies:	0.00	Capacity Strengthening Costs: 353,255.00 Total: 5,399,755.00
	Partner Cash:	481,000.00	Supplies:	0.00	Total: 481,000.00
Total	Currency	INR			Total: 5,880,755.00

Strategy

Context:

Cold Chain Equipment (CCE) serves as the backbone of immunization supply chain (ISC) infrastructure maintaining the potency and efficacy of the vaccines. Cold chain technicians (CCT) play a critical role in maintaining and managing the system through regular planned preventive maintenance of CCE and undertaking repairs in case of breakdown of a CCE. Hence, it is crucial to keep the knowledge and skills of CCT updated with the new technology and CCE being used for ISC.

During the COVID-19 pandemic, the ISC was augmented in all the countries to ensure storage and transport of COVID-19 vaccines at the recommended temperature. This surge capacity has led to a host of new equipment being supplied which mandates capacity building of CCT on maintenance of new as well as old CCE.

Cognizant of the need for capacity building, UNICEF ROSA has planned to undertake capacity building of CCTs from South Asian countries and UNICEF ICO has been identified as the office that will support these trainings considering the past experiences and availability of trainers and infrastructure. This is a pivotal endeavour which aims to equip CCTs with the essential skills and knowledge required to ensure the robust functioning of the cold chain systems.

This skilled workforce will be the linchpin in the successful implementation of immunization campaigns, ensuring that every child receives life-saving vaccines, and promoting health equity throughout the region.

In the absence of training institutes with expertise on Cold Chain in countries of South Asian region except India, this partnership will significantly contribute to improved Cold Chain Capacity of all the countries in the region.

This initiative aligns perfectly with UNICEF's shared commitment to safeguarding the health and future of children across the region and will contribute substantially to the success of global immunization programs and in South Asian region.

Implementation Strategy & Technical Guidance:

A customized training module will be prepared by IHMR University with technical support from UNICEF ROSA and ICO considering the available CCE in South Asian countries. The training module will be of two weeks duration and will have a mix of theory sessions as well as hands-on training on some CCE. The trainers will be from IHMR University along with nominated officials from State Govts. and National Cold Chain Resource Centre (NCCRC). UNICEF ICO team will provide overall oversight & monitor the quality implementation of the training. The nominations of CCTs from participating countries will be sought by UNICEF ROSA team. A batch size of 20 participants is proposed for the training which will be conducted at IHMR University, Jaipur. The invitation letter to the participants will be issued by IHMR University along with the admin note based on which the participants will process their visa and make travel arrangements for the training. IHMR University will cover logistics for the training along with accommodation and food during the training period while the travel arrangements from respective countries to Jaipur, India will have to be made by the participants. The 1st batch of training is planned from 4th to 12th December 2023 with 20 participants from all South Asian countries. Subsequent batches will be planned as per the requirement received from participating countries.

Capacity Development:

IHMR University has significant experience in conducting capacity building of national & international stakeholders on various health programmes including immunization. This partnership will help it further broaden its domain into the field of Immunization Supply Chain. This transformative initiative is not only poised to enhance the expertise of skilled staff but also holds the promise of significantly augmenting the capacity development of the institute, rendering it an even more invaluable resource for future endeavours in the region in the field of innovation, global collaboration, knowledge hub and strategic alliances. This activity will also contribute to health system strengthening in the region and IHMR University will be the 1st private institution that will have capacity for such training beyond the existing two centres of excellence of cold chain and vaccine management of Government of India. This collaboration between UNICEF and IHMR represents an investment in the future of healthcare and immunization across South Asia, with the institute poised to be a contributor to the positive change in the capacity building landscape in the South Asian region.

Other Partners involved:

Govt. of Rajasthan

Other Document Details:

None

Data Processing Agreement: No

Activities involving children and young people: No

Special Conditions for Construction Works by Implementing Partners: No

Gender Rating: None

None

Equity Rating: Significant

By enhancing the capacity of CCTs for repair & maintenance of CCE, this programme is expected to have a significant reduction in the equipment's downtime thereby improving availability of vaccines at the last mile. This will have significant contribution to equity for access to vaccines.

Sustainability Rating: Significant

This programme will improve capacity of CCTs who in turn can be trainers for further cascading the capacity building initiative in the respective countries. This is expected to have a significant contribution towards sustainable capacity building of South Asian countries for repair and maintenance of Cold Chain Equipment.

Risk & Proposed Mitigation Measures:

Operational: The first training batch is scheduled for 1st week of December 2023. In view of the short timelines, some participants might not be able to obtain visa and other travel documents. To mitigate this risk, tentative list of participants have been sought from the participating countries and IIHMR University has been requested to inform the concerned authorities in advance which will help in timely processing of the visa based on invitation letter issued by IIHMR University. As a secondary measure, such participants can be trained in subsequent batches of training that may be planned at IIHMR University.

Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sangner Airport, Jaipur-302029



Workplan Result					
Result statement	Performance indicator/s	Location	Baseline	Target	Means of Verification
102 CHILD HEALTH AND IMMUNIZATION	% of sub districts CCPs in UNICEF supported districts with EVM score greater than 80%				
Training module for repair and maintenance of Cold Chain Equipment is developed for Cold Chain Technicians	One training module for repair and maintenance of Cold Chain Equipment is developed for Cold Chain Technicians	India	0	1	Training module submitted by IHMR University to UNICEF
Increase in knowledge of Cold Chain Technicians on repair and maintenance of Cold Chain Equipment (segregated by gender)	No. of Cold chain technicians from South Asian countries with increased in knowledge of Cold Chain Technicians on repair and maintenance of Cold Chain Equipment	India	0	20	Training report submitted by IHMR University to UNICEF

Workplan Budget					
Result Level	Result/activity	Timeframe	Total (CSO + UNICEF) [INR]	CSO contribution	UNICEF contribution
Prog. Output	102 CHILD HEALTH AND IMMUNIZATION Training module for repair and maintenance of Cold Chain Equipment is developed for Cold Chain Technicians		415,000.00	415,000.00	0.00
Activity	Training module is developed by IHMR for repair and maintenance of Cold Chain Equipment is developed for Cold Chain Technicians	2023 Q1	415,000.00	415,000.00	0.00
Prog. Output	102 CHILD HEALTH AND IMMUNIZATION Increase in knowledge of Cold Chain Technicians on repair and maintenance of Cold Chain Equipment (segregated by gender)		4,180,000.00	0.00	4,180,000.00
Activity	Training course conducted for Cold chain technicians for South Asian countries on repair and maintenance of Cold Chain Equipment	2023 Q1	4,180,000.00	0.00	4,180,000.00
Prog. Output	Effective and efficient programme management		932,500.00	66,000.00	866,500.00
Activity	In-country management & support		330,000	66,000.00	264,000.00
Activity	Operational costs		502,500.00	0.00	502,500.00
Activity	Planning, monitoring, evaluation, and communication		100,000.00	0.00	100,000.00
Sub-total for programme costs			5,527,500.00	481,000.00	5,046,500.00

Capacity Strengthening Costs	353,255.00	353,255.00
Total Cash Budget	5,880,755.00	5,399,755.00

Supply Contribution Plan				
Provided by	Item	No. of units	Price/unit	Total Price
Total supply Cost				0.00

Others	
Partner non-financial contribution	None
Cash Transfer modality	Direct Cash Transfer, Reimbursement
Activation Protocol	None

Signatures and date	
CSO Authorized Officer: Signature: <i>Dr. P.R. Sodani</i> Date: <i>Nov 22, 2023</i>	UNICEF Authorized Officer: Signature: <i>Luigi D'Arquino</i> Date: <i>Nov 22, 2023</i> LUIGI D'ARQUINO CHIEF, HEALTH SECTION

Signatures and date			
Date Uploaded	Document Type	Document	Invalid
Nov. 22, 2023, 3:28 p.m.	Other	https://tools.unicef.org/api/v2/attachments/file/32401/	No

Registrar
 The IHMR University
 1, Prabhu Dayal Marg
 Near Sanganer Airport, Jaipur-302029

PRESIDENT
 THE IHMR UNIVERSITY
 1, PRABHU DAYAL MARG
 NEAR SANGANER AIRPORT, JAIPUR 302029

#	Programme Title	Revenue (In Rs.)	Remark
12	Achieving Better Results through Information Management for WHO/SEARO (Cohort 3)	4,50,000	


Registrar
 The IIHMR University
 1, Prabhu Dayal Marg
 Near Sanganer Airport, Jaipur-302029

IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP13: WHO- TRAINING PRGM ON ACHIV BTR RELT IM****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
06-Dec-2023	MDP/2023-24/40			450000.00
Proj : MDP13: WHO- TRAINING CC : COMMON Budget : COMMON				
WHO: BEING INVOICE RAISED FOR 15 NOS OF PARTICIPANTS ON TRAINING PROGRAMME ON ACHIEVING BETTER RESULTS THROUGH INFORMATION MANAGEMENT FROM 05-07 DECEMBER,2023 AT IIHMR UNIVERSITY JAIPUR TOTAL AMOUNT OF RS. 4,50,000/- ADD: GST @ 18% OF RS. 81,000/-, TOTAL AMOUNT OF RS. 5,31,000/- ADJUSTED IN THE A/C.				
TOTAL			0.00	450000.00
CLOSING BALANCE				450000.00 Cr




Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



**World Health
Organization**

**COVERING LETTER
LETTRE D'ACCOMPAGNEMENT**

**GLOBAL
PROCUREMENT AND
LOGISTICS**

Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

WHO Reference/ Référence OMS

WHO Registration	2023/1425695-0
Purchase Order	203324976
Unit Reference	SDL

DR. Vivek Bhandari *D. P. R. Sootani*
IIHMR UNIVERSITY JAIPUR
JAIPUR
1, Prabhu Dayal Marg
Near Sanganer Airport
Jaipur
Rajasthan
302029
India

AGREEMENT FOR PERFORMANCE OF WORK (APW)

Re: To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 5-7 December 2023

We are enclosing the Agreement for Performance of Work between the World Health Organization and IIHMR UNIVERSITY JAIPUR, JAIPUR, in the amount of INR 450,000.00 (Four Hundred Fifty Thousand), for conducting the above-mentioned work. We also enclosed one attachment(s) referenced in the Agreement.

Kindly acknowledge your acceptance of this contract by returning the email with a copy of duly signed Purchase Order (all pages).

For any technical questions relating to this Agreement, please contact the responsible technical officer, Anita ABHYANKAR, 919811766566, abhyankara@who.int.

Invoicing Instructions for Contractors who are legal entities (Company Contractors):

Invoices must be sent via email to accountspayable@who.int. Other than invoices, please do not send any enquiry to this email address. You may contact the above responsible technical officer for enquiries.

In order to ensure timely and accurate payment, invoices must include:

- Invoice number
- Purchase Order number against each invoice line;
- Invoice descriptions matching with PO descriptions
- Invoice currency same as the Purchase Order Currency also corresponding with the currency of the bank account provided to WHO;
- Supplier name as in the PO

Invoices shall be clearly readable and stamps or any other additional markings should not obscure the original invoice content. Invoices shall not be handwritten.

On behalf of the World Health Organization, we would like to thank you for your collaboration.

cc: WHO India

WHO Global Service Centre

Concerne: To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 5-7 December 2023

Veillez trouver ci-joint l' Accord pour Exécution de Travaux entre l'Organisation Mondiale de la Santé et IIHMR UNIVERSITY JAIPUR, JAIPUR, pour un montant de INR 450,000.00, vous permettant de mener à bien le travail susmentionné. Veillez également trouver 1 pièce(s) jointe(s) mentionnée(s) dans l'Accord.

Merci de confirmer votre acceptation de ce contrat en nous retournant le courriel et une copie dûment signée du Bon de Commande (complet)

[Signature]
Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



**World Health
Organization**

**AGREEMENT FOR
PERFORMANCE OF WORK
ACCORD POUR
EXECUTION DE TRAVAUX**

**GLOBAL
PROCUREMENT AND
LOGISTICS**

Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

WHO Reference/ Référence OMS

WHO Registration	2023/1425695-0
Purchase Order	203324976
Unit Reference	SDL

Pour toutes questions à caractère technique ayant trait à cet Accord, veuillez contacter le responsable Anita ABHYANKAR, 919811766566, abhyankara@who.int.

Instructions concernant la facturation pour les contractants qui sont des personnes morales (Personne Morale):
Les factures doivent être envoyées par courriel à accounts@who.int. Outre les factures, n'envoyez aucune enquête à cette adresse de courrier électronique. Vous pouvez contacter le responsable technique responsable ci-dessus pour toute demande de renseignements.

De manière à garantir un paiement exact et ponctuel, les factures doivent impérativement comporter:

- Le Numéro de facture
- Le Numéro du bon de commande, répété à chaque ligne de facturation
- Des descriptifs des produits identiques à ceux du Bon de commande
- Une devise de facturation identique à celle du Bon de commande et à celle du compte en banque fourni à l'OMS
- Un intitulé de facture (nom de fournisseur) identique à celui du Bon de commande.

Les factures doivent être parfaitement lisibles. Le contenu de la facture ne doit en aucun cas être masqué par un tampon ou tout autre marquage. La facture ne doit pas être manuscrite.

Au nom de l'Organisation mondiale de la Santé, nous vous remercions de votre collaboration.

Centre mondial de services de l'OMS

cc: OMS India

Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

AGREEMENT FOR PERFORMANCE OF WORK

Page 1 of 8

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World Health Organization

AGREEMENT FOR PERFORMANCE OF WORK ACCORD POUR EXECUTION DE TRAVAUX

GLOBAL PROCUREMENT AND LOGISTICS

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WHO Reference/ Référence OMS

WHO Registration 2023/1425695-0
Purchase Order 203324976
Unit Reference SDL

The WORLD HEALTH ORGANIZATION hereby agrees to provide to
L'ORGANISATION MONDIALE DE LA SANTÉ s'engage par la présente à fournir à
IIHMR UNIVERSITY JAIPUR

JAIPUR
President
Jaipur
INDIA

The Maximum amount of/Un montant Maximum de: INR 450,000.00 (Four Hundred Fifty Thousand) in respect of/en vue de: To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 5-7 December 2023

For the period financed by this Agreement From/De: 30-NOV-2023
Période du projet financée par le présent Accord To/A: 08-DEC-2023

Summary of work/ Description sommaire des travaux:

Description of work under this Agreement/ Description des travaux faisant l'objet du présent Accord:

To facilitate a training programme on Achieving Better Results through Information Management at IIHMR University, Jaipur, 5-7 December 2023
develop and provide study materials, handouts to the participants.

Financial arrangements/ Dispositions financières:

Payments will be made as follows/Les versements seront effectués comme suit:

	Deliverable/ Résultat	Due date/ Date remise	%	Currency amount/ Montant en devise
1	Signed contract	01-DEC-2023	0.00	0.00
2	Final invoice	08-DEC-2023	100.00	450,000.00

Annexes

The following annexes form an integral part of this Agreement/ Les annexes listées ci-dessous font partie intégrante de l'Accord:

Annex/Annexes	File Name/ Nom du fichier
1	2023/1425695 Contractual - Budget Breakdown ToR and Budget

In the event that the annexes contain any provisions which are contrary to the terms of this Agreement, the terms of this Agreement shall take precedence/ En cas de contradiction entre les dispositions des annexes et celles de l'Accord, les dispositions de l'Accord prévaudront dans tous les cas.

AGREEMENT FOR PERFORMANCE OF WORK

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Page 2 of 8

Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



World Health Organization

**AGREEMENT FOR
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gsc-procurement@who.int

WHO Reference/ Référence OMS

WHO Registration	2023/1425695-0
Purchase Order	203324976
Unit Reference	SDL

The undersigned parties, having read the terms and General Conditions, hereby conclude the present Agreement and confirm their agreement and acceptance thereof.
ON BEHALF OF WHO/ POUR L'OMS

Responsible WHO Technical Officer:
Fonctionnaire technique responsable de l'OMS:

Anita Abhyankar
Regional Human Resources Manager
SE/DAF Director - Administration & Finance

Approved by:
Approuvé par:

Robert CHELMINSKI
Director
SE/DAF Director - Administration & Finance

Authorized Signatory:
Signataire autorisé:

Santiago MILLAN

Mr Santiago Millan
Unit Head
Global Procurement and Logistics
(HQ/BOS/SUP/GPL)

Processed by:
Traité par:

Wan Nurul Asyikin Wan Adnan
Procurement Assistant
HQ/BOS Business Operations

PO Approved Date:
PO approuvé le:
28-NOV-23

Les parties soussignées, ayant lu les modalités et les Conditions Générales, ratifient l'Accord et confirment leur acceptation.

CONTRACTOR/ CONTRACTANT

Signature :

Date:

Name & Title/ Nom & Fonction :

PRESIDENT
THE IHMR UNIVERSITY
1, PRABHU DAYAL MARG
NEAR SANGANER AIRPORT, JAIPUR 302029

[Signature]
Registrar
The IHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

AGREEMENT FOR PERFORMANCE OF WORK

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World Health Organization

AGREEMENT FOR PERFORMANCE OF WORK ACCORD POUR EXECUTION DE TRAVAUX

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WHO Registration 2023/1425695-0
Purchase Order 203324976
Unit Reference SDL

GENERAL CONDITIONS

1. **Relationship of the Parties.** It is understood that the execution of the work does not create any employer/employee relationship. In this respect, the contractor shall be solely responsible for the manner in which the work is carried out. Thus, WHO shall not be responsible for any loss, accident, damage or injury suffered by any person whatsoever arising in or out of the execution of this work, including travel. Insurance coverage for any such loss, accident, damage or injury will be the contractor's responsibility, including where appropriate insurance coverage for persons used by the contractor to carry out the work.

Without prejudice to the foregoing, WHO may in certain cases provide insurance coverage for the contractor for travel in WHO vehicles. WHO declines all responsibility for non-payment by the insurance company of all or part of a claim submitted by or for the contractor for any accident. In case of such non-payment, the contractor shall be obliged to immediately reimburse all or part of any advance which WHO may have paid to the contractor.

2. **Rights.** All rights in the work, including ownership of the original work and copyright thereof, shall be vested in WHO, which reserves the right (a) to revise the work, (b) to use the work in a different way from that originally envisaged, or (c) not to publish or use the work.

3. **Payment and use of funds.** If the option, on the face of this agreement, for payment of a fixed sum applies, that sum is payable in the manner provided, subject to proper performance of the work.

If the option for payment of a maximum amount applies:

(i) the funds shall be used exclusively for the work specified in this agreement and any unspent balance shall be refunded to WHO. In this latter case, any financial statement required shall reflect expenditures according to the relevant main categories of expenditure; and

(ii) to the extent the contractor is required to purchase any goods and/or services in connection with its performance of this agreement, the contractor shall ensure that such goods and/or services shall be procured in accordance with the principle of best value for money. "Best value for money" means the responsive offer that is the best combination of technical specifications, quality and price.

