

**Minutes of Meeting  
of  
Internal Quality Assurance Cell (IQAC)**

**Day & Date:** Saturday, 07 September 2024  
**Venue:** Conference Hall



## **Minutes of the Meeting of IQAC**

**Day & Date** : Saturday, 07 September 2024

**Time** : 3:30 PM

**Venue** : Conference Hall

### **The following members were present during the meeting:**

1. Dr. P.R Sodani, Chairperson-IQAC, President-IIHMR University, Jaipur
2. Dr. Sanjay Gupta, Dean, Institute of Health Management Research (IHMR)
3. Dr. Saurabh Kumar, School of Pharmaceutical Management
4. Dr. Himadri Sinha, Dean, School of Development Studies
5. Dr. Vinod Kumar SV, Dean In-Charge, SD Gupta School of Public Health
6. Dr. Seema Mehta, Professor, IIHMR University, Jaipur
7. Dr. Arindam Das, Professor, IIHMR University, Jaipur
8. Mr. Hem K. Bhargava, Registrar, IIHMR University, Jaipur
9. Mr. Subhabrata Mitra, Head-HR, IIHMR University, Jaipur
10. Dr. Nupur Srivastava, Controller of Examinations, IIHMR University, Jaipur
11. Dr. Manthan D Janodia, Coordinator and Member Secretary

### **Special Invitee:**

1. Dr. Susheela Sharma, Chief Administrative Officer, IIHMR University, Jaipur
2. Dr. Swapnil Gadhawe, Assistant Professor, School of Digital Health

### **The following members were absent during the meeting:**

1. Mr. Prasoon Jain, CFAO, IIHMR University, Jaipur
2. Dr. A.K. Agarwal (Stakeholder Representative), Former Dean, Academics, IIHMR, New Delhi
3. Ms. Neeru Khangarot, Bhoruka Charitable Trust, Jaipur (Local Society Representative)
4. Dr. Mala Airun, Director, Medical Operations, Fortis Escorts Hospital, Jaipur (Industry Representative)
5. Mr. Deepesh Gupta, Head of Office UNFPA Rajasthan, Jaipur (Alumni Representative)
6. Dr. Vrajesh Shah, Medical Superintendent, Eternal Hospital (EHCC), Jaipur (Employer Representative)
7. Dr. Sonali Pandey, MBA-Hospital and Health Management, Batch 2022-24 (Student Representative)

At the outset the IQAC Coordinator welcomed all the members. Thereafter, the agenda items were taken up.

### **Item I: To confirm the minutes of the meeting held on Tuesday, 9 July 2024.**

The minutes of the last meeting held on Tuesday, 09 July 2024, were unanimously confirmed by the members.



**Item II: Action taken report of meeting held on Tuesday, 09 July 2024.**

S. No.	Suggestions/Recommendations	Action Taken
1.	Students' Feedback	Feedback form was reviewed by the members and new feedback form circulated amongst the students.
2.	Students' Attendance	The face recognition machines have been installed in the classes for improving the students' attendance.
3.	Pedagogy	Faculty members are making use of case studies in their teaching and putting their best efforts to make use of case method of teaching.
4.	IQAC shared the quality initiatives of the University.	The data related to quality initiatives compiled.

Members of IQAC took note of the actions taken on various decisions and found them satisfactory. After detailed deliberations, it was resolved that the Action Taken Report (ATR) be approved.

**Item III: Information about DEEKSHARAMBH 2025 for newly admitted students.**

IQAC coordinator informed that the DEEKSHARAMBH 2025 (Student Induction Programme) for the newly admitted MBA first-year students at IIHMR University was held from the 6th to the 9th of August 2024. This comprehensive program was carefully crafted to welcome the new students and to ease their transition into the academic environment at IIHMR University, introducing them to the university's resources, culture, sensitizing with code of conduct, rules & regulations, lecture with industry experts, familiarization with schools/campus.

**Item IV: Outcome-based curriculum framework for MBA (Healthcare Analytics)**

Dr. Swapnil Gadhave from School of Digital Health informed to members about the MBA (Healthcare Analytics) programme under the School of Digital Health which was commenced from this session. Dr. Gadhave highlighted that the program follows the Learning Outcome-Based Curriculum framework, designed to ensure that students gain the necessary skills and knowledge aligned with the healthcare analytics industry. The curriculum was developed to focus on both theoretical knowledge and practical application, with clear, measurable outcomes for each course. He discussed how the program incorporates real-world case studies, data analysis tools, and industry collaborations to enhance learning.





