

INDIAN COUNCIL OF MEDICAL RESEARCH
POST BOX NO. 4508, ANSARI NAGAR
NEW DELHI 110 029

No. NTF/2017/HSR/02/05

Dated: 12.03.2018

To

Dr. D. K. Mangal

Indian Institute of Health Management Research University

1 Prabhu Dayal Marg, Sanganer Airport

Jaipur - 302 029 Rajasthan

Sub: Sanction of budget allotment for the ICMR National Taskforce project entitled "*Integrated road traffic injuries surveillance - India (IRIS - India) Jaipur*" under **Dr. D. K. Mangal, Indian Institute of Health Management Research University, Jaipur - 302 029.** Sanction for continuation for 2nd year (during 25/04/2018 to 24/04/2019)

Dear Sir/Madam,

I am pleased to inform that the Director-General of the Indian Council of Medical Research sanctions an allotment for Rs. 23,01,636/- (Rupee twenty three lakh one thousand six hundred thirty six only).

As detailed in the attached budget statement for the above mentioned project for the year 2017-2018 (25/04/2018 to 24/04/2019), subject for to the following conditions:-

The grant Rs. 23,01,636/- will be released to the head of the institute on receipt of the demand in the prescribed form.

While asking for the release of the installment it may be ensured that the amount for the pay and allowances of the staff whose are actually in position is included. The unspent balance available out of the funds paid during the previous year should be intimated. This will be adjusted against the current year grant.

1. A separate account for the grant received and expenditure incurred shall be maintained the account will be subjected to audited by the authorized auditors of the institutions in case facilities are not available for such auditing the account will be audited by the Council own Internal auditors Latest by the end of December. Following the financial year for which the grant is paid and audit certificate from the auditors for the effect that the accounts have been audited and that the money was actually spent on the objects for which it was sanctioned shall be submitted to the Council along with a list of non expendable articles purchased out of the grant during the year. Any unspent balance would be refunded to the ICMR on termination of the scheme.

Further grants will be stopped unless audited statements of accounts and utilization certificates are received within a period of the year after the end of the financial year for which grant was sanctioned.

2. The last installment of the grant will be paid on receipt of the audited certificate which should include all the liabilities of last year expenditure incurred before but the defrayed after termination of the scheme the prior to which the expenditure pertains should be shown clearly.



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3. The grant will not be regarded as a subvention towards the normal work of the institution by should be exclusively utilized for the research activity for which it has been sanctioned.
4. Expenditure should on account exceed the allotment sanctioned for the enquiry expenditure incurred over and above the sanctioned amount against one or more subheads of expenditure such as pay allowances contingencies etc. shall be met without reference to the ICMR by expropriation of savings under remaining provided that the total expenditure incurred during the financial year.
5. No expenditure shall however be incurred by expropriation of savings on items not sanctioned by the Council non consumable equipment stores not sanctioned by the Council savings shall also not be expropriated for meeting on incurring expenditure on staff that has not been sanctioned by the Council.
6. The grant paid by the Council shall be refunded in fully be the institution if and when the grantee concerned discontinuous a scheme mid way or does not follow the detailed technical programme laid down and approved.
7. Receipt relished by the project officer on behalf of ICMR project if any will be remitted to the council as miscellaneous receipts and not utilized for meeting expenditure of the project.
8. All facilities for conduct of the research scheme basis equipment and ordinary laboratory chemicals. glassware, furniture and other assistance may be required for the smooth working of the research scheme and shall be provided by the institute.
9. The stores purchased out of the grant of the Council shall be entered in the property stock register and presented auditors for check and endorsement the usual for these register and all purchases made in accordance with the procedure in vogue in your institution.
10. Only such equipment for which provision has been made in the drugs.
11. All the non-expendable articles purchase out of the funds of the Council will be the property of the Council and will not be disposed of without their concurrence Staff.
12. The staff employed on the research schemes will not be the Council employee but for all purposes be treated as employees of the institute and will be subject to the rules and administrative control of the institute and will be accordance with the normal recruitment's rules and procedures of the institute.

The scales of pay allowances etc. applicable to the staff of the schemes will be the same as admissible under the rules of the grantee institution.

Prior approvals of the Council will however be necessary if pay higher than admissible under the rules of the institutions is sought to be given e.g. by grant of advances increment or ad-hoc increase.
13. The Council will not be liable to bear any expenditure pension provident fund contribution and or leave salary contribution incurred or committed by the guarantee for persons appointed on deputation from any other organization.



