

From: Partha Sengupta <parthasengupta@ndl.gov.in>
Sent: Friday, October 4, 2024 5:35 PM
To: IIHMRU President Office; Arindam Das; Shraddha Kalla; Kamlesh Chand Sharma
Subject: NDLI-Approval & login guidelines

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear NDLI CLUB authorities,

The NDLI CLUB application is **now approved**.

All four authorities, simultaneously., should have received a confirmation notification mail with the **NDLI institutional registration no (subscription details)**

Please ensure all authorities check their mail, scroll down the mail, and click on **CLICK HERE- role verification window**.

If the link is not visible- For any verification issue error messages while logging in, please use the **Didn't receive the verification mail** window in the club admin login page.

(whenever required) Authorities, henceforth, need to log in at CLUB ADMIN only. (NDLI CLUB portal)

passwords can be changed (If not remembered OR mismatched) at any time by the user at the account recovery section <https://ndl.iitkgp.ac.in/account/recovery>

NEXT steps-

- **Registration of all students and faculty/staff- guideline mail being sent, separately (Monday next)**
- **Conducting in-house events through the portal as per NEP 2020 guidelines and Registration Certificate-- (guidelines to follow)**

Please refer to the documents sent via **links** in your club approval mail for "next steps" guidelines. (can be used as official registration mail/ document for any nodal agency inspection requirements)

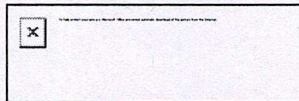
Warm regards,

Partha Sengupta
Sr. Manager- Outreach
NDLI Club
**National Digital Library of India,
Indian Institute of Technology, Kharagpur.**
Mob: 9830258597
IVR :033-6606-4255 (Ext 102),
NDLI : <https://ndl.iitkgp.ac.in/>
NDLI Club Helpdesk Portal: <http://club-support.ndl.gov.in/>
Email: club-support@ndl.gov.in


Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

From: NDLI CLUB <ndl.club@iitkgp.ac.in>
Sent: Friday, October 4, 2024 5:30 PM
To: Kamlesh Chand Sharma; ndl.support@iitkgp.ac.in
Subject: NDLI Club Application of IIHMR University is Approved.

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Dear Kamlesh Chand,

As per the request from your institute's NDLI Club, we are pleased to welcome you as a new Not Applicable of

I. Your NDLI Club Registration Number is: **INRJNC33T5CHQKB**

II. Your Institute's Unique Passkey is: **2a668b8a-2bdd-449b-ae1e-e9dc5634e703**

III. Club Admin Login Details: All the Club Authorities (Patron, President, Secretary, and Executive Member(s)) can login to the NDLI Club Admin Panel using the NDLI registered login credentials from here: <https://club.ndl.iitkgp.ac.in/admin-login>. By logging in, the authorities can view their Club Registration Number, Unique Passkey, Registered Club Members, Club Event Details, Certificate of Registration, etc. IV. Event Conduction Process: As a NDLI Club, you need to conduct a minimum of 10 reading/ learning/ knowledge related events like Lecture, Quiz, Debate, Storytelling, Book Review, Film Screening, etc. You can refer the event conduction process document available here:

https://drive.google.com/drive/folders/1n0onDutkeCyrYKEdpur7dKLr_YGJTH7P

V. Next Steps: You are requested to perform the following activities:

1. Kindly forward the Unique Passkey to all the faculty members, students, and other staff members of your institute to join NDLI Club as a member by visiting this URL: <https://club.ndl.iitkgp.ac.in/sign-up>
2. You should conduct an NDLI User Awareness Session for all the Club members within 30 days of receipt of this email. One of the Club Authorities must create this event the on the NDLI Club platform as per the event conduction process document available here:

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https://drive.google.com/drive/folders/1n0onDutkeCyrYKEdpur7dKLr_YGJTH7P. You are free to use customize the presentation as per your requirement from here:

<https://docs.google.com/presentation/d/1ZS3WU3OqQqn8LXFBze3DMNwnmzPGXJvN/edit>.

3. On successful conduction of NDLI user awareness session or any other event with a minimum of 100 registered participants, you will be able to Generate the Certificate of Registration from the admin section. This Certificate of Registration is valid for one year from the date of approval. Within this one year, you need to conduct a minimum of six institute-level reading/ learning/ knowledge related events and participate in 4 global events being organized by NDLI Club Admin. On satisfactory fulfillment, your NDLI Club membership will be renewed.

VI. Reference Materials: You can refer the following refer materials:

4. NDLI FAQ:

https://drive.google.com/drive/folders/1n0onDutkeCyrYKEdpur7dKLr_YGJTH7P

5. NDLI Club Overview Document:

<https://drive.google.com/file/d/1yeJblqboBMg2strM6F8JZ2st8c1YAcN/view>

6. NDLI Club FAQ: https://drive.google.com/file/d/1KV7ire_FscnH--zpBUNDWvQWCl8E9Ed-/view

7. NDLI and NDLI Club Overview Session Recording:

<https://www.youtube.com/watch?v=ecyIPtWtz-U>

8. NDLI Overview Presentation:

<https://docs.google.com/presentation/d/1ZS3WU3OqQqn8LXFBze3DMNwnmzPGXJvN/edit>

To verify your Club role, please Click Here. In case of any difficulty in accessing the above link please click on the url below

Not Applicable

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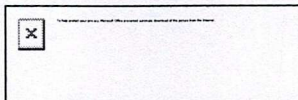
Best Regards,
NDLI Club Team,
IIT Kharagpur.

For any NDLI Club related support, please write to us at club-support@ndl.gov.in.


Registrar
The IIMB University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

From: NDLI CLUB <ndl.club@iitkgp.ac.in>
Sent: Friday, October 4, 2024 4:21 PM
To: Kamlesh Chand Sharma; club-support@ndl.gov.in
Subject: Self verification of your institute completed and the club creation request submitted for final approval by NDLI Club

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Congratulations! Your Institute IIHMR University has been finally submitted for NDLI Club Approval

Dear Kamlesh Chand,
Self verification of IIHMR University NDLI Club is now complete and the club creation request has been submitted to NDLI Admin for final approval. You will hear from us on further steps as soon as the request is approved.

Till then you can learn more about NDLI Club at <https://club.ndl.iitkgp.ac.in>

Regards,
NDLI Club Team,
IIT Kharagpur.


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The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029

To,

Director

NDLI CLUB (M.O.E)

2nd Floor IIT Kharagpur Kolkata Campus

HC Block, Sector – III Salt Lake City

Kolkata – 700106.

Subject: NDLI Club Registration Request.

Dear Sir,

On behalf of IIHMR University, I am requesting to create NDLI club for our institute IIHMR University.

I have read NDLI club terms and conditions before applying. Here is the list of Authority of our club IIHMR University.

Club Patron - Dr. P.R. Sodani

President - Dr. Arindam Das

Club Secretary - Dr. Shraddha Kalla

Executive Member - Kamlesh Chand Sharma

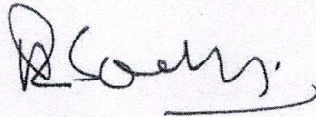
Awaiting your Approval for Same.

Thanks & Regards,
IIHMR University, Jaipur

President Name: Dr. P.R. Sodani

Date: 04.10.2024

President Signature:



President Stamp:

PRESIDENT
THE IIHMR UNIVERSITY
1, PRABHU DAYAL MARG
NEAR SANGANER AIRPORT, JAIPUR 302029



Registrar
The IIHMR University
1, Prabhu Dayal Marg
Near Sanganer Airport, Jaipur-302029