#### **Item V: Automation of performance appraisal system.**

Mr. Subhabrata Mitra, Head-HR provided an update on the revised performance appraisal system integrated into the ERP system. He explained that the university has revamped the performance appraisal process to make it more comprehensive and transparent. Mr. Mitra briefed the members on the key parameters included in the revised performance appraisal system. He emphasized that the new system aims to streamline the appraisal process, offering more real-time feedback and ensuring alignment with the university's strategic objectives.

#### **Item VI: Discussion on extension activities related to social and industry connect.**

IQAC Coordinator discussed regarding the upcoming extension activities aimed at enhancing social and industry connect and facilitating knowledge exchange. The coordinator outlined plans to organize various initiatives that would bridge the gap between the institution, the community, and the industry. These activities will include workshops, seminars, and collaborative projects designed to provide students and faculty with opportunities to engage with industry professionals and contribute to societal development.

#### **Item VII: Information about value added courses 2024-25.**

Dr. Himadri Sinha provided an update regarding the value added courses for the academic year 2024-25. He shared detailed information about the upcoming VAC offerings and presented the courses that will be introduced. The members were informed about the structure, objectives, and potential benefits of these courses.

Dr. Sinha also reported that the students showed significant interest in all the VAC courses offered during the 2023-24 academic year.

#### **Item VIII: Discussion on NEP Implementation Progress**

##### **a) Internationalization of educational programmes**

The members discussed about the internationalization of educational programmes.

##### **b) Courses on Human Values**

Foundation Course on Universal Human Values and Ethics (UHVE) successfully implemented in the first-year syllabus.

#### **Item IX: To update about the student registration on Academic Bank of Credit.**

The Controller of Examination given presentation on the ABC evaluation reform, which is focused on enhancing the assessment methods and overall evaluation processes. She provided an update on the number of students who have successfully registered in the ABC system for the evaluation reform.

#### **Item X: Progress on Green Initiatives.**

The IQAC Coordinator shared that the University organised a plantation drive on 7<sup>th</sup> August 2024. The event was coordinated by Prof. Himadri Sinha & ESG Warrior Group. Students from Vivek Techno School, Jaipur also participated in this event and about fifty trees were planted in the University campus to support green initiative.





**Item XI: To provide update on Annual Quality Assurance Report (AQAR) 2023-24.**

Dr. Manthan D. Janodia, Coordinator of IQAC delivered a comprehensive update on the status of the Annual Quality Assurance Report (AQAR) submission for the academic year 2023-24. He reported that the team is working on some of criteria.


**Item XII: To Present the Academic and Administrative Report for Academic Year 2023-24.**

Coordinator of IQAC shared a brief report of Academic and Administrative for Academic Year 2023-24.

**Item XIII: Any other item with the permission of the Chair.**

No other point was raised for further discussion.

The meeting ended with a vote of thanks to the Chair.



**Dr. P.R. Sodani**  
**Chairperson-IQAC**  
**IHMR University**

**Minutes of Meeting  
of  
Internal Quality Assurance Cell (IQAC)**

**Day & Date:** Friday, 27 December 2024  
**Venue:** Conference Hall



## **Minutes of the Meeting of IQAC**

**Day & Date** : Friday, 27 December 2024

**Time** : 3:30 PM

**Venue** : Conference Hall

### **Following members were present during the meeting:**

1. Dr. P.R Sodani, Chairperson-IQAC, President-IIHMR University, Jaipur
2. Dr. Sanjay Gupta, Dean, Institute of Health Management Research (IHMR)
3. Dr. Saurabh Kumar, Dean, School of Pharmaceutical Management
4. Dr. Vinod Kumar SV, Dean In-Charge, SD Gupta School of Public Health
5. Dr. Seema Mehta, Professor, IIHMR University, Jaipur
6. Dr. Arindam Das, Professor, IIHMR University, Jaipur
7. Dr. Sandeep Kumar Suhag, Registrar, IIHMR University, Jaipur
8. Mr. Prasoon Jain, CFAO, IIHMR University, Jaipur
9. Dr. Nupur Srivastava, Controller of Examination, IIHMR University, Jaipur
10. Mr. Subhabrata Mitra, Head-HR, IIHMR University, Jaipur
11. Dr. Aarti Sharma, Coordinator and Member Secretary
12. Dr. Srishti, MBA-Hospital and Health Management, Batch 2024-26 (Student Representative)