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REPORT OF WORK DONE

14. The grant is being sanctioned on the condition that reports on the progress of work done on the research scheme will be submitted by you to the Council as and when called for. Normally a progress report of work done on the enquiry is to be submitted to the Council as and when required. The enquiry may be discontinued immediately unless there is sufficient justification for non-submission of the report of work done on the research scheme.

PUBLICATION.

15. The financial assistance rendered by the Council will be acknowledged in any published account of work for which the grant is given.

16. A list of papers published based on the work carried out on enquiry under the auspices of the ICMR shall be submitted annually along with reprints of the papers. Prior permission of the Council shall be obtained before publication of any such paper in a foreign journal.

17. The Council shall have the right to take out patent in respect of invention/discoveries made under schemes/projects financed by the Council. The Officer-in-charge or the staff employed on ICMR scheme shall not apply for or obtain patents for any invention/discovery made by them without prior approval of the Council.

18. All patents will be registered in the name of the Indian Council of Medical Research Premonition of Research Scheme.

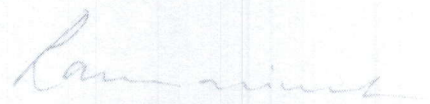
19. Prior permission of the Council shall be obtained if the investigator desires to discontinue the research scheme. The reasons for scheme discontinuation should invariably be stated.

20. A final report is required to be resubmitted within one month from the date of termination of the research scheme.

21. A list in duplicate of non-expendable and expendable articles together with proper tags and suggestions for disposal of the articles should be sent to the Council within a month from the date of termination of the research scheme.

The receipt of the letter may kindly be acknowledged.

Yours faithfully,


Administrative Officer
For Director-General


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1, Prabhu Dayal Marg
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1. Copy together with a copy of the budget statement forwarded for formation to: **The President, Indian Institute of Health Management Research University, 1 Prabhu Dayal Marg, Sanganer Airport, Jaipur - 302 029**. The receipt of this letter may please be acknowledged.
2. Copy together two copies of the budget statement forwarded to the accounts Section, ICMR For information and necessary action - RFC No. (P-15) HSR/NTF/1/2016-17, dated: 23/03/2017.
3. Copy together with two copies of the budget statement forwarded to the finance Section, ICMR. For Compilation of the Council's budget.

Under the power delegated to the divisional chiefs vide Admn. Order No. 16/5-2001-Admin II, Dated 22 Jan, 2001 and this approved of the Division Chief/Addl. D.G.

This is to certify that all the five conditions mentioned below have been fulfilled.

1. The proposal is as per the approved existing budget.
2. Annual progress of the project has been found as satisfactory.
3. The utilization certificate has not been received the grant will be release on receipt of the utilization certificate duly signed Auditor or chartered Accountant.
4. The expenditure including the grant proposed to be release is within the budget allocation to the division.
5. Unspent balance from previous year will be adjusted before releasing the grant.


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Date of Start: 25-04-2017
Duration: 24 Months
File No.: NTF/2017/02/05/HSR
RFC No. (P-15) HSR/NTF/1/2016-17, dated: 23/03/2017

Budget for II Year
(25/04/2018 to 24/04/2019)

i) Personnel:

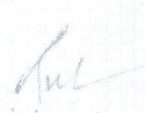
S.No.	Designation	II year
1.	One Scientist – B (Medical @ Rs. 61,000/- +HRA *Annual increment @ 10% of pay	8,20,200
2.	One Data Entry Operator - A @ Rs.17000/- *Annual increment @ 10% of pay	2,13,120
3.	Six Project technician – III or Junior Nurse @ Rs. 18,000/- (for 6 months in 2 nd year	6,48,000

ii) Contingency

S.No.	Item	II year
Recurring		
1.	Development and dissemination of IEC	1,00,000
2.	Stakeholders meetings	25,000
3.	Stationery or other contingencies	25,000
4.	Communications for surveillance activity	25,000
5.	Report writing & preparation	25,000
6.	Dissemination workshop	25,000

iii) Travel

S.No.	Item	II year
1.	Travel for project staff for field works TD/DA & for PIs/co-PIs for monitoring	2,50,000
2.	PIs meet (to Delhi/others sites)	50,000
	Overhead charges 5%	95,316
	Total Budget (for IInd Year)	23,01,636


Administrative Officer/HSR Div.



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