Contractors who are legal entities (hereinafter referred to as "Company Contractors") must submit an invoice to the contracting WHO department or the WHO Global Service Center in order to receive payment. Invoices are not required from contractors who are individuals (hereinafter referred to as "Individual Contractors"), who can be paid upon receipt by the contracting WHO department of the required deliverables (including any required technical reports and financial statements) in a satisfactory manner.

The invoice from Company Contractors shall reflect any tax exemption to which WHO may be entitled by reason of the immunity it enjoys. WHO is, as a general rule, exempt from all direct taxes, custom duties and the like, and the Company Contractor will consult with WHO so as to avoid the imposition of such charges with respect to this agreement and the work performed hereunder. As regards excise duties and other taxes imposed on the provision of goods and services (e.g. value added tax), the Company Contractor agrees to verify in consultation with WHO whether in the country where the tax would be payable, WHO is exempt from such tax at the source, or entitled to claim reimbursement thereof. If WHO is exempt from value added tax, this shall be indicated on the invoice; whereas if WHO can claim reimbursement thereof, the Company Contractor agrees to list such charges on its invoices as a separate item and, to the extent required, cooperate with WHO to enable reimbursement thereof.

WHO shall have no responsibility whatsoever for any taxes, duties or other contributions payable by contractors. Payment of any taxes, duties and other contributions which a contractor may be required to pay shall be the sole responsibility of that contractor who shall not be entitled to any reimbursement thereof by WHO.

4. **Satisfactory performance.** If the work is not satisfactorily completed (and, where applicable, delivered) by the date fixed in this agreement and/or if any financial statement required is not satisfactorily submitted to WHO in accordance with general condition 5 below, WHO may specify an additional period within which this agreement must be satisfactorily performed. Normally such additional period should be of at least one week's.

CONDITIONS GENERALES

1. **Relation entre les Parties.** Il n'est pas institué de relations d'employeur à employé aux fins de l'exécution des travaux. À cet égard, le contractant est seul responsable de la manière dont les travaux sont exécutés. Ainsi, l'OMS ne saurait assumer, à l'égard de quelque personne que ce soit, aucune responsabilité pour toute perte, tout accident, tout dommage ou toute blessure subis au cours ou en raison de l'exécution des travaux ou d'un déplacement les concernant. La mise en place d'une couverture d'assurance pour toute perte, tout accident, tout dommage ou toute blessure subis au cours ou en raison de l'exécution des travaux sera de la responsabilité du contractant y compris le cas échéant, toute couverture d'assurance pour les personnes auxquelles le contractant recourt pour l'exécution des travaux.

Sans préjudice de ce qui précède, l'OMS peut, dans certains cas, fournir une couverture d'assurance au contractant en cas de déplacement dans un véhicule de l'OMS. L'OMS décline toute responsabilité pour le non-paiement par la compagnie d'assurance de la totalité ou d'une partie d'une demande d'indemnisation soumise par ou pour le contractant suite à un accident. En cas de non-paiement, le contractant sera obligé d'immédiatement rembourser la totalité ou une partie des avances que l'OMS pourrait lui avoir versées.

2. **Droits.** Tous les droits attachés aux travaux, y compris la propriété des travaux originaux et le droit d'auteur y afférent, seront dévolus à l'OMS qui se réserve le droit a) de réviser les travaux, b) d'utiliser les travaux d'une autre manière que celle initialement envisagée, ou c) de ne pas publier ni utiliser les travaux.

3. **Paiement et utilisation des fonds.** Si l'option applicable, prévue au recto du présent accord, est celle du paiement d'une somme fixe, cette somme est payable dans les conditions prévues, sous réserve de l'exécution satisfaisante des travaux.

Si l'option applicable est celle du paiement d'un montant maximum:

(i) les fonds seront utilisés exclusivement aux fins des travaux précisés dans l'accord et tout solde non utilisé sera remboursé à l'OMS. Dans ce dernier cas, les états financiers requis devront indiquer les montants engagés pour les principaux postes de dépense; et

(ii) dans la mesure où le contractant doit acheter des biens et/ou des services quelconques dans le cadre de l'exécution du présent accord, il devra veiller à ce que l'achat de ces biens et/ou services soit effectué sur la base du principe du meilleur rapport qualité-prix. On entend par « meilleur rapport qualité-prix » l'offre qui présente la meilleure combinaison du point de vue des spécifications techniques, de la qualité et du prix.

Afin d'être payé, les contractants qui sont des personnes morales (ci-après dénommées « Personnes Morales ») doivent présenter une facture au département contractant de l'OMS ou au centre mondial de services de l'OMS. Les contractants qui sont des personnes physiques (ci-après dénommées « Personnes Physiques ») ne sont pas tenus de présenter de facture et peuvent être payés au moment du la réception, sous une forme satisfaisante, des livrables requis (y compris tout rapport technique et état financier reçus) par le département contractant de l'OMS.

La facture des Personnes Morales devra refléter toute exonération d'impôt à laquelle l'OMS pourrait avoir droit en vertu de l'immunité dont elle jouit. De manière générale, l'OMS est exonérée de tout impôt direct, de tout droit de douane et de tous droits et taxes similaires, et la Personne Morale devra se mettre en rapport avec l'OMS afin d'éviter l'application des dites charges en rapport avec le présent accord et les travaux qui en résultent. En ce qui concerne les impôts et autres charges indirectes imposés sur la fourniture de biens et de services (par ex. taxe à la valeur ajoutée), la Personne Morale accepte de vérifier en consultation avec l'OMS si, dans le pays où la charge serait exigible, l'OMS est exonérée de la taxe à la source ou est en droit d'en réclamer le remboursement. Si l'OMS est exonérée de la taxe à la source ou est en droit d'en réclamer le remboursement, cela devra être indiqué sur la facture; tandis que si l'OMS est en droit d'en réclamer le remboursement, la Personne Morale accepte de mentionner cette charge de façon séparée sur ses factures et, si nécessaire, de coopérer avec l'OMS afin d'en obtenir le remboursement.

L'OMS n'encourt aucune responsabilité pour quelque taxe, droit ou autre contribution dû par les contractants. Le paiement de quelque taxe, droit ou autre contribution qu'un contractant pourrait être tenu de payer sera de l'entière responsabilité de celui-ci et il n'aura droit à aucun remboursement de la part de l'OMS à ce titre.

4. **Exécution satisfaisante.** Si les travaux ne sont pas accomplis correctement (et, le cas échéant, fournis) à la date prévue par l'accord ou si tout état financier requis n'est pas soumis de façon satisfaisante à l'OMS conformément à la condition générale 5 ci-dessous, l'OMS peut accorder un délai supplémentaire à l'expiration duquel l'accord doit être exécuté de façon satisfaisante. En règle générale, ce délai supplémentaire est d'une semaine au moins, à moins

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The IHMR University
1, Prabhu Dayal Marg
Near Sangner Airport, Jaipur-302029



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ACCORD POUR
EXECUTION DE TRAVAUX**

**GLOBAL
PROCUREMENT AND
LOGISTICS**
Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

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duration, unless it is clear from the agreement that it was particularly important that the performance be completed on the date specified, in which case WHO may specify a shorter period or refuse to grant any additional period at all. In the event that the work is not satisfactorily completed and delivered on the date fixed, or any additional period granted by WHO and/or if any financial statement required is not satisfactorily submitted to WHO in accordance with general condition 5 below, WHO may immediately terminate this agreement (in addition to the other remedies), in accordance with general condition 13 below (without being held to grant the contractor an additional period of thirty (30) days to perform, complete and deliver the work).

5. Completion and delivery. The contractor shall complete and deliver the work to WHO (including any technical report that may be required) by the date fixed in this agreement or any additional period that may be granted by WHO under general condition 4 above. Any financial statement required shall be submitted within thirty (30) days thereafter at the latest. If the payment schedule on the face of this agreement provides for a final payment upon completion of the work, this final payment shall be made only after satisfactory receipt of all deliverables called for under this agreement, including any technical report and financial statement.

6. Certification of status of individual contractors. Each Individual Contractor certifies that he/she does not presently, and will not during the term of this agreement, hold any form of contractual relationship with WHO (including any WHO regional, country or project office, as well as any programme, center or other entity where staff is subject to WHO Staff Regulations and Rules) that confers upon the individual Contractor the status of a WHO staff member. The individual Contractor understands that a false statement may result in the cancellation of any or all contracts, and/or the withdrawal of any offer of a contract with WHO.

7. Research involving human participants. If and to the extent the work to be performed under this agreement includes surveys or interviews involving human participants (hereinafter referred to as "research"), the following shall apply:

7.1 Ethical Aspects

It is the responsibility of the contractor to safeguard the rights and welfare of human subjects involved in research performed under this agreement, in accordance with the appropriate national code of ethics or legislation, if any, and in the absence thereof, the Helsinki Declaration and any subsequent amendments. Prior to commencing any such research, the contractor shall ensure that (a) the rights and welfare of the subjects involved in the research are adequately protected; (b) freely given informed consent has been obtained for all participants; (c) the balance between risk and potential benefits involved has been assessed and deemed acceptable by a panel of independent experts appointed by the contractor; and (d) any special national requirements have been met.

7.2 Regulatory Requirements

It is the responsibility of the contractor to comply with the relevant national regulations pertaining to research involving human subjects.

7.3 Protection of Subjects

Without prejudice to obligations under applicable laws, the contractor shall make appropriate arrangements to eliminate or mitigate any negative consequences to subjects or their families resulting from the conduct of the research under this agreement. Such arrangements shall to the extent feasible include appropriate counseling, medical treatment and financial relief. The contractor furthermore undertakes to protect the confidentiality of the information relating to the possible identification of subjects involved in the research.

8. Compliance with WHO Policies. By entering into this agreement, the contractor acknowledges that it has read, and hereby accepts and agrees to comply with, the WHO Policies (as defined below). In connection with the foregoing:

- Company Contractors shall take appropriate measures to prevent and respond to any violations of the standards of conduct, as described in the WHO Policies, by their employees and any other natural or legal persons engaged or otherwise utilized to perform the work under the agreement; and
 - Individual Contractors shall not engage in any conduct that would constitute a violation of the standards of conduct, as described in the WHO Policies.
- Without limiting the foregoing, the contractor shall promptly report to WHO, in accordance with the terms of the applicable WHO Policies, any actual or suspected violations of any WHO Policies of which the contractor becomes aware. For purposes of this agreement, the term "WHO Policies" means collectively: (i) the WHO Code of Ethics and Professional Conduct; (ii) the WHO Policy Directive on Protection from sexual exploitation and sexual abuse (SEA); (iii) the WHO Policy on Preventing and Addressing Abusive Conduct; (iv) the WHO Code of Conduct for responsible Research; (v) the WHO Policy on Whistleblowing and Protection Against Retaliation; (vi) the WHO Policy on Prevention, Detection and Response to Fraud and Corruption; and (vii) the UN Supplier Code of

qu'il ne ressorte clairement de l'accord qu'il était particulièrement important d'achever les travaux à la date initialement prévue, auquel cas l'OMS peut accorder un délai plus court ou refuser la moindre prorogation. Si les travaux ne sont pas achevés et livrés de façon satisfaisante à la date prévue ou à l'expiration de tout délai supplémentaire accordé par l'OMS, et/ou si tout état financier requis n'est pas soumis de façon satisfaisante à l'OMS conformément à la condition générale 5 ci-dessous, l'Organisation peut immédiatement résilier le présent accord (sans préjudice d'autres recours dont elle peut disposer), conformément à la condition générale 13 ci-dessous (sans être tenue d'accorder au contractant une période supplémentaire de trente (30) jours pour exécuter, achever et livrer les travaux).

5. Achevement et livraison. Le contractant achève et livre les travaux à l'OMS (y compris tout rapport technique qui pourrait être requis) à la date prévue par l'accord ou à l'expiration de tout délai supplémentaire accordé par l'OMS en application de la condition générale 4 ci-dessus. Tout état financier requis est soumis au plus tard dans les trente (30) jours qui suivent. Si le calendrier de paiement prévu au recto de l'accord prévoit le paiement à la fin des travaux, celui-ci n'est effectué qu'après réception, sous une forme satisfaisante, de tous les livrables exigés aux termes de l'accord, y compris les rapports techniques et les états financiers.

6. Certification du statut des personnes physiques. Toute Personne Physique certifie qu'elle n'a pas actuellement et n'aura pas pour la durée du présent accord, de relation contractuelle avec l'OMS (y compris les bureaux régionaux de l'OMS, les bureaux de pays ou de projet, les programmes, centres ou entités où le personnel est soumis au Statut et au Règlement du Personnel de l'OMS) lui conférant le statut de membre du personnel de l'OMS. Toute Personne Physique comprend qu'une fausse déclaration de sa part peut entraîner l'annulation de tous les contrats, et/ou le retrait de toute offre de contrat, avec l'OMS.

7. Recherches impliquant des êtres humains. Si et dans la mesure où les travaux à effectuer dans le cadre du présent accord incluent des études ou interviews impliquant des êtres humains (ci-après dénommés "recherches" ou "étude de sujets humains"), les points suivants sont applicables:

7.1 Aspects éthiques

Il incombe au contractant de s'assurer qu'au cours des travaux effectués dans le cadre de cet accord et impliquant l'étude de sujets humains, les droits et la santé de ces derniers soient protégés conformément au code d'éthique ou à la législation du pays, ou, à défaut, à la Déclaration d'Helsinki et aux amendements qui pourraient lui être ultérieurement apportés. Avant de commencer toute recherche, le contractant doit s'assurer que: a. les droits et le bien-être des sujets impliqués sont suffisamment protégés; b. le consentement libre et éclairé a été obtenu pour tous les participants; c. des experts indépendants désignés par le contractant ont évalué les risques et les avantages potentiels et ont jugé qu'ils s'équilibrent de manière acceptable; et d. toute exigence particulière de la réglementation nationale a été satisfaite.

7.2 Exigences réglementaires

Il incombe au contractant de respecter la réglementation nationale relative aux recherches impliquant l'étude de sujets humains.

7.3 Protection des sujets humains

Sans préjudice des obligations lui incombant aux termes des lois en vigueur, le contractant prendra des mesures appropriées en vue d'éliminer ou d'atténuer toute conséquence négative pour les sujets ou leur famille résultant de la conduite des recherches dans le cadre de cet accord. Ces mesures comprendront, dans la mesure du possible, des conseils appropriés, un traitement médical et un dédommagement financier. Le contractant s'engage en outre à protéger le caractère confidentiel des informations qui pourraient permettre d'identifier les sujets impliqués dans les études.

8 Respect des politiques de l'OMS. En concluant cet accord, le contractant reconnaît qu'il a lu les Politiques de l'OMS (telles que définies ci-dessous), et qu'il les accepte et convient de s'y conformer. En lien avec ce qui précède:

- les Personnes Morales doivent prendre des mesures appropriées afin de prévenir et répondre à toute violation des normes de conduite, telles que décrites dans les Politiques de l'OMS, par leurs employés et par toute autre personne physique ou morale engagée ou autrement utilisée

pour exécuter les travaux en vertu de cet accord; et

- les Personnes Physiques ne doivent pas adopter un comportement pouvant constituer une violation des normes de conduite, telles que décrites dans les Politiques de l'OMS.
- Sans limiter la portée de ce qui précède, le contractant doit immédiatement signaler à l'OMS, conformément aux dispositions des Politiques de l'OMS applicables, toute violation réelle ou présumée dont il a connaissance concernant toute Politique de l'OMS. Aux fins du présent accord, l'expression « Politiques de l'OMS » signifie collectivement: i) le Code d'éthique et de déontologie de l'OMS; ii) la directive de l'OMS sur la protection contre l'exploitation et les abus sexuels; iii) la Politique de l'OMS relative à la prévention et la lutte contre les comportements abusifs; iv) le Code de conduite de l'OMS pour une recherche responsable; v) la Politique de l'OMS sur le signalement des actes répréhensibles et la protection contre les représailles; vi) la Politique OMS de prévention de détection et de répression de la fraude et de la corruption et vii) le Code de conduite des fournisseurs des Nations Unies, y compris leurs modifications éventuelles et qui sont publiquement accessibles sur le site internet de l'OMS aux liens

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Registrar
The IHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029



World Health Organization

AGREEMENT FOR PERFORMANCE OF WORK ACCORD POUR EXECUTION DE TRAVAUX

GLOBAL
PROCUREMENT AND
LOGISTICS
Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

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Conduct, in each case, as amended from time to time and which are publicly available on the WHO website at the following links: <http://www.who.int/about/finance-accountability/procurement/en/> for the UN Supplier Code of Conduct and at <http://www.who.int/about/ethics/en/> for the other WHO Policies.

suivants : <http://www.who.int/about/finance-accountability/procurement/en/> pour ce qui est du Code de conduite des fournisseurs des Nations Unies, et <http://www.who.int/about/ethics/en/> pour ce qui est des autres Politiques de l'OMS.

9. Zero tolerance for sexual exploitation and abuse, sexual harassment and other types of abusive conduct. WHO has zero tolerance towards sexual exploitation and abuse, sexual harassment and other types of abusive conduct. In this regard, and without limiting any other provisions contained herein:

- each Company Contractor warrants that it shall: (i) take all reasonable and appropriate measures to prevent sexual exploitation or abuse as described in the WHO Policy Directive on Protection from sexual exploitation and sexual abuse (SEA) and/or sexual harassment and other types of abusive conduct as described in the WHO Policy on Preventing and Addressing Abusive Conduct by any of its employees and any other natural or legal persons engaged or otherwise utilized to perform any work under the agreement; and (ii) promptly report to WHO and respond to, in accordance with the terms of the respective Policies, any actual or suspected violations of either Policy of which the Contractor becomes aware; and
- each Individual Contractor warrants that he/she shall: (i) not engage in any conduct that would constitute sexual exploitation or abuse as described in the WHO Policy Directive on Protection from sexual exploitation and sexual abuse (SEA) and/or sexual harassment and other types of abusive conduct as described in the WHO Policy on Preventing and Addressing Abusive Conduct; and (ii) promptly report to WHO, in accordance with the terms of the respective Policies, any actual or suspected violations of either Policy of which the Individual Contractor becomes aware.

10. Tobacco/Arms Related Disclosure Statement. Company Contractors may be required to disclose relationships they may have with the tobacco and/or arms industry through completion of the WHO Tobacco/Arms Disclosure Statement. In the event WHO requires completion of this Statement, the Company Contractor undertakes not to permit work on the agreement to commence, until WHO has assessed the disclosed information and confirmed to the Company Contractor in writing that the work can commence.

