



**Minutes of the 7th Meeting of the
Internal Quality Assurance Cell (IQAC)**

**Date: August 03, 2019
Venue: Board Room**

Minutes of the seventh meeting of the IQAC held on August 03, 2019

The seventh meeting of the Internal Quality Assurance Cell (IQAC) was held in the board room of IIHMRU on 3rd August 2019 under the Chairmanship of Prof. P.R. Sodani. The following members were present:-

- i. Dr. P.R. Sodani (Member)
- ii. Dr. A.K. Agarwal (Member)
- iii. Dr. Aman Shah (Special Invitee)
- iv. Dr. Piyush Kant Pandey (Member)
- v. Dr. Daya Krishan Mangal (Member)
- vi. Prof. Anuradha S. Palanichamy (Member)
- vii. Dr. Sandeep Narula (Member)
- viii. Dr. Mohan Bairwa (Member)
- ix. Dr. Tanjul Saxena (Member)
- x. Dr. Arpita Basak (Member)
- xi. Mr. Prasoon Jain (Member)
- xii. Dr. Goutam Sadhu (Member)
- xiii. Mrs. Sheenu Jhawar (Member)
- xiv. Mr. Rohit Jain (Special Invitee)
- xv. Ms. Shraddha Kalla (Special Invitee)
- xvi. Mr. Hem K. Bhargava (Member)
- xvii. Ms. Suvarna Singh (Member)
- xviii. Ms. Kavita Apoorva Verma (Coordinator)

Over the criteria wise discussion, the following was discussed

➤ Criteria I: Curricular Aspects and Criteria II: Teaching-Learning and Evaluation

- The part that needs to be improved is student performance and learning outcome
- Both Satisfaction survey and Feedback survey needs work where the results of the analysis should lead to some policy intervention.
- It was shared that Analysis of the survey is required, the data is already done and will be analyzed in a few days' time.
- Feedback is taken but inference is still pending to take further action on matters that need attention.
- Student satisfaction and feedback regarding the university was also taken during coffee with IIHMR in various venues during the summer training in April-May 2019.
- Exit interviews were conducted and compiled data was handed over to the team consisting of Rohit sir, from IT department and JP Sir.
- It was suggested that Present 2nd year student survey/quick interview is required that needs to prepare and conducted by 4th August, 2019.

Criteria III: Research, Innovations and Extension

- A file has been prepared for all the indicators that were successfully implemented.
- Some indicators need discussion with the President.
- The formal annual budget prepared by the university must be shared with research team. Along with a formal list for the amount of disbursement required amongst the faculty for all the researches conducted.
- The funds will be utilized by the research team once the budget and formal counting notice has been issued.
- Accounts department assured everyone that the formal budget list will be shared to all shortly.

The entire schedule of NAAC team visit along with the timeline was shared by Dr. Sodani with everyone. NAAC team will be arriving on 4th August 2019.

Each team will have to present a PPT for not more than 15 to 20 minutes followed by a verbal discussion. The presentation should contain all the evidence suited to the certain criteria's. Inter the vice chancellor of the President has to be present for the first and the last meeting but someone from the team needs to keep him updated and informed regarding each and every meeting.

Everyone in the team should be aware about the questions they ask on the spot regarding the data and evidence is collected and quickly prepared to present.

Value system to be retained, if an aspect not being taken care of then it should be gracefully accepted.

➤ Criteria III: Research, Innovations and Extension

- A 5-year data set is collected in hard copy as well as soft copy. Spiral binding is done of all the publications organized in a yearly manner.
- Anti-plagiarism index should also be mentioned along with the evidence.
- International fellowship for research and learning for faculty can be presented by showing that the faculty went to Johns Hopkins University and University of Chester for various academic activities.
- Media lab for research is not in place in the university.
- Funds received from external organisation such as ICMR or ICC can be presented in the form MoU between the university and organizations. Although we don't have a official letters saying that we are recognized but collaboration and receiving funds from these organisations can be stated as MOU's.
- MoU with ICMR needs to be highlighted and used as an alternate for recognition.
- A lot of information is present on faculties contribution in context with research is done which is present with Jyotsna mam and needs bifurcation by the help of Dr Anoop Khanna.
- 3.6 : as stated by Gautam sir lifetime achievement award for 2016 and 17, Swachh Bharat award under SBA in 2016 and 17 a title award for sanitation energy conservation award can be utilized.