### **Special Invitee:**

1. Dr. Susheela Sharma, Chief Administrative Officer, IIHMR University, Jaipur

### **The following members were absent during the meeting:**

1. Dr. A.K. Agarwal (Stakeholder Representative), Former Dean, Academics, IIHMR, New Delhi
2. Ms. Neeru Khangarot, Project Manager, Bhoruka Charitable Trust, Jaipur (Local Society Representative)
3. Dr. Mala Airun, Director, Medical Operations, Fortis Escorts Hospital, Jaipur (Industry Representative)
4. Dr. Deepti Mohan, Joint Director- NABH (Employer Representative)
5. Dr. Suhasani Jain, Medical Superintendent, CK Birla Hospital, Jaipur (Alumni Representative)
6. Dr. Himadri Sinha, Dean, School of Development Studies, IIHMR University, Jaipur

At the outset the IQAC Coordinator welcomed all the members. Thereafter, the agenda items were taken up.

### **Item I: To confirm the minutes of the meeting held on Saturday, 7 September 2024.**

The minutes of the last meeting held on Friday, 7 September 2024, were unanimously confirmed by the members.





**Item II: To share the action taken report of meeting held on Saturday, 7 September 2024.**

S. No.	Suggestions/Recommendations	Action Taken
1.	To discuss extension activities related to social and industry connect and exchange knowledge, to be conducted	Various field visits and extension activities were organised by the schools for students.
2.	To discuss the internationalization of educational programmes and Human Values Courses (NEP)	A circular was shared with the students regarding Blended Intensive Program 2025, organising by the Mendel University in Brno, Czechia.
3.	Updation on AQAR 2023-24	All data of AQAR 2023-24 have been compiled.
4.	Commencement of VAC 2024-25	Circular of VAC 2024-25 has been shared with the students.

Members of IQAC took note of the actions taken on various decisions and found them satisfactory. After detailed deliberations, it was resolved that the Action Taken Report (ATR) be approved.

**Item III: Discussion on tracking of students' progress.**

The COE presented an analysis of student results. The presentation included a discussion of the total number of students who appeared and the pass percentages for each school.

In the Hospital & Health program, 212 students appeared and graduated. In the Pharma program, 107 students appeared and graduated. Lastly, in the MBA Development Management program, 16 students appeared, out of which 14 graduated.

**Item IV: Presentation on NIRF Rankings 2025.**

Dr. Aarti Sharma shared the draft data of NIRF- India Ranking 2025 with the IQAC members. She briefly discussed each criterion of the NIRF- India Ranking 2025.

**Item V: Information about collaborative quality initiatives organised from July to December 2024.**

It was shared with the IQAC members that the various activities like webinar, competition, awareness drive, national and international importance day celebration organised during the period of 6 months from July to December 2024. 05 Know Your Alumni episodes and 16 masterclass episodes were also conducted in this duration.

**Item VI: To apprise the members about MoUs signed by IIHMR University with national and international organisation.**

Coordinator of IQAC, informed to the members that IIHMR University signed MoU with following national and international organisations to foster collaboration in education, research, and community





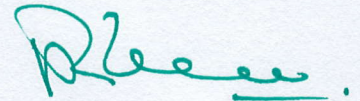
service includes student and faculty exchange, internship programmes and various academic activities. The details of institutions are as follows:

1. Entrepreneurship Development Institute of India, Ahmedabad
2. Birla Institute of Scientific Research, Jaipur
3. ICMR - National Institute for Implementation Research on Non- Communicable Diseases, (ICMR-NIIRNCD), Jodhpur
4. Universitas Islam Bandung, Indonesia (UNISBA), Indonesia
5. Maternity India Foundation, Noida
6. Ibtada Foundation
7. ASEM Education & Research Hub for Lifelong Learning, Ireland
8. IIHMR Bangalore

**Item VI: Any other item with the permission of the Chair.**

No other point was raised for further discussion.