11. Anti-terrorism and UN sanctions, Fraud and Corruption. The contractor warrants for the entire duration of the agreement that:

- (i) it is not and shall not be involved in, or associated with, any person or entity associated with terrorism, as designated by any UN Security Council sanctions regime; that it shall not make any payment or provide any other support to any such person or entity and that it shall not enter into any employment or other contractual relationship with any such person or entity;
- (ii) it shall not engage in any fraudulent or corrupt practices, as defined in the WHO Policy on Prevention, Detection and Response to Fraud and Corruption, in connection with the execution of the agreement;
- (iii) it shall take all necessary measures to prevent the financing of terrorism and/or any fraudulent or corrupt practices as referred to above, in connection with the execution of the agreement; and
- (iv) it shall promptly report to WHO, through the WHO Integrity Hotline or directly to the WHO Office of Internal Oversight Services (IOS), any credible allegations of actual or suspected fraudulent or corrupt practices, as defined in the WHO Policy on Prevention, Detection and Response to Fraud and Corruption, of which the contractor becomes aware and respond to such allegations in an appropriate and timely manner in accordance with its respective rules, regulations, policies and procedures. Furthermore, the contractor agrees to cooperate with WHO and/or parties authorized by WHO in relation to the response. Relevant information on the nature of any credible allegations of such actual or suspected violations, as well as the details of the intended response and the outcome of any such response, should be communicated and coordinated with WHO, with the understanding that, subject to the terms of the WHO Policy on Prevention, Detection and Response to Fraud and Corruption, confidentiality and the due process rights of those involved will be respected.

In the event that any resources, assets and/or funds provided to or acquired by the contractor under the agreement are found to have been used by the contractor, its employees or any other natural or legal persons engaged or otherwise utilized to perform any work under the agreement, to finance, support or conduct any terrorist activity or any fraudulent or corrupt practices, the contractor shall promptly reimburse and indemnify WHO for such resources, assets and/or funds (including any liability arising from such use).

9. Tolérance zéro pour l'exploitation et les abus sexuels, le harcèlement sexuel ainsi que toute autre forme de comportement abusif. L'OMS applique la tolérance zéro en matière d'exploitation et d'abus sexuels, de harcèlement sexuel et de toute autre forme de comportement abusif. À cet égard et sans limiter la portée de toute autre disposition du présent accord:

- chaque Personne Morale garantit: (i) qu'elle prendra toutes les mesures raisonnables et appropriées pour prévenir tout acte d'exploitation ou d'abus sexuels tels que décrits dans la directive de l'OMS sur la protection contre l'exploitation et les abus sexuels, et/ou tout acte de harcèlement sexuel ou de toute autre forme de comportement abusif tels que décrits dans la Politique de l'OMS relative à la prévention et la lutte contre les comportements abusifs par l'un quelconque de ses employés et toute autre personne physique ou morale engagée ou autrement utilisée pour exécuter le travail prévu au titre du présent accord; et (ii) qu'elle signalera immédiatement à l'OMS et donnera suite à toute violation réelle ou présumée de l'une ou l'autre de ces Politiques dont elle a connaissance conformément à leurs dispositions respectives; et
- chaque Personne Physique garantit: (i) qu'elle n'adoptera aucun comportement qui relèverait de l'exploitation ou d'abus sexuels tels que décrits dans la directive de l'OMS sur la protection contre l'exploitation et les abus sexuels et/ou du harcèlement sexuel ou de toute autre forme de comportement abusif tels que décrits dans la Politique de l'OMS relative à la prévention et la lutte contre les comportements abusifs; et (ii) qu'elle signalera immédiatement à l'OMS toute violation réelle ou présumée de l'une ou l'autre de ces Politiques dont la Personne Physique a connaissance conformément à leurs dispositions respectives.

10. Déclaration relative à l'industrie du tabac/de l'armement. Il peut être demandé aux Personnes Morales de déclarer leurs éventuelles relations avec l'industrie du tabac et/ou de l'armement en remplissant la déclaration requise par l'OMS relative à l'industrie du tabac/de l'armement. Dans les cas où l'OMS demande une telle déclaration, la Personne Morale s'engage à ne pas autoriser le commencement des travaux au titre de l'accord tant que l'OMS n'a pas évalué les informations communiquées et confirmé par écrit à la Personne Morale que ces travaux peuvent commencer.

11. Anti-terrorisme et sanctions de l'ONU, fraude et corruption. Le contractant garantit pour toute la durée de l'accord:

- (i) qu'il n'est ni ne sera impliqué à l'égard de, ni associé à, aucune personne ou entité que le régime de sanctions du Conseil de sécurité de l'ONU a désignée comme étant associée au terrorisme, qu'il ne fera aucun paiement à, ou ne soutiendra d'aucune autre manière une telle personne ou entité, et qu'il ne conclura aucune relation d'emploi ni aucune autre relation contractuelle avec une telle personne ou entité;
- (ii) qu'il ne prendra part à aucune pratique frauduleuse ou de corruption telles que définies dans la Politique OMS de prévention, de détection et de répression de la fraude et de la corruption en lien avec l'exécution de l'accord;
- (iii) qu'il prendra toutes les mesures nécessaires pour empêcher le financement du terrorisme et/ou toute pratique frauduleuse ou de corruption telle que mentionnée ci-dessus en lien avec l'exécution de l'accord; et
- (iv) qu'il rapportera immédiatement à l'OMS, par le biais du service de signalement des problèmes d'intégrité de l'OMS ou directement auprès du Bureau des services de contrôle interne (IOS), toutes les allégations crédibles de pratique frauduleuse ou de corruption réelle ou présumée, telle que définie dans la Politique OMS de prévention, de détection et de répression de la fraude et de la corruption dont il a connaissance et qu'il réagira, de manière appropriée et dans un délai convenable, à de telles allégations conformément à ses règles, règlements, politiques et procédures respectives. Les informations pertinentes concernant la nature de toutes allégations crédibles de violations réelles ou présumées ainsi que les détails concernant la répression envisagée et le résultat d'une telle répression, doivent être communiqués et coordonnés avec l'OMS, étant entendu que, sous réserve des dispositions de la Politique OMS de prévention, de détection et de répression de la fraude et de la corruption, l'anonymat et les droits à une procédure équitable des personnes concernées seront respectés.

Dans l'éventualité où il s'avère que des ressources, biens et/ou sommes d'argent octroyées ou acquises par le contractant en vertu de l'accord ont été utilisées pour financer, appuyer ou mener toute activité terroriste ou toute pratique frauduleuse ou de corruption par le contractant, ses employés ou toute autre personne physique ou morale engagée ou autrement utilisée pour exécuter les travaux en vertu de cet accord, le contractant remboursera immédiatement et indemnifiera l'OMS d'un montant équivalent à de telles ressources, biens et/ou sommes d'argent (y compris en cas d'action en responsabilité qui découlerait d'une telle utilisation).

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Registrar
The IHMR University
1, Prabhu Dayal Marg
Near Sangner Airport, Jaipur-302029



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**GLOBAL
PROCUREMENT AND
LOGISTICS**

Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

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12 Breach of essential terms. The contractor acknowledges and agrees that each of the provisions of general conditions 8, 9, 10 and 11 above constitutes an essential term of this agreement, and that in case of breach of any of these provisions, WHO may, in its sole discretion, decide to:

- (i) terminate this agreement, and/or any other contract concluded by WHO with the contractor, immediately upon written notice to the contractor, without any liability for termination charges or any other liability of any kind; and/or
- (ii) exclude the contractor from participating in any ongoing or future tenders and/or entering into any future contractual or collaborative relationships with WHO.

WHO shall be entitled to report any violation of such provisions to WHO's governing bodies, other UN agencies, and/or donors.

13 Termination. WHO may terminate this agreement or any part thereof with immediate effect (in addition to any other rights or remedies to which WHO may be entitled, including the right to claim damages), on written notice to the contractor if the contractor is:

- (i) in breach of any material obligation(s) under this agreement and, to the extent such breach is capable of being remedied, fails to correct such breach within a period of thirty (30) days after having received a written notification to that effect from WHO; or
- (ii) adjudicated bankrupt or formally seeks relief of its financial obligations.

14 Use of WHO name and emblem. Without WHO's prior written approval, the contractor shall not, in any statement or material of an advertising or promotional nature, refer to this agreement or the contractor's relationship with WHO, or otherwise use the name (or any abbreviation thereof) and/or emblem of the World Health Organization.

15 Publication of agreement. Subject to considerations of confidentiality, WHO may acknowledge the existence of this agreement to the public and publish and/or otherwise publicly disclose the contractor's name and for Company Contractors, the country of incorporation, general information with respect to the work described herein and the agreement's value. Such disclosure will be made in accordance with WHO's Information Disclosure Policy and shall be consistent with the terms of this agreement.

16 Audit and investigations. WHO may request a financial and operational review or audit of the work performed by Company Contractors under this agreement, to be conducted by WHO and/or parties authorized by WHO, and the Company Contractor undertakes to facilitate such review or audit. This review or audit may be carried out at any time during the implementation of the work performed under this agreement, or within five years of completion of the work. In order to facilitate such financial and operational review or audit, the Company Contractor shall keep accurate and systematic accounts and records in respect of the work performed under this agreement. Similarly, WHO may initiate an investigation into credible allegations of fraud and corruption and other forms of misconduct based on information received in accordance with its respective policies, procedures and rules.

In this context, the Company Contractor shall make available, without restriction, to WHO and/or parties authorized by WHO:

- (i) the Company Contractor's books, records and systems (including all relevant financial and operational information) relating to this agreement; and
- (ii) reasonable access to the Company Contractor's premises and personnel.

The Company Contractor shall provide satisfactory explanations to all queries arising in connection with the aforementioned audit and access rights.

WHO may request the Company Contractor to provide complementary information about the work performed under this agreement that is reasonably available, including the findings and results of an audit (internal or external) conducted by the Company Contractor and related to the work performed under this agreement.

17 Surviving provisions. Those provisions of this agreement that are intended by their nature to survive its expiration or earlier termination shall continue to apply.

18 Settlement of disputes. Any matter relating to the interpretation or application of this agreement which is not covered by its terms shall be resolved by reference to Swiss law. Any dispute relating to the interpretation or application of this agreement shall, unless amicably settled, be subject to conciliation. In the event of failure of the latter, the dispute shall be settled by arbitration. The arbitration shall be conducted in accordance with the modalities to be agreed upon by the parties or, in the absence of agreement, with the Rules of Arbitration of the International Chamber of Commerce. The parties shall accept the arbitral award as final.

12 Violation de clauses essentielles. Le contractant reconnaît et accepte que chacune des dispositions des conditions générales 8, 9, 10 et 11 ci-dessus constitue une clause essentielle du présent accord, et qu'en cas de manquement à l'une quelconque de ces dispositions, l'OMS peut, à sa seule discrétion, décider:

- (i) de résilier immédiatement cet accord, et/ou tout autre contrat conclu par l'OMS avec le contractant, moyennant une notification écrite adressée au contractant, sans être redevable d'aucune pénalité au titre d'une telle résiliation et sans que sa responsabilité ne soit engagée d'une quelconque manière que ce soit; et/ou
- (ii) d'exclure le contractant de toute participation à des appels d'offres en cours ou à venir et/ou de toute relation contractuelle ou de collaboration future avec l'OMS.

L'OMS sera en droit de rapporter toute violation de ces dispositions aux organes directeurs de l'OMS, aux autres organismes des Nations Unies et/ou aux donateurs.

13 Résiliation. L'OMS peut résilier avec effet immédiat le présent accord ou toute partie de celui-ci (en plus de tous les autres droits ou recours dont l'OMS peut se prévaloir, y compris celui de réclamer des dommages-intérêts), moyennant une notification écrite adressée au contractant, si ce dernier:

- (i) est en violation d'une (ou plusieurs) obligation(s) importante(s) du présent accord et, dans le cas d'une violation susceptible d'être réparée, manque de remédier à une telle violation dans les trente (30) jours suivant la réception d'une notification écrite de l'OMS envoyée à cet effet; ou
- (ii) s'est déclaré en faillite ou a demandé officiellement à être exonéré de ses obligations financières.

14 Utilisation du nom et de l'emblème de l'OMS. Le contractant n'a pas le droit, dans aucune déclaration ni aucun support à caractère publicitaire ou promotionnel, de faire référence au présent accord ou à sa relation avec l'OMS, ni d'utiliser d'une autre manière le nom (ou toute abréviation de celui-ci) et/ou l'emblème de l'Organisation mondiale de la Santé, sans l'autorisation écrite préalable de l'OMS.

15 Publication de l'accord. Sous réserve de considérations relatives à la confidentialité, l'OMS a le droit de divulguer l'existence de cet accord et de publier, et/ou rendre public, d'une autre manière, le nom du contractant ainsi que, le pays d'enregistrement si le contractant est une Personne Morale, des informations générales concernant les travaux décrits dans le présent accord et la valeur de l'accord. Cette divulgation se fera conformément à la politique de l'OMS sur la divulgation des informations et aux dispositions du présent accord.

16 Audit et enquêtes. L'OMS peut demander qu'un examen ou une vérification de type financier et opérationnel des travaux effectués par les Personnes Morales en vertu du présent accord soit effectué(e) par l'OMS et/ou par des parties autorisées par l'OMS, et la Personne Morale s'engage à faciliter cet examen ou cette vérification. Cet examen ou cette vérification peut être effectué(e) à tout moment pendant l'exécution des travaux effectués au titre du présent accord, ou dans les cinq ans suivant l'achèvement des travaux. Afin de faciliter cet examen ou cette vérification de type financier et opérationnel, la Personne Morale doit tenir des comptes et des registres précis et systématiques sur les travaux effectués en vertu du présent accord.

De même, l'OMS peut ouvrir une enquête sur les allégations crédibles de fraude et de corruption et toutes les autres formes de faute grave sur la base des informations reçues conformément à ses politiques, procédures et règles applicables.

Dans ce cadre, la Personne Morale doit mettre à la disposition de l'OMS et/ou des parties autorisées par l'OMS, sans restriction:

- (i) les livres, les archives et les systèmes de la Personne Morale concernant le présent accord (y compris l'ensemble des informations financières et opérationnelles pertinentes); et
- (ii) un accès raisonnable aux locaux et au personnel de la Personne Morale.

La Personne Morale doit fournir des explications satisfaisantes en réponse à toutes les questions découlant de la vérification et des droits d'accès susmentionnés.

L'OMS peut demander à la Personne Morale de lui communiquer des informations complémentaires concernant les travaux exécutés au titre du présent accord qui sont raisonnablement à sa disposition, y compris les conclusions et les résultats d'une vérification (interne ou externe) effectuée par la Personne Morale au sujet des travaux exécutés au titre du présent accord.

17 Dispositions restant en vigueur après la fin du contrat. Les dispositions du présent accord qui sont, de par leur nature, destinées à survivre à l'expiration ou à la résiliation anticipée dudit accord continueront de s'appliquer.

18 Règlement des différends. Toute question concernant l'interprétation ou l'application du présent accord que les dispositions de ce dernier ne permettent pas de résoudre doit être



**World Health
Organization**

**AGREEMENT FOR
PERFORMANCE OF WORK
ACCORD POUR
EXECUTION DE TRAVAUX**

19. Privileges and immunities. Nothing contained in or relating to this agreement shall be deemed to constitute a waiver of any of the privileges and immunities enjoyed by WHO and/or as submitting WHO to any national court jurisdiction.

**GLOBAL
PROCUREMENT AND
LOGISTICS**

Global Service Centre
Block 3510
Jalan Teknokrat 6
63000 Cyberjaya
MALAYSIA
gsc-procurement@who.int

WHO Reference/ Référence OMS

WHO Registration	2023/1425695-0
Purchase Order	203324976
Unit Reference	SDL

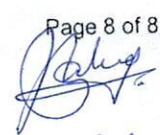
résolue par référence au droit suisse. Tout différend relatif à l'application ou à l'interprétation du présent accord qui n'aurait pu être résolu à l'amiable fera l'objet d'une conciliation. En cas d'échec de celle-ci, le différend sera réglé par arbitrage. Les modalités de l'arbitrage seront convenues entre les parties ou, en l'absence d'accord, déterminées selon le Règlement d'arbitrage de la Chambre de Commerce internationale. Les parties reconnaissent que la sentence arbitrale sera finale.

19. Privilèges et immunités. Aucun des termes du présent accord ne sera considéré comme constituant une renonciation à quelque privilège ou immunité que ce soit dont jouit l'OMS en vertu du droit national ou international et/ou interprété comme une soumission de l'OMS à la compétence d'une quelconque juridiction nationale.

AGREEMENT FOR PERFORMANCE OF WORK

Sensitivity: Internal & Restricted

Page 8 of 8


Registrar
The IIMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

#	Programme Title	Revenue (In Rs.)	Remark
13	Public Health Management for District and Block Level Officials (Cohort -1)	9,24,000	

#	Programme Title	Revenue (In Rs.)	Remark
14	Public Health Management for District and Block Level Officials (Cohort -2)	8,58,000	


 Registrar
 The IIHMR University
 1, Prabhu Dayal Marg
 Near Sanganer Airport, Jaipur-302029

IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Page : 1

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP14 : ODISHA - TRAINING OF DLC & BLC OFFICER B1

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		0.00
		OP. BALANCE B/F :		
13-Feb-2024	MDP/2023-24/45			924000.00
Proj : MDP14 : ODISHA - TRA CC : COMMON Budget : COMMON				
DIRECTOR SIH&FW, ODISHA: BEING INVOICE RAISED FOR				
28 NOS OF PARTICIPANTS				
ON COMPLETION OF MDP ON PUBLIC HEALTH MANAGEMENT				
FOR DISTRICT AND BLOCK				
LEVEL COMMUNICATION OFFICER SCHEDULED FROM 2ND TO				
6TH FEBRUARY, 2024 AT				
IIHMR UNIVERSITY JAIPUR AMOUNT OF RS. 33,000/-				
PER PARTICIPANTS TOTAL				
AMOUNT OF RS. 9,24,000/-ADD: GST @ 18% OF RS. 1				
66,320/-, TOTAL AMOUNT OF				
RS. 10,90,320/- ADJUSTED IN THE A/C.				
TOTAL			0.00	924000.00
CLOSING BALANCE				924000.00 Cr




Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP15 : ODISHA - TRAINING OF DLC & BLC B2****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F : 0.00
19-Feb-2024	MDP/2023-24/46			858000.00
Proj : MDP15 : ODISHA - TRA CC : COMMON Budget : COMMON				
DIRECTOR SIH&FW, ODISHA: BEING INVOICE RAISED FOR				
26 NOS OF PARTICIPANTS				
ON COMPLETION OF MDP ON PUBLIC HEALTH MANAGEMENT				
FOR DISTRICT AND BLOCK				
LEVEL COMMUNICATION OFFCIE SCHEDULED FROM 16TH TO				
20TH FEBRUARY,2024 AT				
IIHMR UNIVERSITY JAIPUR AMOUNT OF RS. 33,000/-				
PER PARTICIPANTS TOTAL				
AMOUNT OF RS. 8,58,000/-ADD: GST @ 18% OF RS. 1				
54,440/-, TOTAL AMOUNT OF				
RS. 10,12,440/- ADJUSTED IN THE A/C.				
TOTAL			0.00	858000.00
CLOSING BALANCE				858000.00 Cr

**Registrar****The IIHMR University**

1, Prabhu Dayal Marg

Near Sanganer Airport, Jaipur-302029

DIRECTORATE OF STATE INSTITUTE OF HEALTH & FAMILY WELFARE, ODISHA

Nayapalli, Bhubaneswar - 751012

☎: - (0674) 2394336, 2395338, Fax: 2391954

E-mail :- sihfwodisha@gmail.com, orsihttraining@gmail.com, sihfwodisha@nic.in

Letter No. 162 SIH&FW- Trg.-0002/23 Bhubaneswar Date 12/01/2023

To

All the Chief District Medical & Public Health Officers,
Odisha

Sub: 5 days Public Health Management Training of District and Block
Level Communication Officer

Ref:- Approved by Govt. OSWAS Noting - 37 and E-mail received on 06.05.2023 from
President, IIHMR University.