➤ **Criteria IV: Infrastructure and Learning Resources**

- STP is now functional water testing and food testing reports are carried out successfully.
- An agreement was made with an external organisation for e waste disposal
- There is need for rain harvesting and groundwater recharge.
- Under the sections for services provided for physically challenged the requirements of proper toilets, ramps, user friendly website for visually impaired or colour blind people Dictaphones and other speech related equipment's are required in the library.
- Disaster drills needs to be conducted.

➤ **Criteria V: Student Support and Progression**

- Subsidized scholarship for Rural Management students is provided by the University financial support contributed by the government is present.
- English lab is present, but no recent activity observed.
- Under career counselling seminars and bridge courses are organized.
- Personal counselling is done through mentors' guidance under which every student has a mentor.
- Guidance for competitive exams benefiting student is required.
- Career counselling is done by Mock interviews and group test questions.
- 5.1.5 : intervention cell John Hopkins University MoU can be used.
- 5.1.6: there has been no reported case for student grievances or sexual harassment.
- Contact numbers of all the anti-ragging committee members are required to be posted on the website of University.
- A meeting needs to be conducted between the old ICC committee and new committee members

➤ **Criteria VII: Institutional Values and Best Practices**

- Under gender equity programs 6 programs have already been conducted.
- Safety and security for the gender are done.
- Common room for boys and girls is present in the campus.
- For waste management outsourcing is done to manage canteen mess waste segregation is done sewage treatment plant it is in place and the treated water is used for gardening.
- 7.1.7: plastic free campus , approaching towards people free campus through ERP.
- Green landscaping is very well implemented.
- we need to find out how many types and number of shrubs and trees present in the campus.

- 7.1.8 : average percentage is 0.28 excluding the salaries. There is a need for clarification of the fact whether or not the contractor salary is excluded.
- A lot of work needs to be done for Physically disabled people, there is a separate allotted space in the parking lot and canteen allotted to the physically disabled person, there is no space for disembarkment and the need for sufficient space around the parking space is required.
- An accessibility audit report was submitted in 2013 regarding different actions that can be taken for physically challenged people can be taken into consideration and be used as a future plan in the campus as well as the classes.
- Campus is ideally located and has a locational advantage.
- 7.1.12 : handbook is provided to the students as well as faculty which consists of the code of conduct.
- 7.1.13 : core values need to be updated in the website link enter.
- 7.1.15: human values and ethics module for course needs a clear picture by the President to was suggested to have a course for human values and professional ethics.

R. G. G. G.



Minutes of 08th Meeting of Internal Quality Assurance Cell (IQAC)

Date: November 05, 2019

Venue: Board Room

Minutes of Eighth Meeting of the IQAC

Date : November 05, 2019
Time : 03:00 PM
Venue : Board Room

The followings were present during the meeting:

1. Dr. Pankaj Gupta, President (Chairperson)
2. Dr. P.R Sodani, Pro-President and Dean, Training (Coordinator)
3. Dr. Piyush Kant Pandey Acting Dean, Academics (Member)
4. Dr. Daya Krishan Mangal Dean, Research (Member)
5. Prof. Anuradha S. Palanichamy, Dean, School of Development Studies (Member)
6. Dr. Sandeep Narula, Dean In-charge, School of Pharmaceutical Management (Member)
7. Dr. Gautam Sadhu, Professor and Dean, Administration (Member)
8. Dr. Arpita Basak, Associate Professor (Member)
9. Dr. Tanjul Saxena, Associate Professor and Faculty In-charge (Ph.D Program) (Member)
10. Mr. Hem K. Bhargava, Dy. Registrar (Senior Administrative Office)
11. Mr. Prasoon Jain, CFAO (Senior Administrative Office)
12. Dr. A.K. Agarwal, Former Dean, International Institute of Health Management, New Delhi (Stakeholder Representative)
13. Ms. Suvarna Singh, MBA Student, IIHMR University, Jaipur (Student Representative)

The followings were absent during the meeting:

1. Dr. Mohan Bairwa, Associate Professor and Faculty In-charge (MPH Program) (Member)
2. Dr. Vikram Singh Chouhan, Chief Operating Officer Eternal Hospital (EHCC), Jaipur
3. Mrs. Sheenu Jhawar, Director Apex Hospital Pvt. Ltd., Jaipur (Alumni Representative)

At the outset, Chairperson welcomed all the members. Thereafter, agenda items were taken up for discussion and deliberations.

Item I: To confirm the minutes of meeting held on 03 August 2019.