The meeting ended with a vote of thanks to the Chair.



**Dr. P.R. Sodani**  
**Chairperson-IQAC**  
**IIHMR University**



**Minutes of Meeting  
of  
Internal Quality Assurance Cell (IQAC)**

**Day & Date:** Monday, 24 March 2025

**Venue:** Conference Hall

*P. S. Srinivas*



## **Minutes of the Meeting of IQAC**

**Day & Date** : Monday, 24 March 2025

**Time** : 3:30 PM

**Venue** : Conference Hall

### **Following members were present during the meeting:**

1. Dr. P.R Sodani, Chairperson-IQAC, President-IIHMR University, Jaipur
2. Dr. Sanjay Gupta, Dean, Institute of Health Management Research (IHMR)
3. Dr. Himadri Sinha, Dean, School of Development Studies, IIHMR University, Jaipur
4. Dr. Saurabh Kumar, Dean, School of Pharmaceutical Management
5. Dr. Vinod Kumar SV, Dean In-Charge, SD Gupta School of Public Health
6. Dr. Seema Mehta, Professor, IIHMR University, Jaipur
7. Dr. Arindam Das, Professor, IIHMR University, Jaipur
8. Dr. Sandeep Kumar Suhag, Registrar, IIHMR University, Jaipur
9. Mr. Prasoon Jain, CFAO, IIHMR University, Jaipur
10. Mr. Rajiv Kumar Pandey, Controller of Examination, IIHMR University, Jaipur
11. Mr. Subhabrata Mitra, Head-HR, IIHMR University, Jaipur
12. Dr. Aarti Sharma, Coordinator and Member Secretary
13. Ms. Neeru Khangarot, Project Manager, Boruka Charitable Trust, Jaipur (Local Society Representative)
14. Dr. Srishti, MBA-Hospital and Health Management, Batch 2024-26 (Student Representative)

### **Special Invitee:**

1. Dr. Susheela Sharma, Chief Administrative Officer, IIHMR University, Jaipur

### **The following members were absent during the meeting:**

1. Dr. A.K. Agarwal (Stakeholder Representative), Former Dean, Academics, IIHMR, New Delhi
2. Dr. Mala Airun, Director, Medical Operations, Fortis Escorts Hospital, Jaipur (Industry Representative)
3. Dr. Deepti Mohan, Joint Director- NABH (Employer Representative)
4. Dr. Suhasani Jain, Medical Superintendent, CK Birla Hospital, Jaipur (Alumni Representative)

At the outset the IQAC Coordinator welcomed all the members. Thereafter, the agenda items were taken up.

### **Item I: To confirm the minutes of the meeting held on Monday, 30 December 2024.**

The minutes of the last meeting held on Monday, 30 December 2024, were unanimously confirmed by the members.





**Item II: To share the action taken report of meeting held on Monday, 30 December 2024.**

S. No.	Agenda Items	Action Taken
1.	Presentation on NIRF Rankings 2025.	The data related to the NIRF Rankings 2025 has been successfully submitted on the portal before the last date.
2.	Information about collaborative quality initiatives organised from July to December 2024.	The event completion reports of all activities have been compiled in the given format by the IQAC and uploaded on the University website.
3.	To apprise the members about MoUs signed by IIHMR University with national and international organisation.	The university is working to conduct quality initiatives, e.g., expert sessions, field visits, research, and student exchange programmes etc. with these organisations through the signed MoUs.

Members of IQAC took note of the actions taken on various decisions and found them satisfactory. After detailed deliberations, it was resolved that the Action Taken Report (ATR) be approved.

**Item III: To share the information of approval of AQAR 2024-25.**

IQAC Coordinator informed all members that the Annual Quality Assurance Report (AQAR) for the year 2024-25 was successfully submitted on the NAAC portal on 15 January 2025.

It was further noted that NAAC accepted the AQAR on 7 February 2025.

**Item IV: To inform about the establishment of Centre for Indian Knowledge System.**

The members were informed about the establishment of the Centre for Indian Knowledge System. The purpose and objectives of the Centre were explained to the attendees. The members acknowledged the significance of the Centre in promoting indigenous knowledge and integrating it into academic and research initiatives.