Madam/Sir,

With reference to subject cited above, It is to inform you that State Institute of Health & Family Welfare (SIH&FW) Odisha is going to organize five days training programme of district and block level communication officers on Public Health Management and health communication at Indian Institute Health Management and Research(IIHMR), Jaipur. The following scheduled is given below:

1. Batch-I: 2nd Feb to 6th Feb 2024
Arrival at IIHMR, Jaipur : 1st February 2024
Training at IIHMR Jaipur: 2nd Feb to 6th Feb 2024
Return from IIHMR, Jaipur: 6th / 7th Feb 2024
2. Batch-II: 16th to 20th February 2024
Arrival at IIHMR, Jaipur : 15th February 2024
Training at IIHMR Jaipur: 16th to 20th February 2024
Return from IIHMR, Jaipur: 20th / 21st February 2024

List of nominated participants of batch -I and batch -II are enclosed herewith for your reference.

You are requested to depute your DPHCO, ADPHCO, PHEO of your district to attend the above mentioned training programme as per scheduled date & time. TA/DA will be admissible as per the Govt. norms. All the Officers should avail public transport (Train) and travel through economic class(3rd AC) and produce their original actual fair ticket (to & fro) towards their TA claim from this Directorate. Reimbursement of DOL voucher of Government vehicle or rent of hire vehicle will not be entertained. The participants are requested to carry ID proof for checking in at the hotel (Aadhar card) and photocopy of Bank Pass book. For further details please contact Ms. Kirti Agrawal, Manager Strategic Partnership, IHMR University - 9314938423.

Yours Sincerely,

Director

State Institute of Health & Family Welfare, Odisha
Contd...


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

Memo No. 163

Copy forwarded to all the nominated DPHCO & ADPHCO, PHEO Odisha of districts for information and with request to attend the above mentioned training programme as per scheduled date & time.

Director

State Institute of Health & Family Welfare, Odisha

Memo No. 164

Copy forwarded to the Director, IIHMR University, Jaipur, Rajasthan for information and it is requested to ensure required arrangements for the training programme (lodging, boarding and course materials) and raise the invoice in favor of Director, SIH&FW, Odisha after completion of the training programme and submit invoice to undersigned.

Director

State Institute of Health & Family Welfare, Odisha

Memo No. 165

Copy forwarded to the ADPHCO(FW) (O)/ DPMU of all districts for information and necessary action.

Director

State Institute of Health & Family Welfare, Odisha

Memo No. 166

Copy forwarded to Mr. Sugata Roy, SBC Specialist, UNICEF for information and necessary action.

Director

State Institute of Health & Family Welfare, Odisha

Memo No. 167

Copy to the Jt. Director (HP/BCC)-Cum- DDO / Section Officer / Technical Officer / Accountant Govt. / Budget Asst., SIH&FW(O), BBSR for information and necessary action.

Director

State Institute of Health & Family Welfare, Odisha

Memo No. 168

Copy forwarded to the DHS(O)/ DFW(O)/ DPH(O)/ DMET(O) / Director, Nursing, Odisha for information and necessary action.

Director

State Institute of Health & Family Welfare, Odisha

Memo No. 169

Copy submitted to the Mission Director, NHM, Odisha for kind information.

Director

State Institute of Health & Family Welfare, Odisha

Memo No. 170

Copy submitted to the P.S. of the Commissioner-Cum- Secretary, Govt. of Odisha, Health & Family Welfare Department, Bhubaneswar for favour of information to the Commissioner-Cum- Secretary.

Director

State Institute of Health & Family Welfare, Odisha



Registrar

The IIHMR University

1, Prabhu Dayal Marg

Near Sanganer Airport, Jaipur-302029

DIRECTORATE OF STATE INSTITUTE OF HEALTH & FAMILY WELFARE, ODISHA

Nayapalli, Bhubaneswar - 751012

☎: - (0674) 2394336, 2395338, Fax: 2391954



E-mail :- sihfwodisha@gmail.com, orsihtraining@gmail.com, sihfwodisha@nic.in

Letter No. 157 SIH&FW- Trg.-0002/23

Bhubaneswar

Date 12/01/2024

To

Dr. P. R. Sodani,
President, IHMR University,
Jaipur, India

Sub: 5 days Public Health Management Training of District and Block Level Communication Officer

Ref:- Approved by Govt. OSWAS Noting - 37 and E-mail received on 06.05.2023 from President, IHMR University.

Madam/Sir,

With reference to subject cited above, It is to inform you that State Institute of Health & Family Welfare (SIH&FW) Odisha is going to organize five days training programme of district and block level communication officers on Public Health Management and health communication at Indian Institute Health Management and Research(IIHMR), Jaipur. The following schedule is given below:

1. Batch-I: 2nd Feb to 6th Feb 2024
Arrival at IIHMR, Jaipur : 1st February 2024
Training at IIHMR Jaipur: 2nd Feb to 6th Feb 2024
Return from IIHMR, Jaipur: 6th / 7th Feb 2024
2. Batch-II: 16th to 20th February 2024
Arrival at IIHMR, Jaipur : 15th February 2024
Training at IIHMR Jaipur: 16th to 20th February 2024
Return from IIHMR, Jaipur: 20th / 21st February 2024

List of nominated participants of batch -I and batch -II are enclosed herewith for your reference.

You are requested to complete the training programme as per the above mentioned dates and schedule. After completion of the training programme, please raise your invoice in favor of Director, SIH&FW(O) for necessary payment. As discussed earlier and mutual consent, the Rs. 33,000/- + 18% GST per person including course fee, lodging, boarding and resource materials. It is also requested to share the session plan prior the training programme.

Thanking you

Yours Sincerely,

Director

State Institute of Health & Family Welfare, Odisha

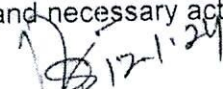
Registrar

The IIHMR University

1, Prabhu Dayal Marg

Near Sangner Airport, Jaipur-302029

Memo No. 158 Date 21/1/2024
Copy to the Jt. Director (HP/BCC)-Cum- DDO / Section Officer / Technical Officer /
Accountant Govt. / Budget Asst., SIH&FW(O), BBSR for information and necessary action.


Director

State Institute of Health & Family Welfare, Odisha

Memo No. 159 Date 21/01/2024
Copy forwarded to the DHS(O)/ DFW(O)/ DPH(O)/ DMET(O) / Director,
Nursing, Odisha for information and necessary action.


Director,

State Institute of Health & Family Welfare, Odisha

Memo No. 160 Date 21/01/2024
Copy submitted to the Mission Director, NHM, Odisha for kind
information.


Director,

State Institute of Health & Family Welfare, Odisha

Memo No. 161 Date 21/1/2024
Copy submitted to the P.S. of the Commissioner-Cum- Secretary, Govt. of Odisha,
Health & Family Welfare Department, Bhubaneswar for favour of information to the
Commissioner-Cum- Secretary.


Director,

State Institute of Health & Family Welfare, Odisha



Registrar

The IIHMR University

1, Prabhu Dayal Marg

Near Sanganer Airport, Jaipur-302029

**List of DPHCO & ADPHCO for Training programme of IHMR on 2nd to 6th February
2024(1st batch)**

Sl. No.	Districts	Designation	Name	Contact No.	Remarks
1	2	3	4	5	6
1	Angul	ADPHCO	Mr. Bharat Ku. Sahu	9439982856	
2	Balasore	DPHCO	Mr. Srikant Sethi	9337821746	
3	Balasore	ADPHCO	Mr. Ramanikanta Bhanja	9439989841	
4	Balangir	DPHCOI/C	Mrs. Ritanjali Mishra	8917599076	
5	Bhadrak	ADPHCO	Mrs. Anita Rani Rout	8249964959	
6	Cuttack	DPHCO	Mrs. Mandakini Behera	9439989998	
7	Deogarh	ADPHCO	Mr. Ganeswar Mohanty	9178529344	
8	Dhenkanal	ADPHCO	Mrs. Bharati Panda	9439981201/82 49480866	
9	Gajapati	ADPHCO	Mrs. Nayana Mallick	9556567326	
10	Ganjam	ADPHCO	Mr. Murtunjay Panigrahi	7978057961	
11	Jagatsinghpur	ADPHCO	Sachala Mohanty	9439991476	
12	Jajpur	DPHCO	Ms. Smrutilata Biswal	9439992619	
13	Jajpur	ADPHCO	Mrs. Sanjukta Panda	9439992402	
14	Jharsuguda	ADPHCO	Mrs Parbati Behera	9439992524/ 6371572645	
15	Kandhamal	ADPHCO	Mr. Dhamendra Tandi	9439988089	
16	Keonjhar	ADPHCO	Mr. Dhanuram Murmu	7008287133	
17	Baragarh	DPHCOI/C	Prakash Chandra Mohapatra	9439982352	
18	Khurda	ADPHCO	Mr. Rabindra Kumar Paramanik	7978222617	
19	Koraput	ADPHCO	Mr. Subhanarayan Nayak	8327756432	
20	Nawarangpur	ADPHCO	Mr. Ramahari Panda	9438187449	
21	Nayagarh	ADPHCO	Mr. Ashok Kumar Sahoo	9439991506	
22	Nuapada	ADPHCO	Mr. Kishor Chandra Patel	6372810781	
23	Puri	DPHCO	Mr. Rabinda Kumar Pradhan	9937740445	
24	Rayagada	ADPHCO	Mr. Benudhar Nayak	9438272615	
25	Sambalpur	ADPHCO	Mr. Parameswar Biswal	8637228093	
26	Sonepur	ADPHCO	Brundaban Sahoo	9437637916	
27	Sundargarh	DPHCO	Mr. Mahendra Bagh	9439993009	
28	Sundargarh	ADPHCO	Mr. Tiramani Pradhan	9439993008	

Director
SIH&FW(Odisha)


Registrar
The IHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

**List of DPHCO & ADPHCO for Training programme of IHMR on 16th to 20th Febuary
2024(2nd batch)**

Sl. No.	District	Name of Block	Name of PHEO	Contact No.	Remarks
1	Angul	Godibandha	Abhaya Ku. Samal	9178613518	
2	Balasore	Remuna	Sultan ali	9439980770	
3	Baragarh	Bhukte	Sudam Ch. Panigrahi	9439981515	
4	Balangir	Jamugaon	Ananda Mishra	9937616316	
5	Cuttack	Mahanga	Sudhansu Das	9438507950	
6	Gajapati	Gurandi	Mamata Padhi	9439418091	
7	Ganjam	Kodala	Kabi Das	9439998738	
8	Jagatsingpur	Baridi	Bhawani Sankar Halder	9439991945	
9	Jajpur	Dharmasala	Sabitarani Mohanty	9178416134	
10	Jharsuguda	Kolabira	Santan Bag	9439986836	
11	Kalahandi	Narla	Bimal Chandra Deep	8328874343	
12	Kandhamal	Phulbani	Jyotsnarani Mohanty	9439988596	
13	Khurdha	Khurdha	Prasanta Kumar Pradhan	9437171185	
14	Khurdha	Haladia	Ashotosh Mohanty	7008109254	
15	Keonjhar	Basudevpur	Sanjurani Panda	9439986717	
16	Koraput	Laxmipur	Gitanjali Das	9439990664	
17	Malkanagiri	Malkanagiri	Shyama Sundar Majhi	8455970691	
18	Mayurbhanj	K.C. Pur	Kishore Kabi	9437453586	
19	Nuapada	Khariar Road	Chandni Kishan	7751974880	
20	Puri	Chandanpur	Sanjukta Mishra	8114936111	
21	Rayagada	Bissam Katak	Jyotsna Moharana	9439983517	
22	Sonepur	Naiknalli	Pradyumna Kumar Sahoo	9437637916	
23	Sundargarh	Sargipali	Deepak Sharma	9439993379	
24	State	State	Chakradhar Sahu	9438547470	
25	Mayurbhanj	DPHCOI/C	Satyajit Das	8327743585	
26	Kalahandi	DPHCO I/C	Mrs Bharati Barhma	9439980010	

12.1.24
Director
SIH&FW(Odisha)

Kalag
Registrar
The IHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

**Capacity Building for the Link Workers Scheme and Targeted Intervention (TI)
Project Functionaries in Rajasthan**

Particular	Total Sanctioned amount as per MOU	GST	Total Amount
Total Sanctioned amount	32,70,606	5,88,709	38,59,315
UC submitted in F.Y. 2023-24	17,28,406	3,11,113	20,39,519

Particular	Revenue Booked	GST	TOTAL
1st Batch for F.Y. 2023-24	4,63,474	83,425	5,46,899
2nd Batch for F.Y. 2023-24	2,24,412	40,394	2,64,806
3rd Batch for F.Y. 2023-24	2,17,764	39,198	2,56,962
4th Batch for F.Y. 2023-24	4,32,297	77,813	5,10,110
5th Batch for F.Y. 2023-24	3,90,459	70,283	4,60,742
Total	17,28,406	3,11,113	20,39,519


Registrar
 The IHMR University
 1, Prabhu Dayal Marg
 Near Sanganer Airport, Jaipur-302029

Ref: IIHMR/Act/RSACS/01
Date: 10/04/2024



Dr Shyam Sundar Agarwal
Project Director -RSACS,
Directorate of Medical and Health Services, Swasthya Bhavan,
C Scheme, Ashok Nagar,
Jaipur, Rajasthan-302005

Subject: - Down Training of TI NGO/LWS Staff Under Rajasthan State Aids Control Society/NACO From 19-02-2024 to 22-03-2024. Cadre: ORW(FSW)/PE (FSW)/PM/M & E

Ref. No.: Your letter No.-AIDS/T. I (136)/2024/158. Dated: 29/01/2024.

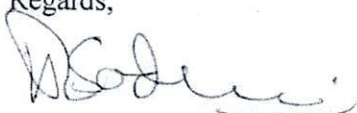
Dear Sir,

With reference to the above-mentioned subject, please find enclosed herewith copies of the Utilisation Certificate & Statement of Expenditure for the training of TI NGO and LWS Staff Conducted by Kshamta Kendra, IIHMR University, Jaipur from 19.02.2024 to 22.03.2024.

The training for the following batches were successfully completed as per the sanction received from RSACS via letter no. AIDS/T. I (136)/2024/158. dated 29/01/2024.

Cadre	Batch No.	Training Period	No. of Participants attended training	Total Amount Utilised (Rs.)	Statement of Expenditure (SOE)
ORW	1	19.02.2024 to 23.02.2024	34 Participants	5,46,899	Annexure I
PE	2	26.02.2024 to 28.02.2024	26 Participants	2,64,806	Annexure II
PE	3	04.03.2024 to 06.03.2024	23 Participants	2,56,962	Annexure III
PM	4	18.03.2024 to 22.03.2024	31 Participants	5,10,110	Annexure IV
M & E	5	18.03.2024 to 22.03.2024	27 Participants	4,60,742	Annexure V
Total			141 Participants	20,39,519	

Regards,


Dr. P. R. Sodani
President,
IIHMR University Jaipur

Enclosers:

1. Training Report of all batches
2. Attendance sheets
3. Utilisation Certificate
4. SOE along with copies of bills


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

1, Prabhu Dayal Marg, Near Sanganer Airport, Jaipur- 302029, Rajasthan, India.

Ph.: 0141- 3924700, 2791431- 32, Fax: 0141 3924738, E-mail: iihmr@iihmr.edu.in, Web.: www.iihmr.edu.in

क्रमांक संख्या: आईआईएचएमआर/एसीटी/01

दिनांक: 10/04/2024

निदेशक,

एड्स परियोजना निदेशक

राजस्थान स्टेट एड्स कंट्रोल सोसायटी,

निदेशालय, चिकित्सा एवं स्वास्थ्य सेवाएँ,

स्वास्थ्य भवन, तिलक मार्ग, सी-स्कीम, जयपुर।

“उपयोगिता प्रमाण पत्र”

प्रमाणित किया जाता है कि राजस्थान स्टेट एड्स कंट्रोल सोसायटी, जयपुर कि वित्तीय एवं प्रशासनिक स्वीकृति क्रमांक एड्स/टी.आई (136)/2024/158 दिनांक 29/01/2024 द्वारा वित्तीय वर्ष 2023-24 में टी.आई. एन.जी. .ओ. के ओ.आर.डब्ल्यू. एवं पीयर एज्यूकेटर एवं प्रोग्राम मैनेजर एवं मोनीटरिंग आफिसर के पाँच बैच के प्रशिक्षण हेतु कुल राशि 32,70,606/- अक्षरे (बत्तीस लाख सत्तर हजार छह सौ छह रुपये मात्र) की स्वीकृति क्षमता केन्द्र आई.आई.एच.एम.आर. यूनिवर्सिटी, जयपुर को प्रदान की गई।

उक्त पाँच बैचों के प्रशिक्षण हेतु कुल राशि 32,70,606/- अक्षरे (बत्तीस लाख सत्तर हजार छह सौ छह रुपये मात्र) के विरुद्ध राशि 20,39,519/- (अक्षरे बीस लाख उनतालिस हजार पांच सौ उन्नीस रुपये मात्र) का व्यय नियमानुसार प्रशिक्षण मदों में राजस्थान स्टेट एड्स कंट्रोल सोसायटी के निर्देशानुसार कर लिया गया है।

उपरोक्त स्वीकृति में से अग्रिम राशि कुल 16,35,303/- अक्षरे (सोलह लाख पैंतीस हजार तीन सौ तीन रुपये मात्र) संस्था को दिनांक 08/02/2024 को प्राप्त हो चुकी है। शेष राशि 4,04,216/- अक्षरे (चार लाख चार हजार दो सौ सोलह रुपये मात्र) का भुगतान किया जाना है।

बैच एवं मद वार व्यय राशि का विवरण संलग्न किया गया है। अतः आपसे निवेदन है कि शेष राशि का भुगतान करने की कृपा करे।


(डॉ. रत्ना वर्मा)

प्रोग्राम मैनेजर

क्षमता केन्द्र- आई.आई.एच.एम.आर. यूनिवर्सिटी, जयपुर



Registrar


(श्री प्रसून जैन)