The minutes of meeting of Internal Quality Assurance Cell held on 03 August 2019 were confirmed by the members.

Item II: To consider and approve the Action Taken Report of the 7th meeting held on 03 August 2019.

Sr. no.	Recommendations	Action Taken
1	The minutes of the last meeting dated 03 August 2019 were unanimously confirmed.	• No action required.
2	Members took note of the action taken on various decisions of the Cell and found them satisfactory. After detailed deliberations, it was resolved that the report be approved.	• No action required.
3	Preparation of Criteria I: Circular aspects & Criteria II: Teaching-Learning Evaluation	• Action Taken
4	Criteria III: Research, innovations, and Extension	• Annual budget was prepared and shared with Research Team for informing about the amount dispersed for the research. • Maintained and prepared the soft as well as hard copy of all publications year wise.

		<ul style="list-style-type: none"> • Anti-plagiarism index maintained along with the evidence.
5	NAAC Peer Team visit	<ul style="list-style-type: none"> • Board took a note
5	Criteria IV: Infrastructure and Learning Resources	<ul style="list-style-type: none"> • Action Taken
6	Criteria V: Student Support and Progression	<ul style="list-style-type: none"> • Action taken and contact numbers of all the anti-ragging committee members have been posted on the university website.
7	Criteria VII: Institutional Values and Best Practices	<ul style="list-style-type: none"> • Action Taken

Members of IQAC took note of the action taken on various decisions of the cell and found them satisfactory. After detailed deliberations, it was resolved that the report be approved.

Item III: To review the progress of preparations for 24th annual conference 2019.

Dr. Piyush Kant Pandey shared that brochure and invitations for 24th annual conference Pradanya - 2019 on the theme **Future of Healthcare: Globalization, Local Innovations and You** to be organized from 23 to 25 November 2019 have been circulated to delegates, resource persons and students. He also shared about overwhelming response from researchers as a good number of research papers have been received to be presented in the conference.

Item IV: Escalate the adoption and implementation of e-Governance at the University.

As a part of e-Governance and to improve the quality services & vibrant student engagement, IQAC members discussed and resolved to take initiative for saving environment by exploring and adopting application software for the students' admission process.

Item V: To share the report of NAAC Peer Team.

The report of NAAC Peer Team was shared with the members of IQAC. The major recommendations of NAAC peer team were - an orientation program needs to be organized for every new entrant, ecosystem for incubator and startup needs to be developed, post graduate diploma courses of one year may be planned, efforts should be made to increase number of programmes and students. IQAC members took it in stride and resolved to initiate efforts for the same.

Item VI: To take status on Energy Audit of the University for the year 2019.

Item VII: Any other item with the permission of the Chair.

No other point was raised for further discussion.

The meeting ended with a vote of thanks to the Chair.

Dr. P.R Sodani
Coordinator
Internal Quality Assurance
Cell
IIHMR University



Minutes of 09th Meeting of Internal Quality Assurance Cell (IQAC)

Date: January 10, 2020
Venue: Board Room

Minutes of Ninth Meeting of the IQAC

Date : January 10, 2020
Time : 03:00 PM
Venue : Board Room

The followings were present during the meeting:

1. Dr. Pankaj Gupta, President (Chairperson)
2. Dr. P.R Sodani, Pro-President and Dean, Training (Coordinator)
3. Dr. Piyush Kant Pandey Acting Dean, Academics (Member)
4. Dr. Daya Krishan Mangal Dean, Research (Member)
5. Prof. Anuradha S. Palanichamy, Dean, School of Development Studies (Member)
6. Dr. Sandeep Narula, Dean In-charge, School of Pharmaceutical Management (Member)
7. Dr. Gautam Sadhu, Professor and Dean, Administration (Member)
8. Dr. Arpita Basak, Associate Professor (Member)
9. Mr. Hem K. Bhargava, Dy. Registrar (Senior Administrative Office)
10. Mr. Prasoon Jain, CFAO (Senior Administrative Office)
11. Mrs. Sheenu Jhawar, Director Apex Hospital Pvt. Ltd., Jaipur (Alumni Representative)
12. Ms. Suvama Singh, MBA Student, IIHMR University, Jaipur (Student Representative)

The followings were absent during the meeting:

1. Dr. Tanjul Saxena, Associate Professor and Faculty In-charge (Ph.D Program) (Member)
2. Dr. A.K. Agarwal, Former Dean, International Institute of Health Management, New Delhi (Stakeholder Representative)
3. Dr. Mohan Bairwa, Associate Professor and Faculty In-charge (MPH Program) (Member)
4. Dr. Vikram Singh Chouhan, Chief Operating Officer Eternal Hospital (EHCC), Jaipur

At the outset, Chairperson welcomed all the members. Thereafter, agenda items were taken up for discussion and deliberations.