**Item V: To inform about the Energy, Environment & Green Audit.**

The IQAC Coordinator informed all members that the Energy, Environment, and Green Audit has been successfully completed by EHS Alliance. She presented the audit reports along with the certificate issued by the auditing agency. The members took note of the findings and appreciated the efforts taken towards promoting environmental sustainability on campus.

**Item VI: To plan and discuss the conduct of the Gender Audit.**

The committee discussed the need to conduct a Gender Audit to assess gender sensitivity and inclusiveness in the institution's policies and practices. It was decided that a dedicated committee will be formed under the guidance of IQAC to plan and implement the audit. The findings will help develop an action plan to promote gender equity on campus.

**Item VII: Discussion on adoption National Credit Framework (NCrF).**

The IQAC Coordinator briefed the members about the National Credit Framework (NCrF) as proposed by the UGC, highlighting its objectives, key components, and benefits in integrating academic, vocational, and experiential learning across all levels of education. The members discussed the relevance and implications of implementing NCrF in the institution. It was decided that a committee would be formed to study the framework in detail and prepare a roadmap for its phased adoption in alignment with institutional goals and NEP 2020 guidelines.



**Item VIII: Discussion on conducting the External Academic and Administrative Audit.**

The members discussed the need for conducting the External Academic and Administrative Audit to ensure compliance with quality standards and identify areas for improvement. Various aspects of the audit process, including scope, timeline, and selection of external auditors, were deliberated. The importance of transparency and thorough documentation was emphasized.

It was decided to plan and initiate the audit process in the first week of April 2025. The IQAC was tasked with preparing the necessary documents and coordinating the audit schedule.

**Item IX: Discussion on conducting the Faculty Development Programme.**

The members discussed to conduct a Faculty Development Programme (FDP) aimed at enhancing faculty members' research skills. Various aspects such as programme structure, duration, and resource persons were considered. Members emphasized the importance of aligning the FDP with current academic research trends to maximize its effectiveness.

It was decided to conduct the Faculty Development Programme in the last week of this month.

**Item X: Any other item with the permission of the Chair.**

No other point was discussed.

The meeting ended with a vote of thanks to the Chair.



**Dr. P.R. Sodani**  
**Chairperson-IQAC**  
**IHMR University**



**Minutes of Meeting  
of  
Internal Quality Assurance Cell (IQAC)**

**Day & Date:** Friday, 04 July 2025  
**Venue:** Conference Hall



## **Minutes of the Meeting of IQAC**

**Day & Date** : Friday, 04 July 2025

**Time** : 11:00 AM

**Venue** : Conference Hall

**Following members were present during the meeting:**

1. Dr. P.R Sodani, Chairperson-IQAC, President-IIHMR University, Jaipur
2. Dr. Sanjay Gupta, Dean, Institute of Health Management Research (IHMR)
3. Dr. Himadri Sinha, Dean, School of Development Studies, IIHMR University, Jaipur
4. Dr. Saurabh Kumar, Dean, School of Pharmaceutical Management
5. Dr. Vinod Kumar SV, Dean In-Charge, SD Gupta School of Public Health
6. Dr. Seema Mehta, Professor, IIHMR University, Jaipur
7. Dr. Arindam Das, Professor, IIHMR University, Jaipur
8. Dr. Sandeep Kumar Suhag, Registrar, IIHMR University, Jaipur
9. Mr. Prasoon Jain, CFAO, IIHMR University, Jaipur
10. Mr. Rajiv Kumar Pandey, Controller of Examination, IIHMR University, Jaipur
11. Mr. Subhabrata Mitra, Head-HR, IIHMR University, Jaipur
12. Dr. Aarti Sharma, Coordinator and Member Secretary
13. Dr. A.K. Agarwal (Stakeholder Representative), Former Dean, Academics, IIHMR, New Delhi
14. Ms. Neeru Khangarot, Project Manager, Bhoruka Charitable Trust, Jaipur (Local Society Representative)
15. Dr. Srishti, MBA-Hospital and Health Management, Batch 2024-26 (Student Representative)

**Special Invitee:**

1. Dr. Susheela Sharma, Chief Administrative Officer, IIHMR University, Jaipur

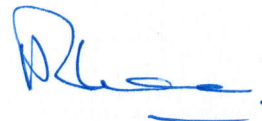
**The following members were absent during the meeting:**

1. Dr. Mala Airun, Director, Medical Operations, Fortis Escorts Hospital, Jaipur (Industry Representative)
2. Dr. Deepti Mohan, Joint Director- NABH (Employer Representative)
3. Dr. Suhasani Jain, Medical Superintendent, CK Birla Hospital, Jaipur (Alumni Representative)

At the outset the IQAC Coordinator welcomed all the members. Thereafter, the agenda items were taken up.