चिफ फाईनेंस एवं एकाउन्ट्स ऑफिसर

आई.आई.एच.एम.आर. यूनिवर्सिटी, जयपुर

Date 10-04-2024

Annexure - I

Statement of Expenditure

5 Days Down Training of TI NGO and LWS Staff

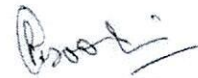
Batch -1, Cadre - ORW, Typology - FSW

Training Period From 19-02-2024 To 23-02-2024

Sr. No.	Head	Actual Expenses	Annexure
1	Travel Allowance (TA)		
	Travel to and from Jaipur (as per Actuals) of Participants	34,516	A
	Travel to and from Jaipur (as per Actuals) of Resource Person	1,806	B
2	Local Travel		
	Local Travel to and from IIHMR/Station of Participants	16,320	A
	Local Travel to and from IIHMR/Station of Resource Person	1,000	B
3	Accommodation		
	Accommodation of Participants	2,06,400	C
	Accommodation of Resource Person	3,200	D
4	Food Allowance (FA)		
	Food Allowance of Participants, Others & Resource Person	97,797	E
5	Honorarium for Trainers/Resource Person	21,000	B
6	Stationary and Training Material	6,435	F
7	Hiring of Venue	55,000	G
8	Hiring of Audio - Visual Equipment's	20,000	G
9	Total	4,63,474	
10	Add: GST @ 18%	83,425	
11	Grand Total	5,46,899	


 (Dr. Ratna Verma)
 Programme Manager
 Kshamta Kendra - IIHMR University Jaipur




 Mr. Prasoon Jain
 Chief Finance and Account Officer
 IIHMR University


 Registrar
 The IIHMR University
 1, Prabhu Dayal Marg
 Near Sangner Airport, Jaipur-302029

Date 10-04-2024

Annexure - II

Statement of Expenditure

3 Days Down Training of TI NGO and LWS Staff

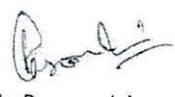
Batch -2, Cadre - PE, Typology - FSW

Training Period From 26-02-2024 To 28-02-2024

Sr. No.	Head	Amount	Annexure
1	Travel Allowance (TA)		
	Travel to and from Jaipur (as per Actuals) of Participants	23,759	A
	Travel to and from Jaipur (as per Actuals) of Resource Person	1,306	B
2	Local Travel		
	Local Travel to and from IIHMR/Station of Participants	12,000	A
	Local Travel to and from IIHMR/Station of Resource Person	1,000	B
3	Accommodation		
	Accommodation of Participants	81,600	C
	Accommodation of Resource Person	3,200	D
4	Food Allowance (FA)		
	Food Allowance of Participants, Others & Resource Person	42,357	E
5	Honorarium for Trainers/Resource Person	10,500	B
6	Stationary and Training Material	3,690	F
7	Hiring of Venue	33,000	G
8	Hiring of Audio - Visual Equipment's	12,000	G
9	Total	2,24,412	
10	Add: GST @ 18%	40,394	
11	Grand Total	2,64,806	


 (Dr. Ratna Verma)
 Programme Manager
 Kshamta Kendra - IIHMR University Jaipur




 Mr. Prasoon Jain
 Chief Finance and Account Officer
 IIHMR University Jaipur


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 1, Prabhu Dayal Marg
 Near Sanganer Airport, Jaipur-302029

Date 10-04-2024

Annexure - III

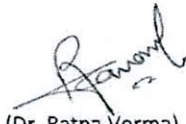
Statement of Expenditure

3 Days Down Training of TI NGO and LWS Staff

Batch -3, Cadre - PE, Typology - FSW

Training Period From 04-03-2024 To 06-03-2024

Sr. No.	Head	Amount	Annexure
1	Travel Allowance (TA)		
	Travel to and from Jaipur (as per Actuals) of Participants	20,100	A
	Travel to and from Jaipur (as per Actuals) of Resource Person	1,306	B
2	Local Travel		
	Local Travel to and from IIHMR/Station of Participants	11,500	A
	Local Travel to and from IIHMR/Station of Resource Person	1,000	B
3	Accommodation		
	Accommodation of Participants	83,200	C
	Accommodation of Resource Person	3,200	D
4	Food Allowance (FA)		
	Food Allowance of Participants, Others & Resource Person	37,679	E
5	Honorarium for Trainers/Resource Person	10,500	B
6	Stationary and Training Material	4,279	F
7	Hiring of Venue	33,000	G
8	Hiring of Audio - Visual Equipment's	12,000	G
9	Total	2,17,764	
10	Add: GST @ 18%	39,198	
11	Grand Total	2,56,962	



(Dr. Ratna Verma)

Programme Manager

Kshamta Kendra - IIHMR University Jaipur



Mr. Prasoon Jain

Chief Finance and Account Officer
IIHMR University

Registrar

The IIHMR University

1, Prabhu Dayal Marg

Near Sanganer Airport, Jaipur-302029

1, Prabhu Dayal Marg, Near Sanganer Airport, Jaipur- 302029, Rajasthan, India.

Ph.: 0141- 3924700, 2791431- 32, Fax: 0141 3924738, E-mail: iihmr@iihmr.edu.in, Web.: www.iihmr.edu.in

Date 10-04-2024

Annexure - IV

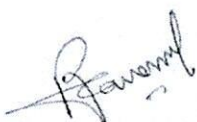
Statement of Expenditure

5 Days Down Training of TI NGO and LWS Staff

Batch -4, Cadre - PM, Typology -

Training Period From 18-03-2024 To 22-03-2024

Sr. No.	Head	Amount	Annexure
1	Travel Allowance (TA)		
	Travel to and from Jaipur (as per Actuals) of Participants	32,258	A
	Travel to and from Jaipur (as per Actuals) of Resource Person	1,806	B
2	Local Travel		
	Local Travel to and from IIHMR/Station of Participants	15,000	A
	Local Travel to and from IIHMR/Station of Resource Person	1,000	B
3	Accommodation		
	Accommodation of Participants	1,85,600	C
	Accommodation of Resource Person	6,400	D
4	Food Allowance (FA)		
	Food Allowance of Participants, Others & Resource Person	93,345	E
5	Honorarium for Trainers/Resource Person	17,500	B
6	Stationary and Training Material	4,388	F
7	Hiring of Venue	55,000	G
8	Hiring of Audio - Visual Equipment's	20,000	G
9	Total	4,32,297	
10	Add: GST @ 18%	77,813	
11	Grand Total	5,10,110	



(Dr. Ratna Verma)
Programme Manager
Kshamta Kendra - IIHMR University Jaipur




Mr. Praseon Jain
Chief Finance and Account Officer
IIHMR University



Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

Date 10-04-2024

Annexure - V

Statement of Expenditure

5 Days Down Training of TI NGO and LWS Staff

Batch -5, Cadre - M & E, Typology -

Training Period From 18-03-2024 To 22-03-2024

Sr. No.	Head	Amount	Annexure
1	Travel Allowance (TA)		
	Travel to and from Jaipur (as per Actuals) of Participants	25,530	A
	Travel to and from Jaipur (as per Actuals) of Resource Person	1,500	B
2	Local Travel		
	Local Travel to and from IIHMR/Station of Participants	13,500	A
	Local Travel to and from IIHMR/Station of Resource Person	1,000	B
3	Accommodation		
	Accommodation of Participants	1,74,400	C
	Accommodation of Resource Person	-	
4	Food Allowance (FA)		
	Food Allowance of Participants, Others & Resource Person	78,682	D
5	Honorarium for Trainers/Resource Person	17,500	B
6	Stationary and Training Material	3,347	E
7	Hiring of Venue	55,000	F
8	Hiring of Audio - Visual Equipment's	20,000	F
9	Total	3,90,459	
10	Add: GST @ 18%	70,283	
11	Grand Total	4,60,742	



(Dr. Ratna Verma)

Programme Manager

Kshamta Kendra - IIHMR University Jaipur





Mr. Praseon Jain

Chief Finance and Account Officer

IIHMR University



Registrar

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1, Prabhu Dayal Marg

Near Sanganeer Airport, Jaipur-302029

1, Prabhu Dayal Marg, Near Sanganeer Airport, Jaipur- 302029, Rajasthan, India.

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IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
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JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP16 : RSACS-B1 TRG OF ORW(FSW)****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F : 0.00
31-Mar-2024	MDP/2023-24/52			463474.00
Proj : MDP16 : RSACS-B1 TRG CC : COMMON Budget : COMMON				
RAJASTHAN STATE AIDS CONTROL SOCEITY:BEING				
INVOICE RAISED FOR THE TRAINIG OF				
TI NGO & LWS STAFF 1ST BATCH CADRE-ORW, TYPOLOGY				
- FSW SCHEDULED BETWEEN				
FEBRUARY 19-23, 2024. TOTAL NO. OF PARTICPANTS 34				
TOTAL AMOUNT RS. 4,63,474/-				
ADD GST @18% OF RS. 83,425/-TOTAL AMOUNT OF RS. 5				
46,899/-				
TOTAL			0.00	463474.00
CLOSING BALANCE				463474.00 Cr

**Registrar**

The IIHMR University
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IIHMR UNIVERSITY, JAIPUR

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SANGANER AIRPORT
JAIPUR, RAJASTHAN

Page : 1

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP17 : RSACS-B2 TRG OF PE (FSW)

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		
		OP. BALANCE B/F :		0.00
31-Mar-2024	MDP/2023-24/53			224412.00
Proj : MDP17 : RSACS-B2 TRG CC : COMMON Budget : COMMON				
RAJASTHAN STATE AIDS CONTROL SOCEITY:BEING				
INVOICE RAISED FOR THE TRAINIG OF				
TI NGO & LWS STAFF 2ND BATCH CADRE-PE, TYPOLOGY -				
FSW SCHEDULED BETWEEN				
FEBRUARY 26-28, 2024. TOTAL NO. OF PARTICPANTS 25				
TOTAL AMOUNT RS. 2,24,412/-				
ADD GST @18% OF RS. 40,394/-TOTAL AMOUNT OF RS. 2				
64,806/-				
TOTAL			0.00	224412.00
CLOSING BALANCE				224412.00 Cr

**Registrar**

The IIHMR University
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IIHMR UNIVERSITY, JAIPUR

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JAIPUR, RAJASTHAN

Page : 1

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP18: RSACS-B3 TRG OF PE (FSW)

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		0.00
		OP. BALANCE B/F :		217764.00
31-Mar-2024	MDP/2023-24/54			
Proj : MDP18: RSACS-B3 TRG CC : COMMON Budget : COMMON				
RAJASTHAN STATE AIDS CONTROL SOCEITY:BEING INVOICE RAISED FOR THE TRAINIG OF TI NGO & LWS STAFF 3RD BATCH CADRE-PE, TYPOLOGY - FSW SCHEDULED BETWEEN MARCH 04-06, 2024. TOTAL NO. OF PARTICPANTS 23, TOTAL AMOUNT RS. 2,17,764/- ADD GST @18% OF RS. 39,198/-TOTAL AMOUNT OF RS. 2 56,962/-				
		TOTAL	0.00	217764.00
		CLOSING BALANCE		217764.00 Cr




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SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP19 : RSACS B-4 TRG ON PROGRAM MANAGER****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		
		OP. BALANCE B/F :		0.00
31-Mar-2024	MDP/2023-24/55			432297.00
Proj : MDP19 : RSACS B-4 TR CC : COMMON Budget : COMMON				
RAJASTHAN STATE AIDS CONTROL SOCEITY:BEING				
INVOICE RAISED FOR THE TRAINIG OF				
TI NGO & LWS STAFF 4TH BATCH CADRE-PM, SCHEDULED				
BETWEEN MARCH 18-22, 2024.				
TOTAL NO. OF PARTICPANTS 31, TOTAL AMOUNT RS. 4				
32,297/-ADD GST @18% OF				
RS. 77,813/-TOTAL AMOUNT OF RS. 5,10,110/-				
		TOTAL	0.00	432297.00
		CLOSING BALANCE		432297.00 Cr




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IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Page : 1

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

MDP20: RSACS B5- TRG ON M & E

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		0.00
		OP. BALANCE B/F :		0.00
31-Mar-2024	MDP/2023-24/56			390459.00
Proj : MDP20: RSACS B5- TRG CC : COMMON Budget : COMMON				
RAJASTHAN STATE AIDS CONTROL SOCEITY:BEING				
INVOICE RAISED FOR THE TRAINIG OF				
TI NGO & LWS STAFF 5TH BATCH CADRE-M & E,				
SCHEDULED BETWEEN MARCH 18-22, 2024.				
TOTAL NO. OF PARTICPANTS 27, TOTAL AMOUNT RS. 3				
90,459/-ADD GST @18% OF				
RS. 70,283/-TOTAL AMOUNT OF RS. 4,60,742/-				
		TOTAL	0.00	390459.00
		CLOSING BALANCE		390459.00 Cr




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राजस्थान स्टेट एड्स कन्ट्रोल सोसायटी

निदेशालय, चिकित्सा एवं स्वास्थ्य सेवायें

(स्वास्थ्य भवन, तिलक मार्ग, सी-स्कीम, जयपुर)

(फोन नं. 0141-2225532, 2222452)

क्रमांक एड्स/टी.आई.(136)/2024/158

दिनांक २९-०१-२०२४

प्रशासनिक एवं वित्तीय स्वीकृति

टी.आई. अनुभाग वित्तीय वर्ष 2023-24 की अनुमोदित कार्य योजना के मद सं. मद सं. 4.1 में प्रावधानानुसार चयनित क्षमता केन्द्र IIHMR University, Jaipur के जरिये संलग्न प्रशिक्षण कार्यक्रमानुसार टी.आई. एन.जी.ओ. के कार्यरत प्रोग्राम मैनेजर, एम एण्ड ई. ओ.आर.डब्ल्यू व पीयर एज्यूकेटर्स का प्रशिक्षण आयोजित किया जायेगा।

इस क्रम में IIHMR University, 1, Prabhu Dayal Marg, Near Sanganer Airport, Jaipur को संलग्न बजट शीट अनुसार प्रस्तावित प्रशिक्षण हेतु राशि 3270606/- (अक्षरे बत्तीस लाख सत्तर हजार छ. सौ छ. रुपये मात्र) की प्रशासनिक एवं वित्तीय स्वीकृति एतद् द्वारा प्रदान की जाती है।

MOU अनुसार उक्त स्वीकृति की कुल राशि में से 50 प्रतिशत राशि अग्रिम प्रदान किया जाना है तथा शेष राशि का भुगतान व्यय बिल/यूसी. प्राप्ति उपरान्त नियमानुसार भुगतान किया जायेगा।

उक्त स्वीकृत राशि का व्यय बजट शीट अनुसार कर अर्वाधि समाप्ति उपरान्त बिल/यूसी प्रस्तुत करें ताकि समायोजन कर अवशेष राशि जारी की जा सके।

(डॉ. सुशील कुमार परमार)

निदेशक (एड्स) एवं

परियोजना निदेशक - RSACS

क्रमांक एड्स/टी.आई.(136)/2024/158

दिनांक २९-०१-२०२४

प्रतिलिपि निम्न को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित है -

- 1- Dr Ratna Verma, Assistant Professor, School of Development Studies, IIHMR, University, Jaipur
- 2- संयुक्त निदेशक (वित्त), राजस्थान स्टेट एड्स कन्ट्रोल सोसायटी, जयपुर को भेजकर लेख है कि उक्त स्वीकृति के क्रम में 50 प्रतिशत अग्रिम जारी करने की कार्यवाही करे।

निदेशक (एड्स) एवं

परियोजना निदेशक - RSACS

Signature valid

Digitally signed by Dr. Sushil Kumar

Parmar

Designation : Director

Date: 2024.01.25 7:11:57 IST

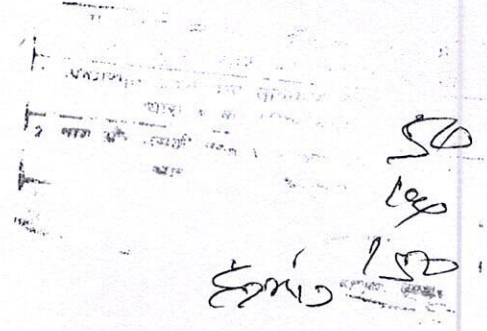
Reason: Approved

Registrar

The IIHMR University

1, Prabhu Dayal Marg

Near Sanganer Airport, Jaipur-302029



Memorandum of Understanding

Between

Rajasthan State AIDS Control Society

Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur 302005

&

IIHMR University

1, Prabhu Dayal Marg, Near Sanganer Airport, Maruti Nagar, Jaipur, Rajasthan 302029

For Implementing

Capacity Building activities for Link Workers Scheme and Targeted Intervention (TI) Project functionaries through "Kshamta Kendra" in the state of Rajasthan

Period

1st January 2024 to 31st December 2024


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

This Memorandum of understanding was made at Jaipur on this 1st Day of January 2024 between IIHMR University which has registered office at 1, Prabhu Dayal Marg, Near Sanganer Airport, Maruti Nagar, Jaipur, Rajasthan 302029, which is registered under Special University Act, Wide reference number Rg. No No.F.2(7) Vidhi/2/2014, PAN Number: AAAJI0480N and Darpan Portal Registration Number: RJ/2018/0208021, hereby referred to as the implementing agency of Kshamta Kendra project and where in Rajasthan State AIDS Control Society(Rajasthan State AIDS Control Society), Department of Health and Family Welfare, Government of Rajasthan with its office at the Swasthya Bhawan, Tilak Marg, C-Scheme, Jaipur 302005 refer as state level nodal agency for the implementation of HIV Prevention and care program in the state of Rajasthan on behalf of the Government of Rajasthan.


Sunil Kumar
Joint Director (TI)


PRESIDENT
THE IIHMR UNIVERSITY
1, PRABHU DAYAL MARG
NEAR SANGANER AIRPORT, JAIPUR 302029

As per Memorandum of Understanding, Rajasthan State AIDS Control Society the nodal agency of the state of Rajasthan will provide a grant to the implementing agency IIHMR University for "Kshamta Kendra" to carry out the capacity-building activities for the Link Workers Scheme and Targeted Intervention Project as per the approval given under Annual Action Plan for the financial year 2023-2024 by National AIDS Control Organization (NACO), New Delhi.

Both organizations hereby agree upon the following:

1. Under the fifth phase of National AIDS Control Programme (NACP), capacity building activities are being implemented under Global Fund grant. SAATHII, a National Level NGO, has been awarded a grant to implement the capacity building for LWS and TI Projects working with HRG populations in India.
2. SAATHII Organization in coordination of State AIDS control Society has selected the implementing agency to run "Kshamta Kendra" for the state of Rajasthan. The Selection process was completed with the active participation of NACO, Rajasthan State AIDS Control Society, NACO nominated external experts, and SAATHII organization.
3. The Admin, Human Resources, and Travel cost for the staff of the Kshamta Kendra will be released by SAATHII, New Delhi to the Implementing Agency.
4. The implementing agency IIHMR University shall collect the LWS and TI HR details from NGOs/CBOs to understand the total training load and to plan training activities.
5. The implementing agency, IIHMR University shall submit the training plan for 2024 to Rajasthan State AIDS Control Society for approval.
6. Implementing agency shall submit the Financial Proposal along with the Training Plan to Rajasthan State AIDS Control Society.
7. The Scope of Work (SoW) shared by SAATHII will be applicable. (Attached)
8. Implementing agency shall ensure the quality of training and strictly follow the NACO-approved training manual for the execution of training.
9. RSACS Official is Project Director, RSACS and JD(TI)/JD(F) may review the quality of training, food and financial management at any point of time & IIHMR libel to show the documents and records.
10. Implementing agency shall receive the list of master trainers from SAATHII as recommended by the Rajasthan State AIDS Control Society and NACO to train the LWS and TI project staff and will contract master trainer (recommended by NACO/SAATHII) in due consultation with Rajasthan State AIDS Control Society.
11. Implementing Agency shall submit the UC (utilization certificate)/SOE (statement of expenditure) on a monthly basis in the prescribed format that will be shared by Rajasthan State AIDS Control Society.
12. Rajasthan State AIDS Control Society shall provide up to 75 percent of the budgeted amount of training as advance as per the finance proposal submitted by implementing agency and the balance will be released immediately after the successful completion of the training and on submission of the training report and SOE/UC along with vouchers for adjustment of the final payment. The GST on the total Budget will be applicable as per government norms.
13. Rajasthan State AIDS Control Society shall provide the latest NACO training financial norms under NACP (NACO Letter No.T-11027/13/2021-NACO(PMR) dated 1st June 2022 to the implementing agency. Which will be mandatory to comply with.
14. Implementing agency shall follow the 'classification of cities' as per the office memorandum dated 7th July 2017 of the Ministry of Finance (Department of Expenditure) Government of India (No.2/5/2017-E.II(B)).