Item I: To confirm the minutes of the meeting held on 05 November 2019.

The minutes of the meeting of Internal Quality Assurance Cell held on 05 November 2019 were confirmed by the members.

Item II: To consider and approve the Action Taken Report of the 8th meeting held on 05 November 2019.

Sr. no.	Recommendations	Action Taken
1	The minutes of the last meeting dated 05 November 2019 were unanimously confirmed	<ul style="list-style-type: none">No action required
2	Members took note of the action taken on various decisions of the Cell and found them satisfactory. After detailed deliberations, it was resolved that the report be approved.	<ul style="list-style-type: none">No action required
3	To review the progress of preparations for 24th annual conference 2019	<ul style="list-style-type: none">24th annual conference Pradanya – 2019 was held successfully from 23 to 25 November 2019
4	Escalate the adoption and implementation of e-Governance at the University	<ul style="list-style-type: none">Action Taken
5	To share the Report of NAAC Peer Team	<ul style="list-style-type: none">No action required

Members of IQAC took note of the action taken on various decisions of the cell and found them satisfactory. After detailed deliberations, it was resolved that the report be approved.

Item III: To discuss the preparation of the workshops, lectures and conclave etc.

IQAC discussed about the preparations for conducting the following quality-oriented workshops, lectures and conclave.

1. Dissemination Workshop on Promoting Dietary Diversity Through Participatory Learning and Action Approach

2. Workshop on Healthcare Innovations Practice for Sustainable Development in the 21st Century by Dr. Geoffrey Clements, Chairman, Commonwealth Infrastructure Partners, UK.
3. Open Lecture on 'An Introduction to the US Education System' by Prof. Andrew M. Goodliffe, Associate Dean and Associate Professor of Geophysics, Graduate School, The University of Alabama.
4. Distinguished Lecture on "Quantum Integrative Medicine- The Future of Healthcare" by Dr. Amit Goswami Theoretical Quantum Physicist and Former Professor of Theoretical Physics at the University of Oregon, USA".
5. International Conclave on Ethical Leadership and Values.
6. Leadership Development Program for the Deans.

Item IV: Developing excellence through collaborations with other organizations.

IQAC shared its attempt to develop excellence through collaborations by initiating the process of signing MoUs with the following organizations:

1. Amrit Yoga Institute on Capacity Building, exchange programs, conducting workshops and joint research workshops in Healthcare, Yoga, Wellness, and related areas.
2. For furthering collaborations with Commonwealth Infrastructure Partners Ltd. U.K. for development activities in the UK-India Context.
3. B.N Patel Institute of Paramedical and Science, Anand (Gujrat) for establishing a formal understanding of cooperation and friendship intended to conduct joint research in the areas of mutual interest, provide the manpower needed in the research and development, organize meetings, trainings, and workshops, provide consultancy services in the areas of mutual interest, and organize certificate courses in scientific and social science temper and research technologies.

Item V: Preparation and readiness of the University for participation in Outlook – ICARE, India MBA Ranking 2020.

IQAC briefed about preparation and readiness of the University for participation in Outlook – ICARE, India MBA Ranking 2020 and provided the update on collection and compilation of data for the same.

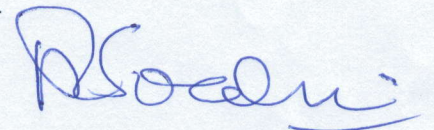
Item VI: Status of MDPs, training programmes, and workshops in the area of Health, Pharma, and Development Sector.

Dr. Sodani was proud to share that 17 MDPs, CTPs and workshops have been conducted till date.

Item VII: Any other item with the permission of the Chair.

No other point was raised for discussion.

The meeting ended with a vote of thanks to the Chair.