**Item I: To confirm the minutes of the meeting held on Monday, 24 March 2025.**

The minutes of the last meeting held on Monday, 24 March 2025, were unanimously confirmed by the members.





**Item II: To share the action taken report of meeting held on Monday, 24 March 2025.**

S. No.	Agenda Items	Action Taken
1.	To share the information of approval of AQAR 2024-25.	AQAR 2024-25 has been accepted by NAAC and uploaded on the institutional website.
2.	To inform about the establishment of Centre for Indian Knowledge System.	Members were noted.
3.	To inform about Energy, Environment & Green Audit.	The certificates of Energy, Environment & Green Audit 2024-25 were uploaded on the institutional website.
4.	To plan and discuss the conduct of Gender Audit.	Committee was formed for the conduct of Gender Audit.
5.	Discussion on adoption National Credit Framework (NCrF).	Committee was formed for necessary action.
6.	Discussion on conducting the External Academic and Administrative Audit.	Academic and Administrative Audit was conducted on 7 <sup>th</sup> April 2025 by external members.
7.	Discussion on conducting the Faculty Development Programme.	Faculty Development Programme on Conceptualizing, Designing, and Developing Research Proposals conducted from 24-28 March 2025 for faculty members and research officers. The FDP report has been uploaded on the website.

Members of IQAC took note of the actions taken on various decisions and found them satisfactory. After detailed deliberations, it was resolved that the Action Taken Report (ATR) be approved.

**Item III: To finalize the activity calendar 2025-26.**

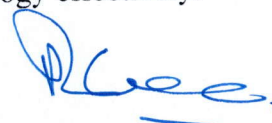
The IQAC Coordinator presented the draft Activity Calendar for the academic year 2025-26, outlining key academic, co-curricular, and extracurricular events. Members reviewed the proposed schedule and suggested minor modifications to ensure better alignment with institutional goals and regulatory requirements. After detailed discussion, the Activity Calendar for 2025-26 was finalized and approved.

The coordinator informed that the final version would be circulated to all departments and uploaded on the institutional website.

**Item IV: To review the status of NAAC preparation.**

The IQAC Coordinator provided an update on the institution's preparedness for the upcoming NAAC accreditation cycle, including progress on the Self-Study Report (SSR), data validation, and documentation across various criteria.

The members were informed that NAAC is going to introduce a reformed assessment methodology, including the Binary and MBGL (Maturity Based Graded Levels) approaches. A brief discussion was held on the implications of the MBGL method. Members emphasized the need to align institutional data and documentation practices with the requirements of this new framework to ensure compliance and readiness. It was decided that further training and orientation sessions will be conducted for departments to understand and implement the revised methodology effectively.





**Item V: To review the feedback analysis and action taken report for 2024-25.**

The IQAC Coordinator presented the consolidated feedback analysis report for the academic year 2024-25, covering responses from students, faculty, alumni, employer and academicians. The report highlighted key areas of strength as well as suggestions for improvement across various academic and administrative aspects.

**Item VI: To discuss related to ICT based learning tools for effective teaching learning process.**

The IQAC Coordinator initiated a discussion on the integration and enhancement of ICT-based learning tools to strengthen the teaching-learning process. Members highlighted the importance of adopting innovative digital platforms, smart classroom technologies, Learning Management Systems (LMS), and subject-specific software to enhance student engagement and learning outcomes.

It was suggested that faculty be encouraged to undergo training and capacity-building sessions to effectively use ICT tools in classroom teaching. The committee also discussed exploring new e-content creation tools and promoting the use of online resources such as SWAYAM, NPTEL, and MOOCs. It was decided to organise workshops for faculty on e-content development.

**Item VII: Any other item with the permission of the Chair.**

No other point was discussed.

The meeting ended with a vote of thanks to the Chair.



**Dr. P.R. Sodani**  
**Chairperson-IQAC**  
**IIHMR University**