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1, Prabhu Dayal Marg

Near Sangar, Jaipur

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1, PRABHU DAYAL MARG
NEAR SANGAR AIRPORT, JAIPUR

5/7/23

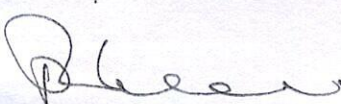


15. Implementing agency shall strictly follow the latest training guidelines provided by Rajasthan State AIDS Control Society to conduct the training program for the TI staff.
16. Implementing agency shall open a separate bank account to receive the grant from the Rajasthan State AIDS Control Society. All accounting principles as per NACO shall be followed by the implementing agency.
17. Implementing agency shall keep all financial and programmatic data up to date and shall provide it to Rajasthan State AIDS Control Society or its officials for review as and when asked.
18. Rajasthan State AIDS Control Society shall conduct the audit of the grant released to the implementing agency through internal and external auditors if required.
19. Implementing agency shall provide all documents related to the grant and training program to the auditors as and when asked.
20. Implementing agency shall prepare the training report in the prescribed format.
21. JD TI/AD TI shall be the nodal person for the coordination with Rajasthan State AIDS Control Society for Kshamta Kendra-related activities.
22. If the staff of Kshamta Kendra are conducting the training in cities other than their base location and their travel expenses are not budgeted by SAATHII, Rajasthan State AIDS Control Society shall provide travel and accommodation expenses to KK staff. In such circumstances, original bills and tickets need to be produced to Rajasthan State AIDS Control Society for claims.
23. Kshamta Kendra needs to complete the training target of Rajasthan State AIDS Control Society with ensuring the quality and protocol of NACO. SAATHII will mentor and support the Kshamta Kendra in all its activities including conducting training as per the training calendar and ensuring quality of training.
24. It is understood that neither this MoU nor the implementation of activities under this MoU will create any employer/employee relationship between implementing agency and Rajasthan State AIDS Control Society nor with any of the employees, or experts/assessors.
25. All the copies of original documents such as Registration sheet, Vouchers etc shall be submitted to Rajasthan State AIDS Control Society after completion of the project.
26. Implementing agency shall follow the guidelines provided by Rajasthan State AIDS Control Society from time to time.
27. All legal proceedings, if necessary arise to institute may be any & the parties (Govt. or Implementing Agency) shall have to be lodged, in courts situated in Jaipur and not elsewhere.

The following documents shall be deemed to form an integral part of this MoU:

- ToR/Scope of Work
- Training target, load and training calendar and performance indicators describing the services perform
- Copy of Training Financial Norms under NACP (T-11027/13/2021 NACO (PMR) dated 1st June 2022)
- Copy of the valid Society/institute/agency Registration certificate / Trust Deed furnished
- Copy of Memorandum of Association, Article of Association/ Society/institute/agency
- Copy of the PAN Card


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Sunil Kumar
 Director (TI)

#	Title of the Project	Revenue (In Rs.)	Remark
20	CHO Leadership Training Programme	19,07,052	

CHO Leadership Training Programme			
Particular	Total Sanctioned amount as per MOU	GST	Total Amount
Total Sanctioned amount as per Initial Contract	20,37,000	3,66,660	24,03,660
Total Sanctioned amount as per Initial Contract Modification-1	24,99,419	4,49,895	29,49,314
Total	45,36,419	8,16,555	53,52,974

Billing in F.Y. 2020-21	3,05,550	54,999	3,60,549
Billing in F.Y. 2021-22	9,16,650	1,64,997	10,81,647
Billing in F.Y. 2022-23	14,07,168	2,53,290	16,60,458
Billing in F.Y. 2023-24	19,07,052	3,43,269	22,50,321
Total	45,36,420	8,16,556	53,52,976


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IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****CHO LEADERSHIP TRAINING PROGRAMME 21/01-04/12/22****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
11-May-2023	MDP/2023-24/1			499884.00
Proj : CHO LEADERSHIP TRAIN CC : COMMON		Budget : COMMON		
USAID COOPERATIVE AGREEMENT NO. 21-TSC-085 : BEING INVOICE RAISED UNDER 20% ON COMPLETION OF FACE TO FACE TRAINING (INCLUDING FACILITATED SESSIONS BY IIHMR FACULTY) AND CERTIFICATION OF PARTICIPATING CHOs FROM TRIPUTA, AMOUNT OF RS. 29,49,315/- WORTH RS. 5,89,863/-(INCL. GST), TOTAL AMOUNT OF RS. 4,99,884/- ADD: GST @ 18% OF RS. 89,979/-, TOTAL AMOUNT OF RS. 5,89,863/- ADJUSTED IN THE A/C.				
27-Jun-2023	MDP/2023-24/3			407400.00
Proj : CHO LEADERSHIP TRAIN CC : COMMON		Budget : COMMON		
USAID COOPERATIVE AGREEMENT NO. 72038620CA00001 : BEING INVOICE RAISED UNDER 20% ON COMPLETION OF TRAINING (INCLUDING FACILITATED SESSIONS BY IIHMR FACULTY) AND CERTIFIATION OF REMAINING PARTICIPANTS CHOs AMOUNT OF RS. 24,03,660/- WORTH RS. 4,80,732/-(INCL. GST), TOTAL AMOUNT OF RS. 4,07,400/- ADD: GST @ 18% OF RS. 73,332/-, TOTAL AMOUNT OF RS. 4,80,732/- ADJUSTED IN THE A/C.				
21-Jul-2023	MDP/2023-24/9			499884.00
Proj : CHO LEADERSHIP TRAIN CC : COMMON		Budget : COMMON		
USAID COOPERATIVE AGREEMENT NO. 21-TSC-085 : BEING INVOICE RAISED UNDER 20% ON SUCCESSFULLY ORGANIZING A VIRTUAL E-CONFERENCE FOR CHOs FOR SHARING THEIR BEST PRACTICES AND LEARNING FROM THE FIELD AS LEADER OF AB-HWC, AMOUNT OF RS. 29,49,315/- WORTH RS. 5,89,863/-(INCL. GST), TOTAL AMOUNT OF RS. 4,99,884/- ADD: GST @ 18% OF RS. 89,979/-, TOTAL AMOUNT OF RS. 5,89,863/- ADJUSTED IN THE A/C.				
29-Sep-2023	MDP/2023-24/17			499884.00
Proj : CHO LEADERSHIP TRAIN CC : COMMON		Budget : COMMON		
USAID COOPERATIVE AGREEMENT NO. 21-TSC-085 : BEING INVOICE RAISED UNDER 20% ON COMPLETION OF ALL THE TRAINING (INCLUDING VIRTUAL AS WELL AS FACE TO FACE) WITH CERTIFICATION OF PARTICIPATING CHOs AND FINAL REPORT SUBMISSION AMOUNT OF RS. 29,49,315/- WORTH RS. 5,89,863/-(INCL. GST), TOTAL AMOUNT OF RS. 4,99,884/- ADD: GST @ 18% OF RS. 89,979/-, TOTAL AMOUNT OF RS. 5,89,863/-				

499884.00

Registrar

The IIHMR University

1, Prabhu Dayal Marg

Near Sanganer Airport, Jaipur-302029



IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024

Page : 2

CHO LEADERSHIP TRAINING PROGRAMME 21/01-04/12/22

Party Name : INCOME FROM TRAINING ACTIVITY

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
ADJUSTED IN THE A/C.				
		TOTAL	0.00	1907052.00
		CLOSING BALANCE		1907052.00 Cr




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**TECHNICAL SERVICES CONTRACT NO. 21-TSC-085
MODIFICATION NO. 01**

The terms and conditions of this Modification are effective as of the 3rd day of June 2022. The Technical Services Contract hereby is amended as follows:

1. **ARTICLE 2. PERIOD OF PERFORMANCE:** The Period of Performance hereby is extended till September 30, 2023.
2. **ARTICLE 3. ESTIMATED COST AND METHOD OF PAYMENT:** The ceiling amount of this Contract of **USD 31,063.06** (including all taxes). (INR 24,03,660.00 at June 03, 2022 exchange rate of 1 USD to INR 77.38). hereby is increased by **USD 38,114.70 (INR 29,49,316 at June 03, 2022 exchange rate of 1 USD to INR 77.38)** to a maximum of **USD 69,177.77 (INR 53,52,976.00 at June 03, 2022 exchange rate of 1 USD to INR 77.38)**
3. **ATTACHMENT A. Scope of Work:** Original ATTACHMENT A to this Contract is hereby deleted in its entirety, and is replaced with the revised ATTACHMENT A attached hereto.
4. **ATTACHMENT B. Budget:** Original ATTACHMENT B to this Contract hereby is deleted in its entirety, and is replaced with the revised ATTACHMENT B attached hereto.

All other terms and conditions of Technical Services Contract No. 21-TSC-085 remain unchanged.



Sam Mariam
Sr. Director Contracts and Grants
Jhpiego Corporation

Aug 10 2022

Date



Dr. P R Sodani
President,
IIHMR University, Jaipur


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

ATTACHMENT A

Scope of Works

SOW: Developing Leadership and Mentoring Curriculum for the Community Health Officers (CHOs)

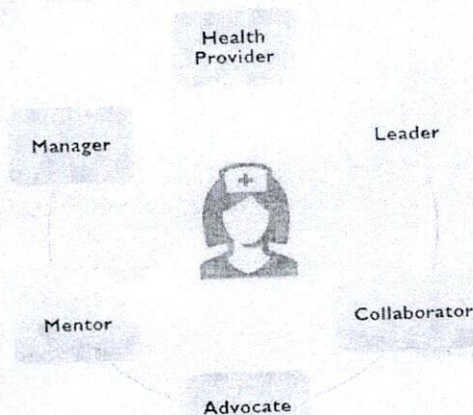
Background and Objective

Jhpiego is an international non-profit organization (www.jhpiego.org). Jhpiego works in India across various health areas such as maternal child health, family planning, comprehensive primary health care (CPHC) in collaboration with Government of India (GOI).

NISHTHA is a flagship health systems strengthening project supported by USAID and being implemented by Jhpiego. NISHTHA aims to transform, redesign and re-engineer primary healthcare in India to meet the goals of provisioning equitable, comprehensive and client-centred primary health care that contributes to improved health outcomes for India's marginalized and vulnerable populations, especially women and girls. NISHTHA is working closely with National and State Governments to strengthen the Ayushman Bharat-Health and Wellness Centres (AB-HWCs) platform to achieve the goal of strengthening comprehensive primary healthcare. The project is providing technical support to MoHFW at national level and state governments across 12 states, Madhya Pradesh, Chhattisgarh, Odisha, Assam, Jharkhand and seven north eastern states (Meghalaya, Manipur, Sikkim, Tripura, Nagaland, Mizoram and Arunachal). Apart from strengthening the primary healthcare service delivery system, as part of USAID's COVID-19 emergency response funding (ERF), NISHTHA is also supporting Government of India (GOI) and state governments for putting a comprehensive response to COVID -19 at primary care and community level.

Leadership Curriculum for CHOs:

Profile of CHOs: The National Health Policy, 2017 recommended strengthening the delivery of primary health care, through establishment of HWCs as the platform to deliver CPHC. HWCs mark a paradigm shift in GoI's vision - from curative to preventive and promotive healthcare, with a strong focus on wellness of targeted communities through effective primary teams led by a Health Officer (CHO). A staff nurse or an practitioner trained in a Certificate Course in Health (CCCH) through National Open University any state led university.



healthcare
Community
CHO can be a
Ayurveda
six months
Community
Indira Gandhi
(IGNOU) or
Under

Ayushman Bharat, it is envisaged that CHOs will lead the primary healthcare teams for ensuring effective delivery of quality CPHC closer to the homes of people.

Rationale for a Leadership Curriculum for CHOs: Being a newly introduced cadre at the HWCs, there is strong need to empower the CHOs to perform effectively and efficiently for delivering respectful and quality care. A CHO not only provides basic health services but also has to manage and lead a primary healthcare team at a HWC. The HWCs, staffed with multi-purpose workers (male and female) and Accredited Social Health Activists (ASHAs) are led by a CHO. There is a possibility that the more experienced staff at HWCs may resent being led by relatively less experienced CHOs leading to conflicts within the team. CHOs need to be prepared in such a way that they get ingrained into the system as a strong leader who can motivate the primary healthcare team, communicate effectively, lead by example, be supportive, and build a good rapport with the beneficiaries and community. However, implementation experience so far reveals that the quality of CHOs varies across different states – while some CHOs are highly driven and self-motivated, others need constant handholding to achieve the desired results. There are reported instances of conflicts within the primary healthcare team due to lack of role clarity, and other systemic issues. In the initial need assessment done by NISHTHA project in NISHTHA implemented states, majority of the CHOs have expressed the need for mentoring and supportive supervision, to help them in effective delivery of their duties.

While a few topics on leadership and management are a part of the IGNOU curriculum, mere theoretical knowledge is insufficient to overcome most field challenges. There is a need to harness the mentoring and leadership skills of CHOs and address this challenge using a more structured approach. Hence, this incubation model envisages to develop a Leadership Curriculum for CHOs in order to prepare them for a leadership role and position them as one of the key pillars of the CPHC team of in HWCs. Moreover, the current year being the International year of Nurses and Midwives, the leadership curriculum for strengthening the CHO cadre, of which majority are nurses, comes at the most opportune time wherein there is a global momentum to invest in nursing and midwifery workforce.

Proposed Model: NISHTHA will roll out the Leadership and mentoring Curriculum for good performing CHOs in collaboration with State Governments of its intervention states. The CHOs undergoing this training will be certified as '**CHO Leaders**' which will enable them to function as 'agents of change' for delivery of CPHC services. It is envisaged that the CHO Leadership Curriculum will equip the trained CHO Leaders with newer skills such as leadership, management, conflict resolution, interpersonal communication, critical thinking etc. and help them achieve the desired results through a team based approach. The trained CHO Leaders will also be assigned as mentors to the newly inducted CHOs for enhancing their confidence and performance. This training will aim to inculcate the concept of leadership among the CHOs from the beginning of training. Further, a mechanism of CHO peer mentoring will also be

established as one of the probable avenues of career progression for better performing CHOs, similar to the ASHA Facilitator/ ASHA Sahyogini model.

Goal

CHO Leadership and Mentoring Curriculum aims to transform selected good performing CHOs into competent and confident leaders of the primary health care teams for provision of quality health care to the targeted communities, through well-functioning HWCs.

Objectives

1. To develop and enhance leadership skills of the CHOs
2. To recognize and reward well performing CHOs through building their leadership skills
3. To develop a peer mentoring model for CHOs and thereby, explore possible opportunities of career progression for CHOs

Scope of work as per initial contract:

The overall scope of work for the partner agency will consist of design, development of content for Learning Resource Package (LRP) on Mentoring and Leadership for strengthening the capacities of CHOs for providing mentoring and leadership to peer CHOs. Train the master trainers (around 100) on imparting the training to CHOs selected for the training in future. Develop assessment mechanism for participating CHOs and certification for the CHO Leaders upon successful training

1. Development of content for the LRP (content with Facilitator's guide, training modules, slide decks, handouts and training tools)

- The content needs to be developed as per the broad outline proposed
- The broad topics list for LRP is provided in Annexure -1 along with this SOW
- The agency can suggest additional topics as per their experience.
- The agency can suggest innovative methods for imparting training both for the face to face training and virtual online training in view of COVID-19 pandemic situation
- The content needs to be easy to understand and comprehend and in line with the profile of CHOs
- The content needs to be in English and in simple/ lucid language.
- The contents need to be developed in the form of Training Modules, Facilitators Guide, Presentations slide deck and any other resource materials such as handouts, as required
- Along with training content, relevant training tools/ aids such as drills, simulation scenarios, case studies, role plays, group activities, assignments etc. for making training interactive and engaging

- The content needs to be in a way which can be adopted for face to face training, virtual trainings etc. considering the current pandemic situation in the country
- The content needs to be developed in close collaboration with NISHTHA team
- The contents would be reviewed and approved by NISHTHA-Jhpiego to begin with and then by USAID/Government. NISHTHA will be responsible for getting review and inputs done through USAID and Government.

2. Training of Master Trainers (around 100) basis the approved LRP

- Selected agency/institution would be responsible for training of Master Trainers basis the approved LRP
- Three batches of ToTs would be organized (around 30-35 participants in each batch)
- The training would be through face to face training or virtual platform depending on the prevailing COVID-19 pandemic situation. However, the agency may only budget the cost of resource persons for conducting the trainings and not for organization of the ToTs. In case of face to face trainings, the cost of conducting and organizing the ToTs will be directly borne by NISHTHA.