Dr. P.R. Sodani
Coordinator
Internal Quality Assurance Cell
IIHMR University



Minutes of 10th Meeting of Internal Quality Assurance Cell (IQAC)

Date: April 01, 2020
Venue: Virtual Mode

Minutes of the Tenth Meeting of IQAC

te : April 01, 2020
ne : 02:00 PM
nue : Virtual Mode

the followings were present during the meeting:

1. Dr. Pankaj Gupta, President (Chairperson)
2. Dr. P.R Sodani, Pro-President and Dean, Training (Coordinator)
3. Dr. Piyush Kant Pandey Acting Dean, Academics (Member)
4. Dr. Daya Krishan Mangal Dean, Research (Member)
5. Prof. Anuradha S. Palanichamy, Dean, School of Development Studies (Member)
6. Dr. Sandeep Narula, Dean In-charge, School of Pharmaceutical Management (Member)
7. Dr. Gautam Sadhu, Professor and Dean, Administration (Member)
8. Dr. Arpita Basak, Associate Professor (Member)
9. Mr. Hem K. Bhargava, Dy. Registrar (Senior Administrative Office)
10. Mr. Prasoon Jain, CFAO (Senior Administrative Office)
11. Dr. Vikram Singh Chouhan, Chief Operating Officer Eternal Hospital (EHCC), Jaipur
12. Mrs. Sheenu Jhawar, Director Apex Hospital Pvt. Ltd., Jaipur (Alumni Representative)
13. Ms. Suvana Singh, MBA Student, IIHMR University, Jaipur (Student Representative)

the followings were absent during the meeting:

1. Dr. Vikram Singh Chouhan, Chief Operating Officer Eternal Hospital (EHCC), Jaipur
2. Mrs. Sheenu Jhawar, Director Apex Hospital Pvt. Ltd., Jaipur (Alumni Representative)
3. Dr. A.K. Agarwal, Former Dean, International Institute of Health Management, New Delhi (Stakeholder Representative)

At the outset, Chairperson welcomed all the members and informed about the emergency planning required during the lockdown period announced by government from 22nd March 2020. Thereafter, Dr. P.R. Sodani, Coordinator, IQAC took up further proceedings.

Item I: To confirm the minutes of the meeting held on 10 January 2020.

The minutes of the meeting of Internal Quality Assurance Cell held on 10 January 2020 were confirmed by the members.

Item II: To consider and approve the Action Taken Report of the 9th meeting held on 10 January 2020.

Sr. no.	Recommendations	Action Taken
1	The minutes of the last meeting dated 10 January 2020 were unanimously confirmed.	• No action required
2	Members took note of the action taken on various decisions of the Cell and found them satisfactory. After detailed deliberations, it was resolved that the report be approved.	• No action required
3	To discuss the preparation of the workshops, lectures and conclave, etc.	• Workshops, lectures and conclave were successfully conducted
4	Developing excellence through collaborations with other organizations.	• Action Taken
	Preparation and readiness of the University for participation in Outlook – ICARE, India MBA Ranking 2020.	• Action Taken

6	Status of MDPs, training programmes, and workshops in the area of Health, Pharma, and Development Sector.	<ul style="list-style-type: none"> IQAC members took a note and appreciated the efforts of IQAC in the direction of conducting MDPs, training programmes, and workshops in the area of Health, Pharma, and Development Sector
---	---	--

Members of IQAC took note of the action taken on various decisions of the cell and found them satisfactory. After detailed deliberations, it was resolved that the report be approved.

Item III: Recommendations and suggestions for smooth functioning of the University required during the lockdown period announced by government from 22nd March 2020.

- Dr. P.R. Sodani was confident about the know-how of faculty and staff to work with ICT tools and therefore, informed the members about exploring the possibility of conducting various academic and other activities like admissions, classes, examinations, placements etc., through online mode.
- Webinars as a roadmap for creating awareness and dealing with issues of Covid-19 pandemic. IQAC shared that more than six webinars have already been conducted for creating awareness and dealing with issues of Covid-19 pandemic as it is part of social responsibility for the students and staff to deal with the hard times of pandemic and take the precautions to save themselves and beloved ones from the effects of Covid-19 pandemic.
- For Summer Internship, Dissertation and Practicum it was decided to encourage students to explore and grab opportunities for online projects and courses. It was also suggested that Placement Cell would facilitate the students in searching for such opportunities.
- It was also decided that all the student and faculty centric activities would be conducted online.

Item IV: Discussion on creating Virtual Studio.

Due to pandemic Covid-19, IQAC proposed to create Virtual Studio at the University so that smooth conduct of classes/sessions is not affected.

Item V: Any other item with the permission of the Chair.

No other point was raised for further discussion.

The meeting ended with a vote of thanks to the Chair

Dr. P.R. Sodani
Coordinator
Internal Quality Assurance
Cell
IIHMR University