3. Training completion assessment (mechanism and tools)

- The agency would be responsible for developing the mechanism of immediate assessing and evaluating the participants CHOs basis the LRP
- The agency would also be responsible for developing mechanism for periodic assessment of the skills acquired by participants CHOs after the training
- The agency should propose the tools for the assessment. NISHTHA team will review and approve the tools
- The assessment methodology, mechanism, tools would be finalized in consultation with NISHTHA team

4. Certification of graduating candidates (CHO Leaders)

- The agency should develop the mechanism of certification for graduating CHOs after the successful passing of training assessment.
- The certificate should be from a reputed institution
- The agencies applying can tie up with the reputed institutions for the certifications during project period
- The agency should get the design of certificate reviewed and approved from NISHTHA
- The agency would need to support for the mechanism of certification for two years and suggest a transition mechanism to the Government at the end of two years

Deliverables/Milestones

- Modular Learning Resource Package (LRP)
 - Facilitators guide
 - Presentation slide decks

- Handouts, reference materials for trainee
- Training tools and aids such as drills, simulation scenarios, case studies, role plays, group activities, assignments etc. for making training interactive and engaging
- Training of master trainers
- Mechanisms and tools developed for assessment/evaluation of participants CHOs
- Mechanism for Certification of graduating candidates (CHO Leaders) developed and implemented

Annexure 1:

Broad indicative list of Domains of Mentoring and Leadership (Duration of Training: Around 12-15 hrs)

1. Roles and responsibilities of CHO mentors
2. Mentorship
 - Goal setting and performance management
 - Use of e-LMS
 - Guidance on work planning
 - Giving constructive feedback
 - Ensuring mental and emotional wellbeing of mentees
 - Planning and Conducting supportive supervision visits
 - Tools of mentorship visits
3. Management and leadership skills
 - Leadership styles
 - Time management
 - Stress management
 - Task delegation
 - Team building
 - Conflict resolution
 - Data management and evidence-based decision making
 - Inventory management
4. Soft skills
 - Inter-personal communication skills
 - Problem-solving
 - Innovation and creativity
 - Analytical skills
 - Work ethics
 - Empathy
 - Negotiation skills
 - Handling difficult situations
5. Public health planning
 - Demographics - knowing your population
 - Disease burden

- Epidemiology
- Outbreaks, disaster and emergency response
- Surveillance systems
- Community mobilization and engagement
- Social Behaviour Change Communication
- Determinants of Health (social and environmental)
- NQAS/ standards of facility management including infection prevention for sub-centre HWCs

6. Wellness activities

- Ensuring Physical, mental and emotional wellness of communities as well as mentees
- Kinds of activities that can be planned at HWCs
- How to plan and organize wellness sessions
- Contextualization to local settings, local resources and local disease burden

Additional Scope of work through modification 01

Appointment of Program Coordinator

A Program Coordinator is required to coordinate CHO Leadership training program, from December 2021 - to August 2023 (21 months), to complete all the TOT, cohort trainings and support trainings, subject to extension based on project requirements.

The program coordinator will be responsible for coordinating all the virtual training programs for CHOs. He will be responsible for preparatory activities for organizing the virtual training programs and will closely work with faculty/trainers' team, Project authorities of NISHTHA/Jhpiego and IIHMR U. He will be the nodal person for managing all the material, ppt, assessments, progress reports and certification

Organize one Training of Trainers (Face-to-face)

We have conducted two TOTs during September - October 2021 and a critical mass of 88 Master Trainers have been trained for conducting CHO Leadership Training Programs. It has been a successful experience of developing master trainers and using these master trainers for providing field-based inputs during the sessions.

Now there is a need for to develop more master trainers and therefore it is proposed to conduct one more TOT for 30 participants (from Jhpiego) to develop them as master trainers. By conducting the third TOT there will be a pool of 100+ master trainers available in the NISHTHA/ Jhpiego Project.

It is proposed to conduct the 3 - day TOT in the month of June 2022. However, the actual dates will be decided in consultation with NISHTHA/Jhpiego.

Conduct Two Additional Cohorts of CHO training for Odisha (Virtual)

Initially, we planned to conduct nine cohorts to train 900 CHOs under CHO Leadership Certification Program. Out of nine cohorts, we have completed two cohorts (Cohort 1 and Cohort 2) by April 2021 and trained 213 CHOs. Cohort 3 (March-May) and Cohort 4 (April - July) are in progress. The remaining five cohorts (Cohort 5-9) will be completed by December 2022.

Now there is a need to conduct two more cohorts (Cohort 10 - 11) of 100 participants each from the state of Odisha. We propose to conduct these two cohorts during Dec 2022 - March 2023. However, the actual dates will be decided in consultation with NISHTHA/Jhpiego.

Conduct Two Batches of Cohort Training for Tripura (Face-to-Face)

Apart from the CHO Cohort Training - Virtual, there is need to conduct two more cohorts (Cohort 12-13) of CHO Leadership training program at state level in face-to-face mode, consisting of 50 participants in each cohort from Tripura. We propose to conduct these two cohorts during June - July 2022. However, the actual dates will be decided in consultation with NISHTHA/Jhpiego.

We propose to conduct a 5-day face-to-face CHO Cohort training at Tripura. A team of 4-5 faculty members from IIHMRU and Master trainers from Jhpiego/state will be engaged to conduct these training programs

Develop Post Training Follow-up Support Mechanism for CHOs (Virtual)

Supportive supervision mechanism is essential in training programs as it provides participants with further support and skill development. Also, follow-up improves existing trainings as well as future training plans. The faculties get a feedback on what the participants learned during the training, whereas the participants have the opportunity to reflect on their learning a second time

Post training follow-up support mechanism for CHOs will be established by IIHMR University. After 2 months of completion of each cohort, supportive supervision sessions will be conducted for the CHOs (Batch Size: 100). Two sessions will be conducted in the time span of 2 months and each session will be of 2 hours (Wednesday, 3-5 pm). 2 months will include preparation for post training follow-up and conduction of sessions (1st session will be conducted in the Fourth week of 1st month and 2nd session will be conducted in the Fourth week of 2nd month)

To conduct the two sessions for post training follow-up support, it is proposed to organise two virtual FGDs with a group of 15-20 CHOs. Each FGD will be consisted of participants trained in earlier cohorts from various states. Based on these discussions, a list of six priority areas will be identified. IIHMR Faculty will provide technical support in conducting these two virtual sessions for CHOs. These 20-25 CHOs will be identified with the consultation of NISHTHA/Jhpiego team. Based on the FGDs the IIHMR faculty team will analyze and plan the conduction of post training support session. Detailed schedule for training will be shared before the commencement of the training. Session Plan Template for Post Training Follow-up Support Mechanism for CHOs is as follows -

	Session 1 30 min	Session 2 30 min	Session 3 30 min	Session 4 30 min
Month 1 (Week 4 - Thursday)	Effective Mentorship	Finance and Accounting	Reporting and Record- Keeping	Open Session

Month (Week 4 Thursday)	2 -	Quality	Work-Life Balance and Time Management	Community Engagement	Opens Session
-------------------------------	--------	---------	--	-------------------------	---------------

Organize an E - Conference for CHOs (Virtual)

IIHMR University will organize E-Conference in partnership with NISHTHA/Jhpiego for the CHOs, to gather like-minded individuals from across the country or across the globe, to discuss and disseminate the learnings from the CHO Leadership Certification Program



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ATTACHMENT B

Budget

Jhpiego shall pay the Contractor for the services and/or materials hereunder a **firm fixed price** in the amount of **USD 31,063.06** (including all taxes). **(INR 24,03,660.00 at June 03, 2022 exchange rate of 1 USD to INR 77.38).** hereby is increased by **USD 38,114.70 (INR 29,49,316 at June 03, 2022 exchange rate of 1 USD to INR 77.38)** to a maximum of **USD 69,177.77 (INR 53,52,976.00 at June 03, 2022 exchange rate of 1 USD to INR 77.38).** The contractor shall invoice Jhpiego at the completion of the Contract SOW. Such invoice shall indicate this Contract number and any applicable Contract modification number.

For payment towards the development of delivering services as specified in the scope of work, the contractor shall invoice Jhpiego based on the following

Payment milestone as per initial contract:

- 1) 15% on contract signing and sharing of the final outline of the Leadership curriculum which is USD 4659.45 (INR 3,60,549/- at June 03, 2022 exchange rate of 1 USD to INR 77.38) **PAID**
- 2) 25% on submission of the final Modular Learning Resource Package (LRP) as per the agreed outline and timelines which is USD 7765.76 (INR 6,00,915/- at June 03, 2022 exchange rate of 1 USD to INR 77.38) **PAID**
- 3) 10% on sharing of the competency tracking pathway for CHOs and tools for assessment/evaluation of participants' CHOs which is USD 3106.30 (INR 2,40,366/- at June 03, 2022 exchange rate of 1 USD to INR 77.38) **PAID**
- 4) 10% on completion of the Training of master trainers as per the agreed timelines (all proposed 100 MTs trained and certified) which is USD 3106.30 (INR 2,40,366/- at June 03, 2022 exchange rate of 1 USD to INR 77.38) **PAID**
- 5) 20% on completion of training (including facilitated sessions by IIHMR faculty) and certification of half of the participant's CHOs which is USD 6212.61 (INR 4,80,732/- at June 03, 2022 exchange rate of 1 USD to INR 77.38)- Can be claimed after completing the training of first 450-500 CHOs - number of batches/ cohorts will be decided mutually
- 6) 20% on completion of training (including facilitated sessions by IIHMR faculty) and certification of the remaining participant CHOs which is USD 6212.61 (INR 4,80,732/- at June 03, 2022 exchange rate of 1 USD to INR 77.38)- Can be claimed after completing training of remaining 450-500 CHOs - number of batches/ cohorts will be decided mutually

Payment Milestone through Modification 1 for additional scope:

1. 20% on sharing the post-training follow-up support mechanism for CHOs which is USD 7,622.93 (INR 5,89,863 at June 03, 2022 exchange rate of 1 USD to INR 77.38)



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2. 20% on completion of 3rd batch of training of master trainers as per agreed timeline (all proposed master trainers trained and certified) which is USD 7,622.93 (INR 5,89,863 at June 03, 2022 exchange rate of 1 USD to INR 77.38)
3. 20% on completion of face to face training (including facilitated sessions by IIHMR faculty) and certification of participating CHOs from Tripura which is USD 7,622.93 (INR 5,89,863 at June 03, 2022 exchange rate of 1 USD to INR 77.38)
4. 20% on successfully organizing a virtual E-conference for CHOs for sharing their best practices and learnings from the field as Leader of AB-HWC which is USD 7,622.93 (INR 5,89,863 at June 03, 2022 exchange rate of 1 USD to INR 77.38)
5. 20% on completion of all the trainings (including virtual as well as face to face) with certification of participating CHOs and final report submission which is USD 7,622.93 (INR 5,89,864 at June 03, 2022 exchange rate of 1 USD to INR 77.38)

Any additional scope apart from the Attachment A (Scope of work) of this contract will be through prior approval agreed by both Jhpiego and Contractor through written addendum and modification to this contract.

Note:

1. All invoices to be raised in INR.

2. All the invoices should be raised as per the below-mentioned details

To,
Embassy of USA
C/o - Jhpiego Corporation
29, Okhla Phase III
New Delhi - 110020, Phone: 011-49575100
GST No.0717USA00138UNS



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Document Details

Title 21-TSC-085 Mod 1
File Name TSC Modification 01 - Contract No 21-TSC-085 - IIHMR (1).doc
Document ID 2fabcd40f53cf4c1e83efd688c6112e08
Fingerprint 5223dc7ea0219ca9663e46c5529d682f
Status **Completed**

Document History

Document Created	Document Created by Siena Greenwell (Siena.Greenwell@jhpiego.org) Fingerprint: 0d025b1c0d0e766cf52e14d41ab1e9a8	Aug 10 2022 12:17AM UTC
E-Mail Validation Waived	E-Mail Validation waived by account owner.	Aug 10 2022 12:17AM UTC
Document Viewed	Document Viewed by Samuel Mariam (Samuel.Mariam@jhpiego.org) IP: 173.73.150.79	Aug 10 2022 02:01PM UTC
Document Signed	Document Signed by Samuel Mariam (Samuel.Mariam@jhpiego.org) IP: 173.73.150.79 - Protected with signer PIN	Aug 10 2022 02:01PM UTC
Document Completed	This document has been completed. Fingerprint: 5223dc7ea0219ca9663e46c5529d682f	Aug 10 2022 02:01PM UTC


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#	Programme Title	Revenue (In Rs.)	Remark
1	SAATHI (Office Setup Cost)	8,64,058	



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Amendment (1) to the Grant agreement

Between

Solidarity and Action Against the HIV Infection in India (SAATHII)

And

IIHMR University

Purpose :- Extension of Grant period from March 2023 to March 2024

Dated :- 20th February 2023

Reference :- Grant Agreement dated 16th August 2022

Based on the approval obtained from the Global fund SAATHII PR is extending the contract period till March 31, 2024 and SAATHII PR also added the State-Level TOT of TI Master Trainers as additional scope of work.

Summary of Amendment

Extension of Grant Period

The period of Grant is extended for a period April 01, 2023 to March 31, 2024

Budget

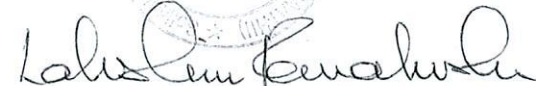
Refer Annexure to the amended Budget till March 31, 2024

Rest all terms and conditions would be as per the original grant agreement.

This addendum to grant agreement is agreed upon and signed by:

Signed for and on behalf of
SAATHII – PR

Signed for and on behalf of
IIHMR University

Signature : 

Signature : 

Name : Lakshmi Romakrishnan

Name : Dr. P. R. Sodani

Title : Project director

Title : President

Date : 20/2/2023

Date : 20/2/2023



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Near Sanganer Airport, Jaipur-302029

IIHMR UNIVERSITY, JAIPUR

1, PRABHU DAYAL MARG
SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****SAATHII****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
INCOME FROM TRAINING ACTIVITY		OP. BALANCE B/F :		0.00
30-Jun-2023	MDP/2023-24/6			138829.00
Proj : SAATHII CC : COMMON		Budget : PROJECT OFFICE EXPENSES		
SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF APRIL TO MAY,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 1,38,829/-ADD GST @18% OF RS. 24,989/- TOTAL AMOUNT OF RS. 1,63,818/-				
30-Jul-2023	MDP/2023-24/11			145044.00
Proj : SAATHII CC : COMMON		Budget : PROJECT OFFICE EXPENSES		
SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF JUNE & JULY,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 1,45,044/-ADD GST @18% OF RS. 26,108/- TOTAL AMOUNT OF RS. 1,71,152/-				
31-Aug-2023	MDP/2023-24/12			70250.00
Proj : SAATHII CC : COMMON		Budget : COMMON		
SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF AUGUST,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 70,250/-ADD GST @18% OF RS. 12,645/- TOTAL AMOUNT OF RS. 82,895/-				
30-Sep-2023	MDP/2023-24/30			69667.00
Proj : SAATHII CC : COMMON		Budget : COMMON		
SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF SEPTEMBER,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 70,250/-ADD GST @18% OF RS. 12,645/- TOTAL AMOUNT OF RS. 69,667/-				
30-Nov-2023	MDP/2023-24/39			75195.00
Proj : SAATHII CC : COMMON		Budget : PROJECT OFFICE EXPENSES		
SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF OCTOBER,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 75,195/-ADD GST @18% OF RS. 13,535/- TOTAL AMOUNT OF RS. 88,730/-				
30-Dec-2023	MDP/2023-24/41			74241.00
Proj : SAATHII CC : COMMON		Budget : PROJECT OFFICE EXPENSES		
SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE				

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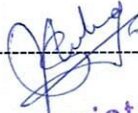


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SANGANER AIRPORT
JAIPUR, RAJASTHAN

Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 2****SAATHII****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		TRAINIG PROGRAME OF RSACS FROM THE MONTH OF NOVEMBNER,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 74,241/-ADD GST @18% OF RS. 13,363/- TOTAL AMOUNT OF RS. 87,604/-		
31-Dec-2023	MDP/2023-24/42			79298.00
Proj : SAATHII	CC : COMMON	Budget : PROJECT OFFICE EXPENSES		
		SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF DECEMBER,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 79,298/-ADD GST @18% OF RS. 14,274/- TOTAL AMOUNT OF RS. 93,571/-		
31-Jan-2024	MDP/2023-24/44			76638.00
Proj : SAATHII	CC : COMMON	Budget : PROJECT OFFICE EXPENSES		
		SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF JANUARY,2024 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 76,638/-ADD GST @18% OF RS. 13,795/- TOTAL AMOUNT OF RS. 90,433/-		
20-Mar-2024	MDP/2023-24/49			58882.00
Proj : SAATHII	CC : COMMON	Budget : COMMON		
		SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF FEBRUARY,2024 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 58,882/-ADD GST @18% OF RS. 10,599/- TOTAL AMOUNT OF RS. 69,481/-		
30-Mar-2024	MDP/2023-24/51			76014.00
Proj : SAATHII	CC : COMMON	Budget : SALARY PROJECT COORDINATOR		
		SAATHI:BEING INVOICE RAISED FOR THE MONTHLY OFFICE SETUP COST FOR MULTIPALE TRAINIG PROGRAME OF RSACS FROM THE MONTH OF MARCH 2024 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT RS. 76,014/-ADD GST @18% OF RS. 13,683/- TOTAL AMOUNT OF RS. 89,697/-		
		TOTAL	0.00	864058.00
		CLOSING BALANCE		864058.00 Cr


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GFATM PHASE III PROJECT	
Country	India
Principal Receiptent	Solidarity and Action Against The HIV Infection in India (SAATHII)
Kshamta Kendra Name	IIHMR UNIVERSITY JAIPUR
Base Location	JAIPUR
Project Period	01-04-2023 TO 31-03-2024
Reporting Period	01-04-2023 TO 31-03-2024
Report Submission Date	15-04-2024
Program Manager Name	DR. RATNA VERMA
Designation	Program Manager
Currency	INR




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 Near Sanganer Airport, Jaipur-302029

Name of the Training Institute
Assigned Kshamta Kendra
Coverage States and UTs
Period

IIHMR University
Rajasthan
Rajasthan
16th August - 31st March 2024

Budget Activity	Unit cost	No.	Month	Year - 2 Budget	Budget (April to June, 2023)	April 2023'	May 2023'	June 2023'	Expense (April to June 2023')	Variance	Justification for underutilisation/Overutilisation	Budget (July to September 2023)	July 2023'
A	B	C	D	E	F	G	H	I	J=G+H+I	K=F-J	L	M	N
Human Resource													
Program Manager	10,000	1	12	1,24,000	30,000	10,000	10,000	10,000	30,000	-		31,000	10,000
Training Coordinator	30,000	1	12	3,72,000	90,000	25,000	24,623	25,000	74,623	15,377	Leave Days	93,000	25,000
Admin and Finance	25,000	1	12	3,10,000	75,000	24,583	24,623	23,333	72,539	2,461	Leave Days	77,500	24,167
Sub Total (A)				8,06,000	1,95,000	59,583	59,246	58,333	1,77,162	17,838		2,01,500	59,167
Office related expense													
Admin and office running expense	10,000	1	12	1,20,000	30,000	10,000	10,000	10,000	30,000	-		30,000	10,000
Sub Total (B)				1,20,000	30,000	10,000	10,000	10,000	30,000	-		30,000	10,000
Travel related expense													
Travel	10,000	1	12	1,20,000	30,000	-	-	-	-	30,000	Invoice Received in Later Months	30,000	7,544
Sub Total (C)				1,20,000	30,000	-	-	-	-	30,000		30,000	7,544
Grand Total (A+B+C)				10,46,000	2,55,000	69,583	69,246	68,333	2,07,162	47,838		2,61,500	76,711


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August 2023'	September 2023'	Expense (July to Sept 2023')	Variance	Justification for underutilisation/ Overutilisation	Budget (April to September, 2023)	Expense (April to Sept 2023')	Variance	Justification for underutilisation/ Overutilisation	Budget (October to December 2023)	October 2023'	November 2023'	December 2023'	Expense (October to December 2023')	Variance
O	P	Q=N+O+P	R=M-Q	S	T=F+M	U=J+Q	V=T-U	W	X	Y	Z	AA	AB=Y+Z+AA	AC=X-AB
10,250	10,500	30,750	250		61,000	60,750	250	As per actual	31,500	10,500	10,500	10,500	31,500	-
25,000	25,000	75,000	18,000	As per actual	1,83,000	1,49,623	33,377	As per actual	94,500	25,000	28,074	30,763	83,837	10,663
25,000	24,167	73,334	4,166	As per actual	1,52,500	1,45,873	6,627	As per actual	78,750	24,583	25,667	26,250	76,500	2,250
60,250	59,667	1,79,084	22,416		3,96,500	3,56,246	40,254		2,04,750	60,083	64,241	67,513	1,91,837	12,913
10,000	10,000	30,000	-		60,000	60,000	-		30,000	11,092	10,000	10,000	31,092	-1,092
10,000	10,000	30,000	-		60,000	60,000	-		30,000	11,092	10,000	10,000	31,092	-1,092
		7,544	22,456	As per actual	60,000	7,544	52,456	As per the travel requirement	30,000	4,020		1,785	5,805	24,195
-	-	7,544	22,456		60,000	7,544	52,456		30,000	4,020	-	1,785	5,805	24,195
70,250	69,667	2,16,628	44,872		5,16,500	4,23,790	92,710		2,64,750	75,195	74,241	79,298	2,28,734	36,016


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Justification for underutilisation/Overutilisation	Budget (January to March 2024)	January 2024'	February 2024'	March 2024'	Expense (January to March 2024')	Variance	Justification for underutilisation/Overutilisation	Budget (October to March, 2024)	Expense (October to March 2024')	Variance	Justification for underutilisation/Overutilisation	Total Budget (April 2023 to March 2024)	Total Expense (April 2023 to March 2024)	Variance	Justification for underutilisation/Overutilisation
AD	AE	AF	AG	AH	AI=AF+AG+AH	AJ=AE-AI	AK	AL=X+AE	AM=AB+AI	AN=AL-AM	AO	AP = T+AL	AQ=U+AM	AR=AP-AQ	
	31,500	10,500	10,500	10,500	31,500	-		63,000	63,000	-		1,24,000	1,23,750	250	
	94,500	30,763	12,132	26,250	69,145	25,355		1,89,000	1,52,982	36,018		3,72,000	3,02,605	69,395	
	78,750	25,375	26,250	23,188	74,813	3,937		1,57,500	1,51,313	6,187		3,10,000	2,97,186	12,814	
	2,04,750	66,638	48,882	59,938	1,75,458	29,292		4,09,500	3,67,295	42,205		8,06,000	7,23,541	82,459	
	30,000	10,000	10,000	10,000	30,000	-		60,000	61,092	-1,092		1,20,000	1,21,092	-1,092	
	30,000	10,000	10,000	10,000	30,000	-		60,000	61,092	-1,092		1,20,000	1,21,092	-1,092	
	30,000			6,076	6,076	23,924		60,000	11,881	48,119		1,20,000	19,425	1,00,575	
	30,000	-	-	6,076	6,076	23,924		60,000	11,881	48,119		1,20,000	19,425	1,00,575	
	2,64,750	76,638	58,882	76,014	2,11,534	53,216		5,29,500	4,40,268	89,232		10,46,000	8,64,058	1,81,942	

David

[Signature]

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#	Programme Title	Revenue (In Rs.)	Remark
2	Online Certification Programme on Health Care Operation Management Techniques and Applications	45,600	


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JAIPUR, RAJASTHAN

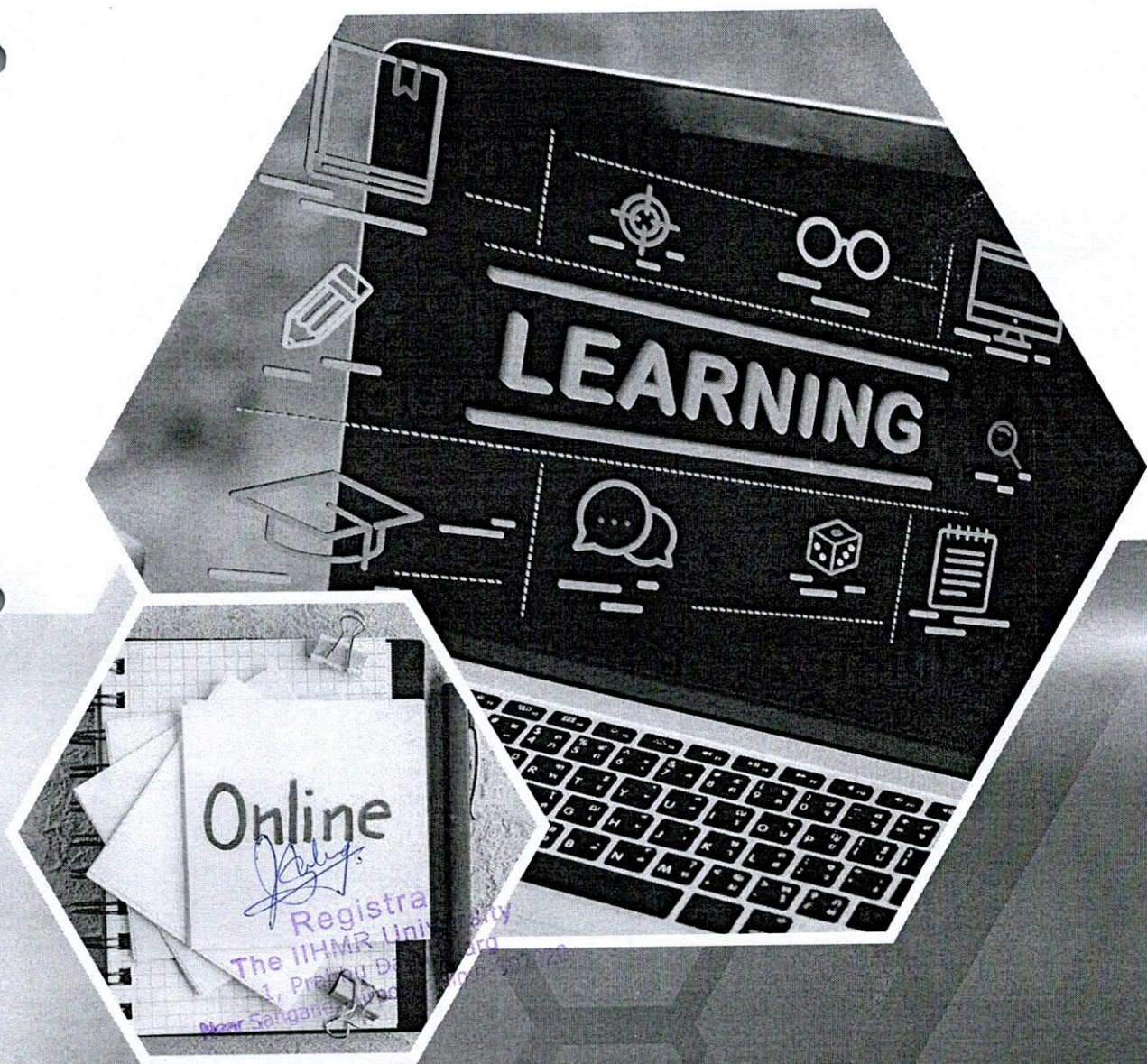
Project Ledger From : 01-Apr-2023 To : 31-Mar-2024**Page : 1****MDP08:OCP ON HEALTH CARE OPR. TAQ. AND APPLICATION****Party Name : INCOME FROM TRAINING ACTIVITY**

VR.DATE	V.NO.	PARTICULARS	DEBIT	CREDIT
		INCOME FROM TRAINING ACTIVITY		0.00
		OP. BALANCE B/F :		0.00
30-Nov-2023	MDP/2023-24/38			45600.00
Proj : MDP08:OCP ON HEALTH CC : COMMON Budget : COMMON				
MDP PARTICIPANTS: BEING INVOICE RAISED FOR 4 NOS OF PARTICIPANTS ON ONLINE CERTIFICATION PROGRAMME ON HEALTH CARE OPERATIONS MANAGEMENT TECHNIQUES AND APPLICATIONS FROM 20TH TO 24TH NOVEMBER,2023 AT IIHMR UNIVERSITY, JAIPUR TOTAL AMOUNT OF RS. 45,600/-ADD: GST @ 18% OF RS. 8,208/-, TOTAL AMOUNT OF RS. 53,808/- ADJUSTED IN THE A/C.				
TOTAL			0.00	45600.00
CLOSING BALANCE				45600.00 Cr




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**Online Certification Programme
on
Health Care Operations Management
Techniques and Applications**



NOVEMBER, 20-24, 2023

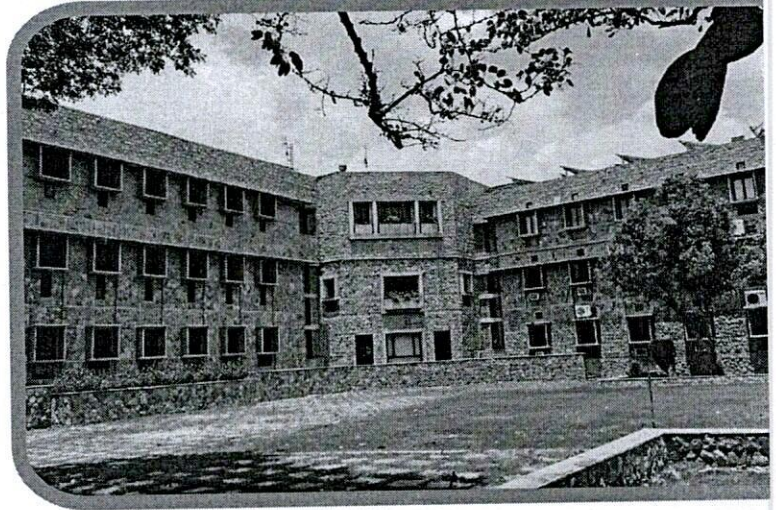
ABOUT IIHMR UNIVERSITY

The genesis of IIHMR University dates to October 5, 1984, when the Indian Institute of Health Management Research (IIHMR) was established. In 2014, IIHMR University was established and incorporated as a postgraduate research university by the Government of Rajasthan vide the IIHMR University, Jaipur Act, 2014 (Act No. 3, of 2014).

Our multi-disciplinary faculty, representing Public Health, Hospital Management, Health Management, Pharmaceutical Management, Development Management, Economics, Statistics, Demography and Social and Behavioural Sciences provides an enabling environment for learning and professional growth and development.

IIHMR University offers the following programmes :

- MBA (Hospital and Health Management)
- MBA (Pharmaceutical Management)
- MBA (Development Management)
- Master of Public Health
Offered by Johns Hopkins Bloomberg School of Public Health, Baltimore, USA, in cooperation with IIHMR University
- Master of Public Health (Implementation Science)
Fully funded WHO-TDR programme
- Master of Public Health (Executive)
- Master of Hospital Administration (Executive)
- Ph. D.



INTRODUCTION

Operations Management is the design, operation, and improvement of the processes and systems that create and deliver the organization's products and services. It provides a scientific base for management to take timely and effective decisions to their problems. The subject advocates on improving quality, reducing variation, and eliminating waste in an organization. Some of the important healthcare operations management techniques include Project management using PERT/CPM, Location & Layout methods, Inventory management using EOQ & ABC analysis, 5S & JIT, Predictive analytics, queueing & capacity planning, Lean Six Sigma (LSS), to name a few. Manufacturing organizations have successfully employed the programs, techniques, and tools of operations improvement for many years. Recently, leading hospitals/healthcare organizations have begun to employ the same tools.

The programme is designed to enable the participants understand and use the concepts of operations management tools & techniques in hospitals/health organizations.

PROGRAMME OBJECTIVES

This online certification programme has been designed to enable participants to understand:

- Hospital/Health project management using CPM & PERT.
- Inventory Control Techniques - EOQ Analysis, A-B-C Analysis.
- Linear programming (LP) methodology for resource allocation in health care facilities.
- Predictive Analytics techniques in health care operations.
- Queuing Models & Capacity Planning, Excel Setup and Solution.
- Quality Management & Lean Six Sigma in Healthcare.
- Use of software for decision sciences & Minitab®

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Jaipur 302029

COURSE CONTENTS

- Introduction to Healthcare Operations Management – techniques & applications.
- Hospital/Health project management using PERT/CPM, Excel Solution.
- Inventory Control Techniques in Healthcare Operations - EOQ Analysis, A-B-C Analysis. Use of software for analysis.
- Linear programming (LP) methodology for resource allocation in health care facilities. Use of software for analysis.
- Predictive Analytics Techniques in health care operations, Spectrum Software Demo.
- Queuing Models & Capacity Planning, Excel Setup and Solution.
- Quality Management & Lean Six Sigma in Healthcare. Use of Minitab for analysis.

DURATION AND SESSION DETAILS

The programme would be conducted online for five days i.e., between Nov. 20 – 24, 2023, as per details mentioned below:

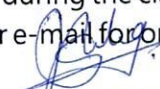
Date	Time: Indian Standard Time (GMT + 5:30 Hrs)	Session Details (Faculty: Dr. Susmit Jain)
Nov. 20, 2023	2:00 PM - 3:15 PM (Break of 10 min) 3:25 PM – 5:10 PM	Introduction ... Hospital/Health project management using PERT/CPM, Excel Solution.
Nov. 21, 2023	2:00 PM - 3:00 PM (Break of 10 min) 3:10 PM – 4:10 PM	Inventory Control Techniques in Healthcare Operations - EOQ Analysis, A-B-C Analysis. Use of software for analysis.
Nov. 22, 2023	2:00 PM - 3:00 PM (Break of 10 min) 3:10 PM - 4:10 PM	Linear programming (LP) methodology for resource allocation in health care facilities. Use of software for analysis. Predictive Analytics Techniques in health care operations.
Nov. 23, 2023	2:00 PM - 3:00 PM (Break of 10 min) 3:10 PM – 4:10 PM	Spectrum Software Demo. Queuing Models & Capacity Planning, Excel Setup and Solution.
Nov. 24, 2023	2:00 PM - 3:15 PM (Break of 10 min) 3:25 PM – 5:10 PM 5:15 PM – 5:30 PM	Quality Management & Lean Six Sigma in Healthcare. Use of Minitab® for analysis. Feedback (Programme Coordinator & Training Team)
Total Hours: 12		

PEDAGOGY & KEY FEATURES

- The program will be delivered through live classes using **Online Platform Microsoft Teams. The login credentials will be shared with the registered participants one/two days before the commencement of the program.**
- The program will be delivered by live writing using Microsoft OneNote (note-taking program) & stylus (Digital Pen) for explaining the concept and cases/exercises would be solved using software. There would also use of PPTs.
- Participants must attend the sessions and would be encouraged to ask questions / queries/ live interaction and discussion during the class. However, the faculty will be available on WhatsApp, mobile or e-mail for ongoing query handling.
- The participants will be provided course material (pdf file, ppt, excel templates/worksheets, and related material.

BATCH SIZE

Registration will be closed after reaching the 30 participants on a first come first serve basis. Please apply at the earliest.


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

LEARNING OUTCOMES

Upon successful completion of the course, participants would be able to understand:

- ▶ Hospital/health project management using PERT/CPM.
- ▶ EOQ & ABC analysis in inventory management.
- ▶ Linear programming (LP) methodology for resource allocation
- ▶ Predictive analytics tools & techniques.
- ▶ Queuing and capacity planning in hospitals.
- ▶ Lean Six Sigma- tools & techniques, SPC charts using Minitab® software.
- ▶ How to use Software for Decision Sciences: Operations management software.

POTENTIAL BENEFICIARIES

The Course has been specially tailored for healthcare professionals both clinical and managerial, which may include Hospital CEOs, Managing Directors, Administrative Officers, Medical Superintendents, Medical directors, Nursing directors, Hospital Managers, Hospital Quality Managers, HMIS Officers, Consultants, DEIC Managers, RBSK-NHM, NHM Consultants, Public Health Consultants, Doctors, Supply Chain Managers, Hospital Operations Executives, NABH Accreditation Officers, MHA/MPH faculties, Staff involved in the NABH, NABL, JCI and other Accreditation processes, Heads of Nursing and other Senior Nurses, Healthcare Informatics and IT Professionals in Healthcare domain, Facilities, Estates and Support Services Managers, Radiographers, Laboratory, Pharmacy and Scientific Staff, MHA graduates etc. with substantial managerial responsibilities, interests, and motivation to learn and improve healthcare services.

PROGRAMME COORDINATOR & FACULTY

Dr. Susmit Jain, Associate Professor, IIHMR University, Jaipur would be the faculty and course coordinator. He is Ph.D. (Mgmt. Studies), FMS-RAPIM, University of Raj, Jaipur, MMS Hons. MNIT Jaipur, UGC-NET (Mgmt. Studies), B.E (Hons.), AMIE (Computer Engg.). He has been topper in MMS, topper in B.E., and has 22 + years' experience in teaching, training, and research in Healthcare Operations Management. He has taught several courses in MBA Hospital/Health, Pharmaceutical and Development Management programmes, guided several research projects, and conducted several trainings on Healthcare Operations Management/Lean Six Sigma in Healthcare. His MDP participants included Senior hospital/health professionals, Hospital CEOs, Quality managers, DEIC Managers, RBSK-NHM, NHM officials, Medical superintendents, doctors, Hospital managers, Administrative officers, NGO professionals, Hospital/health consultants, MPH/MHA students, from India, including International Participants from Nepal, Afghanistan, Bangladesh, UNFPA participants from Southeast Asian Countries, Nigeria (Africa) etc. His teaching/training feedback have been excellent. You can reach out to Dr. Susmit Jain at susmitjain@iihmr.edu.in or on his mobile no. +91-9829238770.

CERTIFICATION

A Certificate of participation on completion of the program will be issued by IIHMR University, Jaipur.

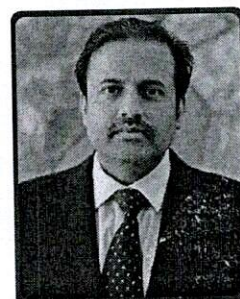
PROGRAMME FEE

The programme fee for **Indian participants is INR 12000+18% GST** and for **International Participants: US\$ 192+18% GST**. The programme fee includes tuition and background reading material.

Early Bird Discount: Nominations received with payments on or before 4-weeks (**Oct. 20, 2023**) will be entitled to an early bird discount of 10%.

Group Discount: Any organization sponsoring four or more participants to the program will be entitled for a discount of 20% on the total fee payable provided that at least four participants attend the program.

Maximum Discount: Organization can avail themselves of both the discounts subject to maximum discount of 20%.



How To Apply

All the communication regarding the programme should be made with the MDP Office at the following address. Please fill the registration form or scan QR code to register.

MDP Office

IIHMR University, 1, Prabhu Dayal Marg, Sanganer Airport, Jaipur-302029, Rajasthan, India



+91-9358790012



+91-141-3924700, Ext. 758



training@iihmr.edu.in



Click or Scan
to Register